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# Applying for a secondary school place September 2017/18

WARRINGTON  
Borough Council





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Apply online until 28 October 2016 at [www.warrington.gov.uk/admissions](http://www.warrington.gov.uk/admissions)



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Apply online until 28 October 2016 at [www.warrington.gov.uk/admissions](http://www.warrington.gov.uk/admissions)

# Important dates to remember

## Timetable for transfer to secondary school

**7 September 2016**

You should have received a letter which includes an information leaflet and a UID reference number. Parents can apply online at [www.warrington.gov.uk/admissions](http://www.warrington.gov.uk/admissions)



**28 October 2016**

Closing date for applications



**1 March 2017**

Offer letters will be sent to all Warrington applicants. An email will also be sent to all those applicants who have requested to be informed via email



**May/June 2017**

Appeal hearings will be held for parents whose preferences cannot be met



**September 2017**

Admission to school



**22 December 2017**

Waiting lists close



# Introduction

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Families and Wellbeing Directorate  
New Town House  
Buttermarket Street  
Warrington  
WA1 2NH

Dear Parent/Carer

This booklet has been produced by Warrington Borough Council as a guide to school admissions in the borough. It sets out the arrangements for the transfer of children to secondary schools for the academic year beginning in September 2017 and gives details of how places are allocated.

The law gives parents/carers the right to express a preference for which school you wish your child to attend. It is very important that you understand that this is not the same as being able to choose a school. Admission to your school of first preference depends on meeting the criteria that are explained in this booklet. The booklet tells you about the schools in Warrington, how to apply for a place and what to do if we cannot meet the preferences that you express.

**Please take the time to read the booklet carefully before completing your application, even if you have already decided which schools you prefer.**

Each school produces a prospectus which contains a great deal of information about that school. It is also useful to visit the schools which interest you before completing the application form. Our schools welcome visits from prospective parents/carers; please telephone the school for a convenient appointment. If you have any queries about individual schools, do not hesitate to contact the Headteacher concerned.

**Finally, please make sure that you submit your application before the deadline date, 28 October 2016, as late applications will normally only be considered after the main allocation of places is finished. If you do not submit your form on or before this date, it will reduce our ability to meet the preference for schools that you express.**

Yours sincerely



Steve Reddy  
Executive Director,  
Families and Wellbeing Directorate

# Information about schools

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## **Admission Arrangements 2017/18**

All admission authorities must have admission arrangements that clearly set out how children will be admitted to their school, including the criteria that will be applied if there are more applications received for the school than there are places available (oversubscription criteria).

Admission arrangements must be determined annually by 15 April, even if they have not changed from the previous years and a consultation has not been required. The arrangements detailed in this book were determined on 15 April 2016. A copy of the full arrangements for community schools are available to download from our website: [www.warrington.gov.uk/admissions](http://www.warrington.gov.uk/admissions)

## **Raising the participation age**

The Education and Skills Act 2008 increased the minimum age at which young people in England can leave learning, thus requiring them to continue in education or training to the age of 18.

Raising the participation age does not necessarily mean young people must stay in school; they will be able to choose one of the following options:

- Full-time education, such as school, college or home education
- Work-based learning, such as an apprenticeship
- Part-time education or training if they are employed, self-employed or volunteering for more than 20 hours a week.

All 11 year olds starting secondary education in September 2017 will continue their learning in education and training until the age of 18.

## **Types of secondary school**

There are three types of secondary schools in Warrington. The names stand for the different roles which the Local Authority, school Governors or Academy Trusts have in running the school.

These are:

### **Academies and free schools**

The Academy Trust is the admission authority for the school. Each Academy Trust has its own published admission criteria as detailed on pages 19-30 and is responsible for the allocation of places. The Local Authority informs parents of the allocation decisions on the school's behalf.

### **Community schools**

The Local Authority is the admission authority for all community schools and deals with the allocation of places using the published admission criteria for community schools as detailed on page 31.

### **Faith schools**

The Governing Body is the admission authority for the school. Each Governing Body has its own published admission criteria as detailed on pages 34 - 45 and is responsible for the allocation of places. The Local Authority informs parents of the allocation decisions on the school's behalf.



## **University Technology College and Studio School**

Technology Colleges and Studio Schools are academies which cater for key stage 4 and 5 children only (entry at years 10 and 12 only). The Academy Trust is the admission authority for the school. Each school has its own published admission criteria as detailed on pages 46-49 and is responsible for the allocation of places.

## **Location map**

A map on pages 32-33 of this booklet shows where all the secondary schools are located

## **Obtaining more information about individual schools**

- **Visit the schools**

It is a good idea to visit a number of schools in your area before deciding which one you prefer your child to attend.

- **School prospectus / school websites**

The Governors of each school publish a prospectus each year that provides information about their school. The prospectus is available from the school or, if you have internet access, log on to the school's website.

- **Ofsted inspection reports**

Summaries of inspections carried out by Inspectors on behalf of the Office for Standards in Education (OFSTED) are available in schools. Headteachers will provide information on the action plans which address issues raised in OFSTED reports. OFSTED reports can be viewed on [www.ofsted.gov.uk](http://www.ofsted.gov.uk)

- **School performance tables**

Copies of the published secondary school Achievement and Attainment Tables for Warrington secondary schools may be inspected in local libraries or are obtainable from the Department for Education by telephoning 0800 242322.

# Open days/Evenings for 2016

To help you make a decision in stating your preferences, each school holds open days/evenings on the following days in 2016/17.

Community Schools	Dates and Times	
Culcheth High School Tel: 01925 767587	Thurs 6 October	6pm onwards
Academies and Free Schools		
Beamont Collegiate Academy Tel: 01925 579500	Tues 27 September Wed 28 - Fri 30 September	6.30pm – 8.30pm By appointment only
Birchwood High School Tel: 01925 853500	Please contact the school for dates and times.	
Bridgewater High School Tel 01925 263814	Thurs 22 September	6.30pm to 9.00pm
Future Tech Studio School Tel: 01925 49321	Thurs 20th October Thurs 17th November Tues 7th February	6.00pm 6.00pm 6.00pm
Great Sankey High School Tel: 01925724118/9	Thurs 6 October	3.30pm to 7.00pm
Kings Leadership Academy Tel: 01925 817939	Please contact the school for dates and times.	
Lymm High School Tel: 01925 755458	Thurs 6 October	5.00pm - 7.30pm
Penketh High School Tel: 01925 722298	Wed 28 September	6.00pm – 8.00pm
University Academy Warrington Tel: 01925 822632	Tues 20 September	6.00pm – 8.00pm
University Technical College Warrington Tel: 01925 737067	Thurs 29 September Tues 25 & Thurs 27 October Thurs 10 November Thurs 8 December Thurs 9 February	5.30pm – 7.30pm 10.00am – 2.00pm 5.30pm – 7.30pm 5.30pm – 7.30pm 5.30pm – 7.30pm
Faith Schools		
Cardinal Newman Catholic High School Tel: 01925 635556	Thurs 15 September	5.30 – 8.00pm
St Gregory's Catholic High School	Thurs 22 September	4.00pm – 7.30pm
Sir Thomas Boteler Church of England High School Tel 01925 636414	Wed 21 September Mon 19 - Fri 23 September	6.00pm to 8.00pm 9.00am – 11.00am & 2.00pm – 3.00pm By appointment only

**It is advisable to check these dates and times with the schools in case there have been any changes since the book was printed. For any further information please contact the schools direct.**

# Applying for a year 7 place for September 2017

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## Admission age

If your child was born between 1 September 2005 and 31 August 2006, you will need to complete an online application form for your child to start secondary school in September 2017.

## Applying for schools outside Warrington

If you live in Warrington and wish to apply for schools in another Local Authority, you must do so on the Warrington application form. If you name a school outside Warrington you should obtain the information booklet from the relevant authority (contact details for neighbouring authorities are on page 57) to find out about a particular school you are interested in.

## Applications from parents who live outside Warrington

If you reside in another Local Authority and wish to apply for a Warrington school, then you should read your home authority information booklet and complete their application form. (see page 57 for contact details on neighbouring authorities). **Under no circumstances should you complete more than one application form.**

## Pupils with Education, Health and Care Plans/Statement of Special Educational Needs

If your child has an Education, Health and Care Plan/Statement of Special Educational Needs you should indicate this on your application form. Your application will then be forwarded to Warrington Borough Council's Inclusion Team to be processed.

**NB** Parents of children currently undergoing assessment for special educational needs should follow the procedures outlined in this booklet and complete a preference form for their child.

## Co-ordinated admissions

There are regulations which require all Local Authorities to co-ordinate admissions within their areas through close working with state funded secondary schools and with neighbouring Local Authorities in accordance with a published scheme.

Under co-ordinated admission arrangements, applications **must be made to a parent's home Local Authority (the authority to which they pay their council tax)**. Warrington Local Authority will notify all parents living within the borough of Warrington of the place allocated to their child, even if the place offered is at a school within another Local Authority. These arrangements are to ensure that every parent living in a Local Authority receives an offer of one (and only one) school place on the same day.

Where the place allocated is at a Faith, Academy or Free school, the Governing Body/Academy Trust (as the admission authority) will make the allocation decision but the Local Authority will send out the letter on behalf of the Governing Body/Academy Trust.

The scheme for co-ordinated admissions is available on request to the admissions team or can be viewed on the council's website: [http://www.warrington.gov.uk/home/children\\_and\\_young\\_people/schools/admissions\\_for\\_schools/](http://www.warrington.gov.uk/home/children_and_young_people/schools/admissions_for_schools/) (Determined secondary admission arrangements 2017/18).



## **Oversubscription criteria**

Sometimes there are not enough places at a school to satisfy every parent/carer who have expressed a preference for that school. This is what is meant when a school is 'oversubscribed'. This is why we ask you to name more than one school in the order you prefer on the application form.

Oversubscription criteria are used to prioritise applications for places when the number of applications for a school is greater than the number of places available.

The oversubscription criteria for all Warrington schools are detailed on pages 19 - 49 of this booklet.

## **Definition of child's address**

For allocation purposes the home address is defined as the address where the child normally lives, not a childminders or grandparent's address. Where a child lives with parents with shared responsibility the address given on the form should be the address of the parent who is in receipt of the child benefit and/or child tax credit. Proof may be required.

## **Change of circumstance/change of address**

**If you change address you must inform us in writing (even if you have put the new address on your application form). Documentary proof must be provided in the form of an exchange of contracts or a tenancy agreement (for a minimum period of 6 months).**

Address changes with supporting documentary proof can only be accepted up until **Wednesday 15 February 2017**. Any changes of address provided after this date will be dealt with after the allocation date, (Wednesday 1 March 2017).

Due to problems encountered in previous years it may be necessary for the admissions team to carry out further checks to confirm that addresses given are genuine, and so in certain cases you may be asked to produce additional documentary evidence of your child's address.

**You should be aware that where a place is allocated at a school on the basis of your address, or having a sibling connection, and then you change address, or the older sibling leaves the school, this may result in the allocated place being withdrawn.**

## **Supplementary forms**

This applies to applications for Faith schools only.

If a Faith school is oversubscribed it may require supplementary information to that which is provided on the Local Authority application form.

If parents wish to put a Faith school down as any of their preferences they should also complete the schools own supplementary form which when completed and returned will give the school the relevant information to help them decide the correct oversubscription criterion your child falls under.

The supplementary forms are available from each individual school or can be downloaded from our website [www.warrington.gov.uk/admissions](http://www.warrington.gov.uk/admissions) Once completed the forms should be returned to the school.

## **Factual/false information**

It is assumed that you will always give us correct factual information. You should be advised that giving false information in respect of an application for admission may result in any offer of a school place being withdrawn.

## **IMPORTANT NOTE**

**IF, ON YOUR APPLICATION, YOU HAVE INDICATED A CHANGE OF ADDRESS AND/OR DATE OF PROPOSED MOVE, IT REMAINS THE PARENTS' RESPONSIBILITY TO INFORM THE ADMISSIONS TEAM AND PROVIDE DOCUMENTARY PROOF ONCE THE CHANGE OF ADDRESS HAS ACTUALLY TAKEN PLACE.**

## **Siblings**

For the definition of a sibling please refer to the oversubscription criteria on pages 19 - 49.

## **Twins, triplets, etc**

In respect of applications for twins, triplets etc the Local Authority will apply the oversubscription criteria in the normal way but will oversubscribe a school if a family would otherwise be split.

## **Late applications**

All applications submitted on or before the closing date of Friday 28 October 2016 will be dealt with at the same time. Late applications will normally be dealt with after those received on time. You should be aware that a late application could reduce your chance of gaining a place at your preferred school. In some cases when an application is submitted after the closing date but before the allocation date it may be considered alongside those applications which were received on time where there is, in the view of the admissions authority, an acceptable reason for the late submission of the form.

# Expressing and ranking your preferences

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## Order of preferences

From September 2008, following a change in the law, The Education and Inspections Act 2006 and the School Admissions Code, required all admission authorities to operate an Equal Preference System for dealing with applications to school.

**Under the Equal Preference System the three preferences you name on the application form will be treated equally. The preference order will only be used if your child fulfils the admission criteria for more than one of the schools you have listed on your preference form. If this is the case your child will be allocated a place at the school you placed as the highest preference, for which your child qualifies for a place. It is therefore important for you to name the schools you prefer in order of preference.**

The number of preferences for a particular school can vary from year to year and over a period of years. We have shown on the list of Warrington schools included in this booklet which ones were oversubscribed for the previous school year and details of how many places were offered in each oversubscription criterion.

If we are not able to offer you a place at the school of your first preference, your second and third preferences will be considered alongside first preference applications for those schools. It is therefore very important that you take the opportunity to name three schools on the preference form.

## Second and third preferences

If you do not name a second or third preference, it **does not** increase your chances of getting a place at the school you have put first. It means you have wasted your preferences and, if you do not obtain a place at your first preference school, you may lose priority for another school where you might otherwise have obtained a place.

Please **do not** name a school more than once. This **does not** improve your chances of getting a place there. It means that if you do not obtain a place at the school, the admissions team do not know which other schools are of interest to you. You may lose priority for another school where you might otherwise have gained a place.

## When preferences cannot be met

If we are not able to offer your child a place at any of your preferred schools, your child will be offered a place at the nearest school to the home address which has a place available. When this school is a Faith, Academy or Free school any offer of a place would be made in agreement with, and on behalf of, the Governing Body/Academy Trust as admission authority for the school.



## Changes to preferences

You can make changes to your application form up until midnight on 28 October 2016. All you need to do is go back to the online application form, (you will need your username and password), make your changes **and then you must re-submit your application. If you do not re-submit, your application form will not be registered.**

After the closing date, 28 October 2016, the online facility is no longer available. Late changes of preference will normally be dealt with after those received on time, unless, if in the view of the admissions authority there is a genuine reason for the change, for example if you have moved address\*. If you wish to make a change to your preference(s), you should put your request in writing and provide your reasons for the change.

Once places have been allocated (after 1 March 2017), you may request a change of school but it may be difficult to meet your revised preference. All requests for a change of preference must be made in writing.

\* Please remember that address changes with supporting documentary proof ( copy of the exchange of contracts or a tenancy agreement of at least 6 months) will only be accepted up until Wednesday 15 February 2017. Any later changes of address will be dealt with after the allocation date of 1 March 2017.

# Waiting lists and appeals

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## Waiting lists for school places

Waiting lists for oversubscribed schools will be maintained for the transfer age group (Year 7) until the end of the Autumn Term (22 December 2017). This is because vacancies sometimes arise after the initial allocation of places has been made.

Where parents are refused one of their preferences, their child's name will be automatically added to the waiting list for that school. If vacancies arise they will be offered to children on the waiting list.

## How the waiting lists are prioritised

Waiting lists are held **strictly in oversubscription criteria order**. If you change address during the time the waiting list is held, documentary proof of the address change will be required. The order of the waiting list can change as applicants leave or join the list, or as the circumstance of the applicant change e.g. change of address, change of primary school, sibling joining or leaving the preferred school.

## Appeals

If your child is refused a place at any school for which you have expressed a preference, you have the right to appeal against this decision. This applies whether the school is community, faith or academy.

The letter telling you that a place cannot be offered to your child will include an appeal form and details of how to appeal if you wish to do so. The letter will also tell you the time limit within which you can appeal where appropriate. You **must** send the completed appeal form to the admissions team at New Town House. An acknowledgement will be sent to you giving a telephone number in case of queries.

All paperwork will be sent to the Clerk to the Independent Appeals Panel who will arrange dates for the appeal to be heard and will contact you direct with the details.

Before deciding whether to appeal, you will probably want to think about the school's published policy for admitting pupils, your reasons for wanting your child to attend the school, your child's view of what school he/she should attend and how strong a case you have. You may also want to visit the school where you have been offered a place.

If your appeal is successful there will be no assistance with transport unless you qualify under the Local Authority's transport policy.

If your appeal is declined you are not able to appeal again for the same school for the same academic year unless there has been a material change of your circumstances (e.g. change of residence) or the circumstances of the school (e.g. a place becoming available).

**NB: For pupils who have a statement of special educational needs any appeal with regard to the school named in the statement would be to the Special Educational Needs and Disability Tribunal rather than the Independent Appeals Panel.**

# How to apply - Completing your application

## IMPORTANT NOTE

**YOU ARE STRONGLY ADVISED TO READ THIS BOOKLET BEFORE MAKING YOUR APPLICATION**

### The application process

All parents even those who have visited the online application facility before, need to register in order to apply for a place at a secondary school for September 2017.

Go to [www.warrington.gov.uk/admissions](http://www.warrington.gov.uk/admissions), click on [Apply for council services](#) then click [School admissions](#) and then [Secondary admissions](#) and you will be able to register from this page.

### To register

Click on the link to register and apply online for admission to a secondary school and complete all boxes and then click [Submit Registration](#).

An email will then be sent to you confirming that you have registered and will contain a unique link to the online application form. Once you have accessed the link and confirmed your email address and password, you can click on the school admissions icon and add your child's details. You will then be able to complete the application.

**Your email containing the link should arrive promptly, if it does not arrive please check your spam/junk before contacting the office.**

### UID (Unique Identifier)

A UID is automatically generated for each child who is due to transfer to secondary school. By using the UID provided, parts of the application form will be pre-populated.

The on-line form displays two options and prompts the user to insert the UID number or choose No UID. The user may then proceed and submit their form via either of these options.

### Frequently asked questions about online applications

- **When can I use the online system?**

The online system is available 24 hours a day, seven days a week up to the closing date of midnight on Friday 28 October 2016. If you are applying after that day you will need to contact the admissions team for a paper form.

- **Will my application be secure?**

Yes, the system has a series of security features which will prevent others from seeing information they are not entitled to see.



- **Having submitted an online application, will I be able to change my preferences?**

Yes, up to the closing date for receipt of applications - Friday 28 October 2016. However you should note that if you revisit or edit your submitted application you **must re-submit** the application or the original application will be lost.

- **How will I know that the amendments have been logged?**

Every time you re-submit the online application, you will receive an email notification confirming the status of the application.

- **What do I need to apply online?**

All you need is access to the internet and your child's details.

### **No internet access or email account at home**

If you do not have access to the internet, you can use facilities at your local library or call to see the admissions team at our drop in surgeries. The surgeries will be at New Town House where you can sit down with a member of the school admissions team and complete the form. You will still receive a receipt to prove you have submitted a form for your child.

### **Drop-in surgeries**

Drop in surgeries are open from 7 September 2016 until 26 October 2016.

- **When?** Wednesday 10am until 4pm
- **Where?** New Town House  
Buttermarket Street  
Warrington  
WA1 2NH



**Please feel free to contact the school admissions team if you have any further questions on 01925 446226**

### **Supplementary Forms**

**If any of your preferences are for faith schools then the school's own supplementary form should be completed as well as the online form. The supplementary forms are available to download on our website [www.warrington.gov.uk/admissions](http://www.warrington.gov.uk/admissions) or from individual schools. All supplementary forms should be returned to the individual schools.**

# Academies and Free Schools

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The following pages detail the academies and free schools within the borough of Warrington. A brief description of the school's admission criteria is included in the information provided.

The Academy Trust is the admission authority for the school. Each Academy Trust has its own published admission criteria and is responsible for the allocation of places. The Local Authority informs parents of the allocation decisions on the school's behalf.

## None of the criteria guarantee placement

You need to be aware that when applying for a place for your child in a Year 7 class at an Academy or Free School you must:

- complete your Local Authority application form  
AND
- check if the school require completion of any supplementary form
- provide additional information at the time of application

You should also obtain a copy of the school's full admission policy.

# Beamont Collegiate Academy

Specialist Status: Sports College

Long Lane  
Warrington  
WA2 8PX

Principal: Mr A Moorcroft

Tel: 01925 579500

Fax: 01925 579505

Email: [mail@bcawarrington.ac.uk](mailto:mail@bcawarrington.ac.uk)

[www.bca.warrington.ac.uk](http://www.bca.warrington.ac.uk)

Age range 11 - 16 (mixed)

## How places were allocated as at 1 March 2016

Published admission number (PAN): 180

Total number of preferences which needed to be considered for the school: 233

Places were allocated using the schools oversubscription criteria as follows: One child had the school named in their Education, Health and Care Plan/Statement of Special Needs.

1	2	3	4	5	6	Total
7	1	44	0	1	146*	200**

\*Last distance measured under this criteria was 0.895 miles

\*\* An additional 20 children were admitted exceptionally over the PAN

Last academic year the school was oversubscribed.

Please be aware that how places are allocated can substantially change from year to year.

## Oversubscription criteria for 2017/18 (full policy is available from the school)

1. Children who are or have been in the care or interim care of a Local Authority pursuant to sections 31 and 38 of the Children's Act 1989, or children who are accommodated by a local authority pursuant to section 20 of the Children's Act 1989, or children who have previously been in care of a local authority but have since been adopted.
2. Admission of pupils for whom it is essential to be admitted to a specific school because of special circumstances to do with significant medical needs.
3. Admission of pupils whose siblings currently attend Beamont Collegiate Academy and who will continue to do so on the date of admission.
4. Pupils for whom advice from a medical practitioner or psychologist has been provided by the parents (at the time of application) in support of admission to a particular school, which, in the Academy's view, justifies admission to the Academy. The Academy, if it is considered appropriate, will seek the views of the Academy medical officer or educational psychologist in the event of parents requesting admission on medical or psychological grounds.
5. Pupils, attending a community primary school which is partnered to a church aided secondary school, whose parents state a preference for their nearest non faith secondary school, because the parent objects on philosophical grounds to their child being educated in a church aided school.
6. Pupils living nearest to the school measured as a direct distance from the child's permanent place of residence to the school measured using a geographical information address point system based on the local land and property gazetteer (LLPG). This measures straight line (direct) distances from the address point of the permanent place of residence to the address point of the school.

NB Where a school reaches its published admission number from pupils within one of the categories listed above those pupils to be admitted from within that category will be those whose permanent place of residence is closest to the school as defined in oversubscription criterion four.

# Birchwood Community High School

Specialist Status: Business and Enterprise, Applied Learning

Brock Road  
Off Benson Road  
Birchwood  
Warrington  
WA3 7PT

Headteacher: Mrs Moira Bryan

Tel: 01925 853500

Fax: 01925 853502

Email: [info@birchwoodhigh.org](mailto:info@birchwoodhigh.org)

[www.birchwoodhigh.co.uk](http://www.birchwoodhigh.co.uk)

Age range 11 - 18 (mixed)

## How places were allocated as at 1 March 2016

Published admission number (PAN):	210
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Last academic year all applications which were received on time were accommodated.  
Please be aware that how places are allocated can substantially change from year to year.

## Oversubscription criteria for 2017/18 (full policy is available from the school)

Children who have a statement of special education needs will be admitted to the school named in the statement over and above the published admission criteria.

1. Children in care and children formerly in care\*.
2. Siblings (learners with elder brothers or sisters already attending the preferred school and expected to continue at the school in the following school year. This includes full, half or step brothers and sisters and foster brothers and sisters who are living at the same address as part of the same family unit).
3. Learners for whom advice from a medical practitioner or psychologist has been provided by the parents at the time of application in support of admission to a particular school, which, in the Council's view, justifies admission to the preferred school. The Council, if it is considered appropriate, will seek the views of the School Medical Officer or Educational Psychologist in the event of parents requesting admission on medical or psychological grounds.
4. Learners living nearest to the school defined as a direct distance from the child's permanent place of residence to the school, measured using a Geographical Information Address Point system based on the Local Land and Property Gazetteer. This measures straight line distances from the address point of the permanent place of residence to the address point of the school, (in miles).

NB Where a school reaches its published admission number from pupils within one of the categories listed above those pupils to be admitted from within that category will be those whose permanent place of residence is closest to the school as defined in oversubscription criterion four.

\* Children in Care and children formerly in Care is defined as looked after children and previously looked after children who have ceased to be in Care because they have been adopted or became subject to a residence order of special guardianship order.



# Bridgewater High School

Specialist Status: Arts, Science with Maths

Years 7- 9

## Lower School

Hall Drive

Appleton

Warrington

WA4 5JL

Tel: 01925 263814

Fax: 01925 861449

Principal: Mr T Long

Upper School Headteacher: Mr KJ Powell

Lower School Headteacher: Mrs T Hatton

Years 10 - 13

## Upper School

Broomfields Road

Appleton

Warrington

WA4 3AE

Tel: 01925 263919

Fax: 01925 861434

Email: [enquiries@bridgewaterhigh.com](mailto:enquiries@bridgewaterhigh.com)

[www.bridgewaterhigh.com](http://www.bridgewaterhigh.com)

### How places were allocated as at 1 March 2016

Published admission number (PAN): 300

Total number of preferences which needed to be considered for the school: 302

Places were allocated using the community schools oversubscription criteria as follows:  
Four children had the school named in their Education, Health and Care Plan/Statement of Special Needs

1	2	3	4	5	6	Total
1	100	0	0	0	195	300

\*Last distance measured under this criteria was 5.719 miles

Last academic year the school was oversubscribed.

Please be aware that how places are allocated can substantially change from year to year.

### Oversubscription criteria for 2017/18 (full policy is available from the school)

1. Children in care and children formerly in care.
2. Siblings (pupils with elder brothers or sisters already attending the preferred school and expected to continue at the school in the following school year. This includes full, half or step brothers and sisters and foster brothers and sisters who are living at the same address as part of the same family unit).
3. Pupils for whom advice from a medical practitioner or psychologist has been provided by the parents at the time of application in support of admission to a particular school which, in the Council's view, justifies admission to the preferred school. The Council, if it is considered appropriate, will seek the views of the School Medical Officer or Educational Psychologist in the event of parents requesting admission on medical or psychological grounds.
4. Pupils living nearest to the school measured as a direct distance from the child's permanent place of residence to the school measured using a geographical information address point system based on the local land and property gazetteer. This measures straight line distances from the address point of the permanent place of residence to the address point of the school.

NB Where a school reaches its published admission number from pupils within one of the categories listed above those pupils to be admitted from within that category will be those whose permanent place of residence is closest to the school as defined in oversubscription criterion four.

# Great Sankey High School

Specialist Status: Engineering

Barrow Hall Lane  
Great Sankey  
Warrington  
WA5 3AA

Executive Head: Mr J Wright  
Headteacher: Mrs P Crawley  
Tel: 01925 724118/9  
Fax: 01925 727396

Email: [enquiries@greatsankey.org](mailto:enquiries@greatsankey.org)  
[www.greatsankey.org](http://www.greatsankey.org)

Age range 11 - 18 (mixed)

**Partner primary schools:** Burtonwood Community Primary School

<b>How places were allocated as at 1 March 2016</b>						
Published admission number (PAN):						315
Total number of preferences which needed to be considered for the school:						379
Places were allocated using the community schools oversubscription criteria as follows: Two children had the school named in their Education, Health and Care Plan/Statement of Special Educational Needs						
1	2	3	4	5	Total	
8	116	0	17	172*	315	
*Last distance measured under this criteria was 1.438 miles Last academic year the school was oversubscribed. Please be aware that how places are allocated can substantially change from year to year.						

**Oversubscription criteria for 2017/18** (full policy is available from the school)

**Children who have a statement of special educational needs will be admitted to the school named in the statement over and above the published oversubscription criteria.**

1. Children in care and children formerly in care.
2. Siblings (pupils with elder brothers or sisters already attending the preferred school and expected to continue at the school in the following school year. This includes full, half or step brothers and sisters and foster brothers and sisters who are living at the same address as part of the same family unit).
3. Children for whom it is essential to be admitted to Great Sankey High School Academy because of special circumstances to do with significant medical needs. The recommendation must be received in writing from a consultant at an NHS hospital or equivalent. This criterion relates to the child's medical needs and does not include any other member of the child's family. The supporting evidence should set out the particular reasons Great Sankey High School is the most suitable school and difficulties that would be caused if the child had to attend another school.
4. Pupils attending Burtonwood Community Primary School.
5. Pupils living nearest to the school defined as a direct distance from the child's permanent place of residence to the school, measured using a Geographical Information Address Point system based on the Local Land and Property Gazetteer. This measures straight line distances from the address point of the permanent place of residence to the address point of the school, (in miles).

# Kings Leadership Academy

Hillock Lane  
Woolston  
Warrington  
WA1 4PF

Principal: Mr S Ierston  
Tel: 01925 817939

Email: [info@kingsleadershipacademy.com](mailto:info@kingsleadershipacademy.com)  
[www.kingsleadershipacademy.com](http://www.kingsleadershipacademy.com)

Age range: 11 - 16

<b>How places were allocated as at 1 March 2016</b>				
Published admission number (PAN):				120
Total number of preferences which needed to be considered for the school:				184
Places were allocated using the community schools oversubscription criteria as follows: Three children had the school named in their Education, Health and Care Plan/Statement of Special Educational Needs				
1	2	3	4	Total
4	45	0	68*	120
*Last distance measured under this criteria was 1.002 miles Last academic year the school was oversubscribed. Please be aware that how places are allocated can substantially change from year to year.				

## **Oversubscription criteria for 2017/18** (full policy available from the school)

1. Children in care and children formerly in care (those who have ceased to be in care because they have been adopted, or became subject to a residence order, or a special order).
2. Siblings (pupils with elder brothers or sisters already attending the preferred school and is expected to continue at the school in the following school year. This includes full, half or step brothers and sisters and foster brothers and sisters who are living at the same address as part of the same family unit).
3. Children for whom a particular school is appropriate on genuine medical or social grounds. Such applications will be decided by Kings Leadership Academy. (Applications on medical grounds will only be considered under this criteria if they are supported by an attached written statement from a doctor. This must demonstrate that there is a very specific connection between the child's medical need and the school requested).
4. Children of current permanent members of staff at Kings Leadership Academy with a minimum of two years' service at the time the application is made.
5. Five places from the 120 will be set aside to be offered as music scholarships for children with an aptitude for music. Applicants will be subject to an aural skills test which is designed not to discriminate in favour of those who have already had instrumental lessons. The tests will take place during the month of November 2016. The successful applicants will receive a music scholarship at the academy.

6. Pupils living nearest to the school measured as a direct distance from the child's permanent place of residence to the site of the new school on Hillock Lane measured using a geographical information address point system based on the local land and property gazetteer. This measures straight line distances from the address point of the permanent place of residence, in miles, to the address point of the school.
7. When the school reaches its published admission number from pupils within one of the categories listed above those pupils to be admitted from within that category will be those whose permanent place of residence is closest to the school as defined in oversubscription criterion 6.
8. In relation to children of multiple births, exceptionally it may be necessary to offer places over the published planned admission number. This is to ensure that, as far as possible, siblings (i.e. twins, triplets or children from multiple births) can attend the same school.



# Lymm High School

Specialist Status: Languages, PE and Sport

Oughtrington Lane  
Lymm  
WA13 0RB

Principal: Mr G Williams  
Tel: 01925 755458  
Fax: 01925 758439

Email: [info@lymmhigh.org.uk](mailto:info@lymmhigh.org.uk)  
[www.lymmhigh.org](http://www.lymmhigh.org)

Age range 11 - 18 (mixed)

## Partner primary schools: (see below)

<b>How places were allocated as at 1 March 2016</b>					
Published admission number (PAN):					300
Total number of preferences which needed to be considered for the school:					372
Places were allocated using the community schools oversubscription criteria as follows: Five children had the school named in their Education, Health and Care Plan/Statement of Special Educational Needs					
1	2	3	4	5	Total
3	118	3	171*	0	300
*Last distance measured under this criteria was 4.066 miles Last academic year the school was oversubscribed. Please be aware that how places are allocated can substantially change from year to year.					

## Oversubscription criteria for 2017/18 (full policy is available from the school)

1. Children in care and children formerly in care (those who have ceased to be in care because they have been adopted, or became subject to a residence order, or a special guardianship order).
2. Siblings (pupils with elder brothers and sisters already attending the preferred school and expected to continue at the school in the following school year. This includes full, half or step brothers and sisters and foster brothers and sisters who are living at the same address as part of the same family unit).
3. Pupils for whom advice from a medical practitioner or psychologist has been provided by the parents (at the time of application) in support of admission to the school which, in the schools view, justifies admission. The school, if it is considered appropriate, will seek the views of the school medical officer or educational psychologist in the event of parents requesting admission on medical or psychological grounds.
4. Pupils attending Lymm High School's nine partner primary Schools, which are:-  
Bradshaw Community Primary School  
Cherry Tree Primary School  
Grappenhall St Wilfrid's CE Primary School  
High Legh Community Primary School  
Little Bollington CE Primary School  
Oughtrington Community Primary School  
Ravenbank Community Primary School

Statham Community Primary School  
Thelwall Junior School

5. Pupils living nearest to the school measured as a direct distance from the child's permanent place of residence to the school measured using a Geographical Information Address Point System based on the Local Land and Property Gazetteer. This measures straight line distances from the permanent place of residence to the address point of the school.

# Penketh High School

Specialist Status: Media and Visual Arts

Heath Road  
Penketh  
Warrington  
WA5 2BY

Principal: Mr B Dunne  
Tel: 01925 722298  
Fax: 01925 723812

Email: [principal@penketh.warrington.sch.uk](mailto:principal@penketh.warrington.sch.uk)  
[www.penkethhigh.com](http://www.penkethhigh.com)

Age range 11 - 18 (mixed)

## How places were allocated as at 1 March 2016

Published admission number (PAN):	240
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Last academic year all applications which were received on time were accommodated. Please be aware that how places are allocated can substantially change from year to year.

## Oversubscription criteria for 2017/18 (full policy is available from the school)

1. Children in care and children formerly in care\*.
2. Siblings (pupils with elder brothers or sisters already attending the preferred school and expected to continue at the school in the following school year. This includes full, half or step brothers and sisters and foster brothers and sisters who are living at the same address as part of the same family unit).
3. Pupils for whom advice from a medical practitioner or psychologist has been provided by the parents/carers at the time of application in support of admission to a particular school which, in the council's view, justifies admission to the preferred school. The council, if it is considered appropriate, will seek the views of the school medical officer or educational psychologist in the event of parents requesting admission on medical or psychological grounds.
4. Pupils living nearest to the school measured as a direct distance from the child's permanent place of residence to the school measured using a geographical information address point system based on the local and property gazetteer. This measures straight line (direct) distances from the address point of the permanent place of residence to the address point of the school.

NB Where a school reaches its published admission number from pupils within one of the categories listed above those pupils to be admitted from within that category will be those whose permanent place of residence is closest to the school as defined in oversubscription criterion four.

\* Children in Care and children formerly in Care is defined as looked after children and previously looked after children who have ceased to be in Care because they have been adopted or became subject to a residence order of special guardianship order.

# University Academy Warrington

Specialist Status: Mathematics and Performance

Insall Road  
Padgate  
Warrington  
WA2 0LN

Principal: Ms M Barclay  
Tel: 01925 822632  
Fax: 01925 851418

Email: [info@uawarrington.org](mailto:info@uawarrington.org)  
[www.uawarrington.org](http://www.uawarrington.org)

Age range 11 - 18

## How places were allocated as at 1 March 2016

Published admission number (PAN):	150
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Last academic year all applications which were received on time were accommodated. Please be aware that how places are allocated can substantially change from year to year.

## Oversubscription criteria for 2017/18 (full policy is available from the school)

- a) Children looked after (as defined by s22 of the Children's Act 1989)
- b) Siblings -These are children who have a full or half brother or sister, a step-brother or step-sister and /or an adoptive brother or sister who are children of parents or carers living together in the same family household and who are on roll at the time of their entry to the University Academy Warrington and of statutory school age
- c) Children who have a valid medical or social reason for a specific placement. Details must be given on the preference form and this may be checked by relevant officers. A letter in support from a senior health care or social care professional will be required as evidence when the preference form is submitted with a statement on why the Academy is the only educational placement appropriate for the child's needs.
- d) Distance – Priority will be given to those children who live nearest to the Academy. A computer mapping system based on Ordnance Survey maps will be used to measure the distance from the child's home\* to the Academy gate using the shortest road route, unless it is possible to use a footpath which is considered as a safe walking route. Random allocation will be used as a tie-break in the final category to decide who has the highest priority for admission if the distance between two children's homes and the academy is the same. This process will be independently verified.

\* A child's home is deemed as the permanent address which (s)he lives with a person of parental responsibility as the main carer (as defined by the Children's Act 1989). Where a child spends time with more than one parent the place of residence of the parent/carer who receives Child Benefit will be deemed to be the child's home.



# Community schools

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The following pages detail the community secondary schools within the borough of Warrington.

## None of the criteria guarantee placement

### Oversubscription criteria for 2016/17

Oversubscription criteria are used to establish an order of priority for allocating places when the number of applications for places exceeds the number of places available. Children who have a statement of special educational needs will be admitted to the school named in the statement over and above the oversubscription criteria.

1. Children in care and children formerly in care\*.
2. Siblings (pupils with elder brothers or sisters already attending the preferred school and expected to continue at the school in the following school year. This includes full, half or step brothers and sisters and foster brothers and sisters who are living at the same address as part of the same family unit).
3. Pupils for whom advice from a medical practitioner or psychologist has been provided by the parents/carers at the time of application in support of admission to a particular school which, in the council's view, justifies admission to the preferred school. The council, if it is considered appropriate, will seek the views of the school medical officer or educational psychologist in the event of parents requesting admission on medical or psychological grounds.
4. Pupils attending a designated partner primary school. Partnering arrangements apply to Hollin's Green CE Primary School. Hollin's Green CE Primary School is the designated partner to Culcheth High School.
5. Pupils, attending a community primary school which is partnered to a Faith secondary school, whose parents state a preference for their nearest community secondary school, because the parent objects on philosophical grounds to their child being educated in a Faith school.
6. Pupils living nearest to the school measured as a direct distance from the child's permanent place of residence to the school measured using a geographical information address point system based on the local land and property gazetteer. This measures straight line (direct) distances from the address point of the permanent place of residence to the address point of the school.

NB Where a school reaches its published admission number from pupils within one of the categories listed above those pupils to be admitted from within that category will be those whose permanent place of residence is closest to the school as defined in oversubscription criterion six.

\* Children in Care and children formerly in Care is defined as looked after children and previously looked after children who have ceased to be in Care because they have been adopted or became subject to a residence order of special guardianship order.

### Tie Breaker

A tie breaker must be applied to decide which applicant will be offered the last place at a school when two or more applicants cannot otherwise be separated.

In the event of the distances (in miles) being the same for two or more applicants and the last place to be allocated would be to one of these applicants, the measurements would be taken again in kilometres and the place will be offered to the applicant living nearest to the school in kilometres.

In the event that the distances measured in kilometres are the same, a random allocation will be applied.

# Culcheth High School

Specialist Status: Humanities

Warrington Road  
Culcheth  
Warrington  
WA3 5HH

Headteacher: Mr C Hunt  
Tel: 01925 767587  
Fax: 01925 763809

Email: [info@culchethhigh.org.uk](mailto:info@culchethhigh.org.uk)  
[www.culchethhigh.co.uk](http://www.culchethhigh.co.uk)

Age range 11 - 16 (mixed)

**Partner primary school: [Hollins Green St Helen's CE Primary School](#)**

## How places were allocated as at 1 March 2016

Published admission number (PAN):	230
Total number of preferences which needed to be considered for the school:	278

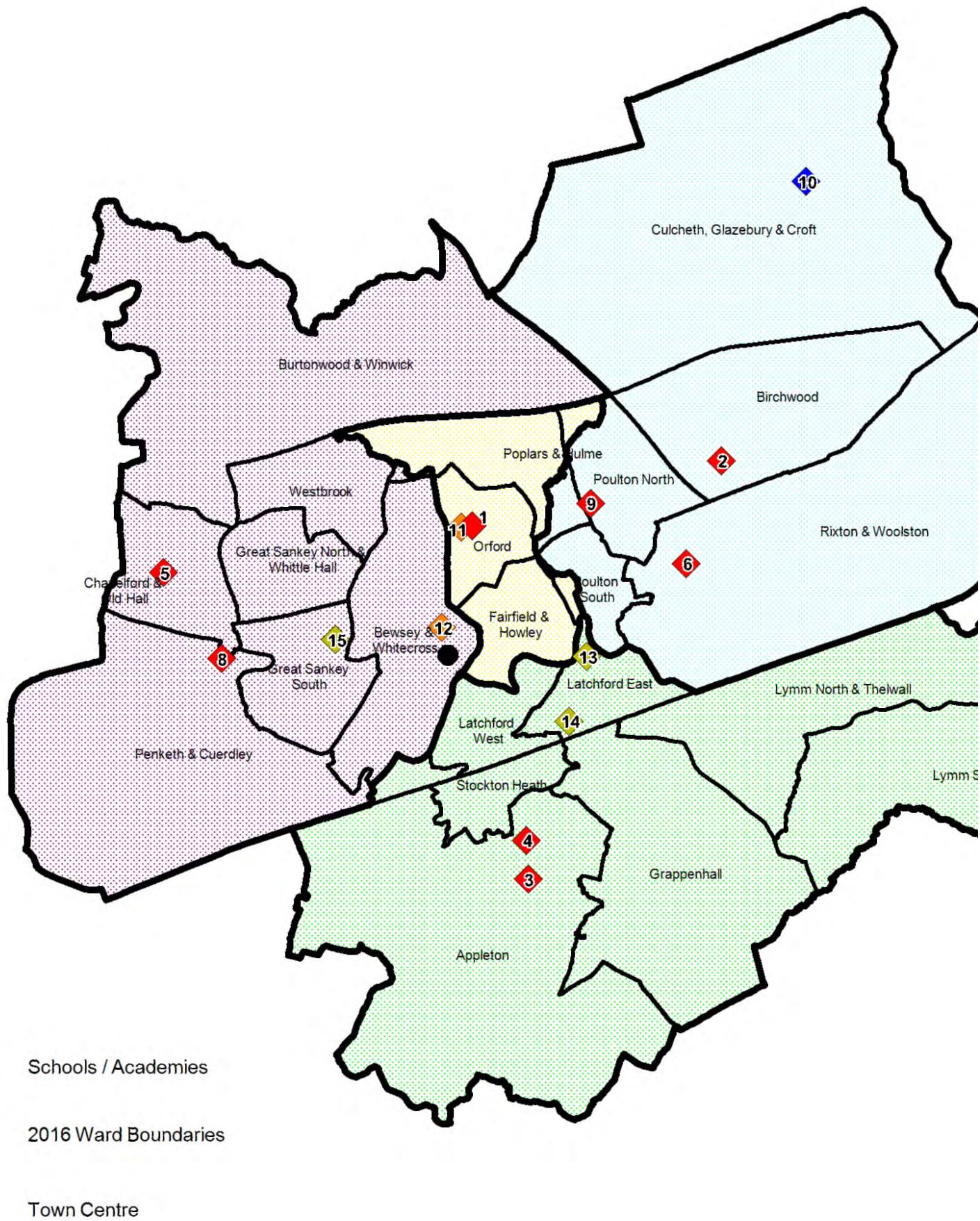
Places were allocated using the community schools oversubscription criteria as follows:  
Five children had the school named in their Statement of Special Educational Need/Education, Health and Care Plan

1	2	3	4	5	6	Total
2	87	0	9	0	127	230

\*Last distance measured under this criteria was 3.490 miles  
Last academic year the school was oversubscribed.  
Please be aware that how places are allocated can substantially change from year to year.



# Secondary Schools in the Bor





# rough of Warrington

## Academies & Free Schools

1. Beamont Collegiate Academy
2. Birchwood High School
3. Bridgewater High School - Lower Site
4. Bridgewater High School - Upper Site
5. Great Sankey High School
6. Kings Leadership Academy
7. Lymm High School, An Independent State School
8. Penketh High School
9. University Academy, Warrington

## Community Schools

10. Culcheth High School

## University Technical Colleges and Studio Schools

11. Future Tech Studio (Key Stage 4 & 5 provision only)
12. University Technical College (Key Stage 4 & 5 provision only)

## Faith Schools

13. Cardinal Newman Catholic High School
14. Sir Thomas Boteler Church of England High School
15. St Gregory's Catholic High School



# Faith high schools

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The following pages details the Faith secondary schools within the borough of Warrington and one within the borough of St Helens which is partnered to two Warrington Catholic primary schools. A brief description of the school's admission criteria is included in the information provided.

The Governing Body of the school is the admissions authority for the school not the Local Authority. The Governing Body allocates places at the school.

You need to be aware that when applying for a place for your child in a Year 7 class at a Faith secondary school you must:

- **complete the Local Authority application form AND**
- **complete the school's supplementary form**
- **provide additional information at the time of application**

You should also obtain from the school a copy of their full admission policy.

## **Important points to remember when applying for a place in a Faith secondary school:**

1. Religious education, collective worship and the whole ethos of the school are based on the teaching of the Church of England and Catholic Church.
2. Members of the Church and the Diocese pay towards it's upkeep.
3. Applicants are sometimes required to supply supporting letters from members of the clergy. Please refer to the school's full admission policy for their requirements.
4. Arrangements for admission to Faith schools are reviewed annually in line with statutory requirements.
5. Parents who are refused places at Faith schools have a statutory right of appeal to an Independent Appeals Panel. Appeals must be made in writing and addressed to the admissions team at the Local Authority.
6. If an applicant is refused a place at the school, the child's name will automatically be placed on a waiting list. Waiting lists are held strictly in oversubscription criteria order.
7. Further information concerning ecclesiastical parish areas and boundaries and other factors affecting admissions to church aided schools should be obtained directly from the school.
8. Requests for further information or arrangements to visit the school should be made with the Headteacher.

**Please note: The tables on the following pages refer to places allocated using the admissions policy for 2016/17.**

### **Supplementary Forms**

**If any of your preferences are for faith schools then the school's own supplementary form should be completed as well as the online form. The supplementary forms for all Warrington schools are available to download on our website [www.warrington.gov.uk/admissions](http://www.warrington.gov.uk/admissions) or from individual schools. Supplementary forms should be returned to the school.**



## Church of England Diocesan authorities

The diocesan authority responsible for the Church of England aided secondary school within the borough of Warrington:

Chester Diocesan Board of Education  
Church House,  
5500 Daresbury Park  
Daresbury  
WA4 4GE  
Tel: 01928 718834

## Catholic Diocesan authorities

Diocese of Shrewsbury Commission  
2 Park Road South  
Prenton  
Wirral  
CH43 4UX  
Tel: 0151 652 9855

Archdiocesan Schools Department  
Liverpool Archdiocesan Centre for Evangelisation  
Croxteth Drive  
Liverpool  
L17 1AA  
Tel: 0151 522 1000

# Cardinal Newman Catholic High School

Specialist Status: Maths with Computing

Bridgewater Avenue  
Latchford Warrington WA4 1RX

Headteacher: Mrs J Warburton  
Tel: 01925 635556  
Fax 01925 628600

Email: [enquiries@cardinal-newman.gov.uk](mailto:enquiries@cardinal-newman.gov.uk)  
[www.cardinal-newman.org.uk](http://www.cardinal-newman.org.uk)

Age range 11 - 16 (mixed)

## Partner primary schools:

Our Lady's Catholic Primary School  
St Augustine's Catholic Primary School  
St Benedict's Catholic Primary School# (#for children living in the parish of St Mary)  
St Bridget's Catholic Primary School  
St Monica's Catholic Primary School  
St Oswald's Catholic Primary School  
St Peter's Catholic Primary School  
St Stephen's Catholic Primary School

The school serves the parishes of:

Blessed John Henry Newman  
St Bridget  
St Mary  
St Monica  
St Oswald  
St Peter  
St Stephen  
St Winefride

### How places were allocated as at 1 March 2016

Published admission number (PAN):	165
Total number of preferences which needed to be considered for the school:	172

Places were allocated using the schools oversubscription criteria as follows:  
Two children had the school named in their Education, Health and care Plan/Statement of Special Educational Needs

1	2	3	4	5	6	7	8	9	10	Total
0	87	1	3	6	12	14	24	0	27*	165

\*Last distance measured under this criteria was 1.616 miles  
Last academic year the school was oversubscribed.  
Please be aware that how places are allocated can substantially change from year to year.

**Oversubscription criteria for 2017/18** (the full policy is obtainable from the school)

1. Baptised Catholic children who are in the care of the Local Authority\* (Looked After Children)
2. Baptised Catholic children from the following Catholic Partner Primary Schools:
  - Our Lady's Catholic Primary School
  - St Augustine's Catholic Primary School
  - St Benedict's Catholic Primary School (for children living in the parish of St Mary)
  - St Bridget's Catholic Primary School
  - St Monica's Catholic Primary School
  - St Oswald's Catholic Primary School
  - St Peter's Catholic Primary School
  - St Stephen's Catholic Primary School
3. Baptised Catholic children who have a sibling in the school at the time of admission.
4. Baptised Catholic children from other Catholic Primary Schools.
5. Baptised Catholic children from non Catholic Primary Schools.
6. Non Catholic children who are in the care of the Local Authority\*(Looked After Children)
7. Other children who have a sibling in the school at the time of admission.
8. Non Catholic children from the Catholic Partner Primary Schools.
9. Non Catholic children from other Catholic Primary Schools.
10. Other Non-Catholic children whose parents wish them to have a Catholic education.

\* Children formerly in care is defined as children who have ceased to be in care because they have been adopted or became subject to a residence order or a special guardianship order.

**NB: PARENTS ARE REQUIRED TO COMPLETE THE SCHOOL'S OWN SUPPLEMENTARY FORM IN ADDITION TO THE LOCAL AUTHORITY APPLICATION FORM. THIS FORM CAN BE OBTAINED DIRECT FROM THE SCHOOL OR IS AVAILABLE TO DOWNLOAD FROM THE SCHOOL'S WEBSITE.**

## Administered by the St Helens Local Authority

# Hope Academy

Status: Sustainability

Ashton Road  
Newton-le-Willows  
WA12 0AG  
Tel: 01744 671930

Principal: Mr P Ferguson

Email: [hopeacademy@sthelens.org.uk](mailto:hopeacademy@sthelens.org.uk)  
[www.hopeacademy.org.uk](http://www.hopeacademy.org.uk)

Age range 11 - 18 (mixed)

### How places were allocated as at 2 March 2015

Published admission number (PAN):	270
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Last academic year all applications which were received on time were accommodated. Please be aware that how places are allocated can substantially change from year to year.

### Oversubscription criteria for 2017/18 (the full policy is available from the school)

- Children in the care of the Local Authority;
- Children in receipt of 'Enhanced Action Plus' funding for whom the local authority has indicated that the Academy is the most appropriate educational establishment because of their special educational needs.
- After the application of criteria (a) and (b) and admission of pupils with statements of Special Educational Needs, the remaining places will be allocated on the following basis:

#### Catholic Places:

50% of the remaining places, in order of priority to:

- \*Baptised Catholic children living in the designated Catholic Parishes of:
    - St David, Newton-le-Willows
    - St Mary and St John, Newton-le-Willows
    - St Patrick, Newton-le-Willows
    - All Saints, Golborne
    - St Catherine of Siena, Lowton
    - St Lewis, Croft
    - St Paul of the Cross, Burtonwood\*\*
  - Baptised Catholic\*\* children living in parishes other than the designated parishes but attending one of the associate primary schools of the designated parishes:
    - St Mary's Catholic Junior School, Newton-le-Willows
    - All Saints Catholic Primary School, Golborne
    - St Catherine's Catholic Primary School, Lowton
    - St Lewis' Catholic Primary School, Croft
    - St Paul of the Cross Catholic Primary School, Burtonwood\*
- For a child to be considered as a Catholic, evidence of a Catholic baptism (ie Baptismal Certificate) or reception into the Church will be required, in accordance with the Archdiocesan Advice on this matter. A copy of this advice may be obtained at the school.

## Community Places

- i) 50% of the remaining places, in order of priority to:  
Children who attend the associated Church of England and Community Schools:  
Lyme Community Primary  
Newton-le-Willows Primary  
St Peter's Church of England Primary  
The District Church of England Primary  
Wargrave Church of England Primary

**If either Catholic or Community applicants are undersubscribed in criterion (c) any remaining places will be allocated to the other sector before the application of criteria (d) to (g).**

After the application of criterion (c) any remaining places will be allocated in order or priority to:

- d. Non Catholic children attending one of the associate Primary Schools of the designated Catholic parishes:  
St Mary's Catholic Junior School, Newton-le-Willows  
All Saints Catholic Primary School, Golborne  
St Catherine's Catholic Primary School, Lowton  
St Lewis' Catholic Primary School, Croft  
St Paul of the Cross Catholic Primary School, Burtonwood\*

\*\* Pupils attending St Paul of the Cross Catholic Primary School and living in the Kingswood area of West Warrington or in the 'Spa Towns' area bounded by Burtonwood Road, Burma Road and Whittle Avenue (formerly St Joseph's parish) have admission to St Gregory's Catholic High School, Warrington (Warrington local authority).

- e. Children who have a brother or sister at the academy at the time of likely admission. The brother or sister must have entered the academy in Years 7 to 11. Brothers or sisters includes stepchildren, half brother's or sister's , foster or adopted children who are living at the same address and are part of the same family unit.
- f. Children whose parents regularly worship in a recognised faith community. Regular attendance shall be defined as at least once a month for at least 6 months before application. This would need to be supported by a reference/letter from a leader of that faith community and submitted by the parent with their application form.
- g. Children whose parents express a preference for a place at the Academy.
- + Children in care are defined as children who are (a) in the care of a local authority, or (b) provided with accommodation by a local authority in the exercise of their Social Services functions (under Section 22(i) of the Children's Act 1989). Children previously in public care are those who immediately moved on from that status after becoming subject to an adoption, residence or special guardianship order.

## Tie Break

In the event of any oversubscription in the number of applications made under any of the categories above, the Academy will offer places first to children whose family home# is nearest the school. The measurement shall be done by the Local Authority in a straight line using a Geographical Information System (GIS) based on Local Land and Property Gazetteer (LLPG) data and the National Grid co-ordinates for the family home and the Academy.



Where the tie break does not distinguish between applicants e.g children living in the same block of flats random allocation will be used. This will be done by drawing lots and supervised by someone independent of the Academy.

**Special conditions for twins (etc)**

Where the final place in a year group is offered to one of twins (or triplets etc) the academy will not apply the tie break as it will admit the other twin etc too, even if that means going above the admission number.

# Family home - is defined as the permanent address of the parent or legal guardian who is in receipt of child benefit.

# St Gregory's Catholic High School

Specialist Status: Humanities

Cromwell Avenue Westbrook Warrington  
WA5 1HG

Head of school: Mr E McGlinchey

Tel: 01925 574888

Fax: 01925 243816

Email: [clerical@stgregoryshigh.com](mailto:clerical@stgregoryshigh.com)

[www.stgregoryshigh.com](http://www.stgregoryshigh.com)

Age range 11 - 16 (mixed)

## Partner primary schools:

St Alban's Catholic Primary School

St Benedict's Catholic Primary School (for pupils living in the parish of St Benedict)

St Joseph's Catholic Primary School

St Vincent's Catholic Primary School

Sacred Heart Catholic Primary School

St Paul of the Cross Catholic Primary School - for all Catholic pupils resident in the Kingswood area and the area enclosed by Whittle Avenue, Burma Road and Burtonwood Road.

The school serves the parishes of St Alban, St Benedict, Sacred Heart, St Joseph and the Kingswood area and the area enclosed by Whittle Avenue, Burma Road and Burtonwood Road of St Paul of the Cross.

### How places were allocated as at 1 March 2016

Published admission number (PAN):	192
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Last academic year all applications which were received on time were accommodated.  
Please be aware that how places are allocated can substantially change from year to year.

### Oversubscription criteria for 2017/18: (the full policy is obtainable from the school)

1. Looked After and previously looked after children.\*
2. Baptised Catholic children who have a sibling in the school at the time of admission.
3. Baptised Catholic children resident in the parishes of Sacred Heart & St Alban, St Benedict's, St Joseph's and St Paul of the Cross.
4. Other Baptised Catholic children.
5. Other children who have a sibling in the school at the time of admission.
6. Children attending one of the Catholic feeder Primary Schools in the parishes named in criterion 3 above:
  - Sacred Heart
  - St Alban's
  - St Benedict's
  - St Joseph's
  - St Paul of the Cross
  - St Vincent's

7. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required.
  8. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.
  9. Other children.
- \* Children formerly in care is defined as children who have ceased to be in care because they have been adopted or became subject to a residence order or a special guardianship order.

**NB: PARENTS ARE REQUIRED TO COMPLETE THE SCHOOL'S OWN SUPPLEMENTARY FORM IN ADDITION TO THE LOCAL AUTHORITY APPLICATION FORM. THIS FORM CAN BE OBTAINED DIRECT FROM THE SCHOOL OR IS AVAILABLE TO VIEW OR DOWNLOAD FROM THE COUNCIL'S WEBSITE.**

# Sir Thomas Boteler Church of England

High School Specialist Status: Music

Grammar School Road  
Latchford  
Warrington  
WA4 1JL

Headteacher: Mrs B Scott-Herron  
Tel: 01925 636414  
Fax: 01925 417468

Email: [info@boteler.org.uk](mailto:info@boteler.org.uk) [www.boteler.org.uk](http://www.boteler.org.uk)  
[www.boteler.org.uk](http://www.boteler.org.uk)

Age range 11 - 16 (mixed)

## Partner primary schools:

Alderman Bolton Community Primary School  
Latchford St James CE Primary School  
Oakwood Avenue Community Primary School  
St Elphin's (Fairfield) CE Primary School

### How places were allocated as at 2 March 2015

Published admission number (PAN):	165
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Last academic year all applications which were received on time were accommodated.  
Please be aware that how places are allocated can substantially change from year to year.

## Oversubscription criteria for 2017/18 (the full policy is obtainable from the school)

1. Children in care\* (Looked After and previously looked after children). Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).
2. Siblings of children currently attending the school and expected to continue to attend the school in the following year. This includes full, half or step brothers and sisters and foster brothers and sisters who are living at the same address as part of the same family unit.
3. Up to 17 places for:
  - a. children who have (or whose parent/parents have) a strong and dedicated commitment to the life and worship of a Christian Church, that is a member of Churches Together in Britain and Ireland (their website is <http://www.ctbi.org.uk/>), shown by worship at least twice per month for at least two years confirmed by the local minister on the application form.
  - b. children who have (or whose parent/parents have) a reasonable commitment to the life and worship of a Christian Church, that is a member of Churches Together in Britain and Ireland (their website is <http://www.ctbi.org.uk/>), shown by at least monthly worship for at least two years confirmed by the local minister on the application form.
4. Children attending primary schools associated with Sir Thomas Boteler Church of England High School (Alderman Bolton Community Primary, Latchford St James C of E Primary, St Elphin's (Fairfield) C of E Primary, Oakwood Avenue Community Primary).

5. Children meeting criteria 3, but not allocated one of the 17 places (in the order of priority 3a, then 3b)
6. Children who have (or whose parent/parents have) some commitment to the life and worship of a Christian Church, that is a member of Churches Together in Britain and Ireland, shown by worship at least twice per year confirmed by reference from the local minister.
7. Other children.

**NB: PARENTS OF CHILDREN NOT CURRENTLY ATTENDING ONE OF THE SCHOOLS LINKED PARTNER PRIMARY SCHOOLS ARE REQUIRED TO COMPLETE THE SCHOOL'S OWN FORM IN ADDITION TO THE LOCAL AUTHORITY FORM. THIS FORM CAN BE OBTAINED DIRECT FROM THE SCHOOL OR IS AVAILABLE TO VIEW OR DOWNLOAD FROM THE COUNCIL'S WEBSITE.**



# Future Tech Studio School

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The Future Tech Studio will pioneer a bold new approach to learning, linked to employment opportunities, which will improve educational attainment, skills and employment outcomes for the young people who attend. The Future Tech Studio ethos will be based on a personalised approach to learning, in a small school that fosters a culture of high expectations and high achievement. The characteristics and disciplines of the work environment will prevail, where each learner will be able to co-design their learning programme reflecting their intended career aims, enabling them to realise their full potential. Self-reliance, self-confidence and high self-esteem will be the hallmarks of pupils attending the Future Tech Studio created by highly professional coaches and a strong partnership of employers. Our admissions policy reflects these aspirations.

## To apply

Future Tech Studio School will be co-ordinating it's own admissions for September 2017. To apply for a place for September 2017, please contact the school for an application form.

Applications for Key Stage 5 (year 12) should be made directly to the Future Tech Studio School.

## **The closing date for applications for admissions for September 2017 is Friday 16 December 2016.**

For further information about the school and to obtain a full copy of the oversubscription criteria please contact Future Tech Studio School direct.

# Future Tech Studio School

Winwick Road Campus  
Winwick Road  
Warrington  
WA2 8QA

Principal: Miss G Stonier

Tel: General enquiries 01925 494321

[www.warrington.ac.uk/futuretechstudio](http://www.warrington.ac.uk/futuretechstudio)

Age range : 14 – 19 (mixed)  
Years 10 - 13 only

Published Admission Number : Year 10 - 75  
Year 12 - 95

## How places were allocated as at 1 March 2016

Published admission number (PAN):	165
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Last academic year all applications which were received on time were accommodated. Please be aware that how places are allocated can substantially change from year to year.

## Oversubscription criteria for 2017/18 (the full policy is available from the school)

All students who have a Statement of Special Educational Needs, which names Future Tech Studio on the statement, and who meet the minimum entry requirements, will have automatic entitlement to a place at Future Tech Studio and will be admitted before all other applicants.

1. Children in public care (children looked after) and children who were looked after, but ceased to be so because they were adopted or became subject to a residence order or a special guardianship order).
2. Positive Action: As the specialism of the Future Tech Studio includes curriculum pathways relating to sectors such as engineering and IT which are typically under represented by young women, under the provisions of the Equalities Act 2010 we would positively consider applications from female applicants at both Year 10 and Year 12 with an aim to achieve 50/50 split of male and female pupils. Following the allocation of places to Looked After Children, the remaining places will be split 50/50 between genders. If there are insufficient applications from one gender to fill the places allocated, the remaining places will be allocated to the other gender.
3. Siblings<sup>1</sup> of students attending Future Tech Studio at the time of entry;
4. Medical or social: Children for whom it can be demonstrated that they have a particular medical or social need to go the school. Applicants should provide evidence at the time of application. The evidence must comprise the following:
  - A doctor or social worker report and letter supporting the application on the basis that for medical or social reasons the child's needs to go to Future Tech Studio above all others because of the child's particular needs and/or family circumstances.

5. Children of staff: Children of current permanent members of staff who:
- Have been directly employed at the school for a minimum of two years at the time that the application is made (this rule cannot be applied until staff have been employed at the school for two years); or
  - Have been recruited to fill a vacant post for which there is a demonstrable skills shortage. This shortage will be determined by the absolute authority of the Board of Trustees of the Studio School.
  - The child in question must reside permanently with the member of staff and must have been doing so for two years by the time of application.
6. Random allocation: the remaining places will be allocated as follows:
- 75% of remaining places allocated randomly to those living within a 3 mile circular radius of the school entrance. This will be determined by Local Authority's measuring system. 25% of remaining places will be allocated randomly to those outside of this 3 mile radius. After this allocation all unsuccessful applicants will be pooled and the outstanding places will be allocated randomly from both inside and outside the 3 mile radius. Random allocation will be overseen by a body independent of the school; this will be the Local Authority.
- <sup>1</sup> The term 'sibling' is defined as only where the applicant's brother or sister will still be in the school when the child is admitted. This definition includes half brothers and sisters if they are resident at the same address.

# University Technical College Warrington

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University Technical College Warrington (UTC Warrington), is a brand new, state of the art, specialist science and engineering college, for 14 – 19 year olds in Warrington Town Centre.

UTC Warrington has been developed in response to demand from local engineering companies; and aims to address the growing skills gap within engineering and energy businesses by offering students the opportunity to study specialist engineering qualifications alongside GCSEs and A Levels.

Supported by Manchester Metropolitan University School of Engineering alongside an array of employer partners' UTC Warrington students can look forward a STEM rich curriculum, with access to exceptional facilities and industry specialists.

## **To apply**

The Local Authority will co-ordinate admissions for Key Stage 4 (Year 10) on behalf of University Technical College Warrington. Applications for Key Stage 5 (Year 12) should be made directly to University Technical College Warrington.

**The closing date for applications is Friday 17th February 2017.**

Places offered from week commencing Monday 27th February 2017.

# University Technical College Warrington

Universal Technical College Warrington  
Dallam Lane  
Warrington  
WA2 7TU

Principal: Mr Lee Barber  
Enquiries: 01925 737067

website : [www.utcwarrington.org](http://www.utcwarrington.org)  
Email : [info@utcwarrington.org](mailto:info@utcwarrington.org)

Age range : 14 – 18 (mixed)

Published Admission Number : Year 10 - 100  
Year 12 - 120

## How places were allocated as at 1 March 2016

Published admission number (PAN): 100

Last academic year all applications which were received on time were accommodated.  
Please be aware that how places are allocated can substantially change from year to year.

## Oversubscription criteria for 2017/18 (the full policy is available from the school)

### Year 10

1. Applicants who are, or who have previously been, in the care of a Local Authority; i.e. children in public care (looked after children) and adopted children who have previously been in public care.
2. Remaining places will be allocated randomly within the geographical bandings as follows:
  - a) 40% of students resident using the home address within postcodes WA2 7, WA1 1, WA1 2, WA1 3, WA1 5, WA2 9, WA5 0.
  - b) 40% of students resident using the home address within postcodes WA2 0, WA4 1, WA5 1, WA5 8, WA5 9, WA1 4.
  - c) 15% of students resident using the home address within all other WA postcodes.
  - d) 5% of students resident using the home address within all other WA postcodes.
3. If there are fewer applications received for any of the sections above than the stated %, the remaining places will be allocated proportionately to the nearest postcode band as identified above.
4. Places will be filled through an independently verified random selection of all applicants.
5. The home address is that which is registered with the family's doctor.
6. The distance will be measured in a straight line from the applicant's front door to the front gate at UTCW



# Transfer between secondary schools

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In year admission applications are those requesting transfer from one school to another outside of the normal admissions round, for example when a family moves house part way through a school year.

Generally a child will be admitted to another school if there is a place available in the required year group, with the exception of those children whose circumstances meet the requirements of the Fair Access Protocol.

If your request for an in year transfer **is not** because of a change of address or relocation from overseas, you are strongly advised to think carefully before you transfer your child to another school since this causes an unnecessary break in your child's education. Problems that your child may be experiencing may not go away simply as a result of a change of school. If you are worried about your child's progress at school you are advised first of all to discuss matters with the Headteacher. Whenever possible, it is better for transfers to take place at the beginning of a term.

## Fair Access Protocol

Each Local Authority must have a Fair Access Protocol agreed with schools in its area including Academies and Free Schools, to ensure that unplaced children especially the most vulnerable are offered a place at a suitable school as quickly as possible. This ensures that access to education is secured quickly for children who have no school place and that all schools in an area admit their fair share of pupils with challenging behaviour.

The school admissions team assesses all applications to identify those which meet the requirements of the Fair Access Protocol. The criteria are as follows:

- Children from the criminal justice system or Pupil Referral Unit (PRU) who need to be integrated into mainstream school;
- Children who have been out of education for 2 months or more;
- Children of gypsies, roma, travellers, refugees and asylum seekers;
- Children who are homeless;
- Children with unsupportive family backgrounds for whom a place has not been sought;
- Children who are carers;
- Children with SEN, disabilities or medical conditions (but without a statement);
- Children whose attendance is less than 85%;

In addition to these criteria, the Local Authority will also have regard to the number of in year transfers for year 11 aged pupils that have been admitted to each school.

The outcome of the assessment will determine how the Local Authority will share out these applications between all suitable schools. The Local Authority must ensure that no school, including those with places available, is asked to take a disproportionate number of children who have been permanently excluded from other schools or who have challenging behavior compared to other schools in the area.

## To Apply

Application forms and further information on the in year transfer process is available on our website [www.warrington.gov.uk/admissions](http://www.warrington.gov.uk/admissions) or by contacting the Admissions Team on 01925 446226.

## Exceptional circumstances

If you have just relocated to Warrington or relocated within Warrington and are refused all of your preferred schools, the Local Authority has a statutory duty to ensure that an alternative school is offered to your child which is within a reasonable distance (3 miles, walking distance) from your home address. Where the school is a Faith school or Academy, any offer will be made in agreement with and on behalf of the school's admission authority.

If there are no places available within a reasonable distance from your home address, the Local Authority must decide which school is the appropriate school to offer based on the circumstances of both the applicant and the school.

The Local Authority will consult the Headteacher at the school to decide whether or not, on balance, the prejudice caused to the child by not admitting them to a particular school outweighs the prejudice caused to the school by admitting the child. The Local Authority would make every effort to share such requests between schools which are local to the applicant's address, when it is reasonable to do so.

NB: Proof of a change of residence will be required in the form of a copy of an exchange of contracts or if moving to a rented property a tenancy agreement of a minimum period of 6 months.

Where all the above statements do not apply, you will be offered the right of appeal.

## Taking up an offered place

Where a place is offered at a school as an in year admission (i.e. not first admission to either primary or secondary school) the parent would be expected to admit the child to the school within 6 school weeks of the offer of a place.

This applies where:

- an available place has been offered, or
- a place has been offered at an oversubscribed school under the test for exceptional circumstances, or
- a place has been offered as a result of a decision of the Independent Appeals Panel.

## Appeals procedure

If your child is refused a place at any school for which you have expressed a preference, you have the right to appeal against this decision. This applies whether the school is community, faith or academy.

The letter telling you that a place cannot be offered to your child will include details of how to appeal if you wish to do so. The letter will also tell you the time limit within which you can appeal where appropriate. A letter acknowledging receipt of your appeal paperwork will be sent to you.

Before deciding whether to appeal, you will probably want to think about the school's published policy for admitting pupils, your reasons for wanting your child to attend the school, your child's view of what school he/she should attend and how strong a case you have. You may also want to visit the school where you have been offered a place.

Appeals are passed to the clerk to the appeals panel who then provides further advice for appellants on the procedures followed.

If your appeal is successful there will be no assistance with transport unless you qualify under the Local Authority's transport policy.

If your appeal is declined you are not able to appeal again for the same school for the same academic year unless there has been a material change of circumstances (e.g. change of residence) or the circumstances of the school have changed.

NB: For pupils who have a statement of special educational needs any appeal with regard to the school named in the statement would be to the special educational needs and disability tribunal rather than the independent appeals panel.

# Transport to and from school

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## **You should not confuse the right to express preferences for schools with an entitlement to assistance with travel or transport provision**

The Local Authority is required by law to provide or pay for free transport for pupils who have to travel more than the statutory distance to their nearest suitable school.

For pupils at secondary schools this distance is over three miles, measured by the shortest available walking route.

### **Additional transport assistance for low income families**

Transport assistance will normally be given in the form of a bus pass. In certain circumstances, for example, where there are no suitable local buses available, a Local Authority bus pass may not be appropriate. If this is the case and you are entitled to travel assistance, you will be reimbursed for fares or mileage incurred. The level of financial assistance will be determined by the Local Authority.

There are some extended rights for free travel in relation to low income families. For the purpose of the travel policy low income is defined as:

- a) Those who are eligible for free school meals or
- b) Those whose families are entitled to their maximum level of working tax credit.

Documentary proof of entitlement will be required at the time of application.

You can download or view a copy of the policy on [www.warrington.gov.uk/info/2001315/school\\_and\\_college\\_transport/485/school\\_and\\_college\\_travel-mainstream\\_pupils](http://www.warrington.gov.uk/info/2001315/school_and_college_transport/485/school_and_college_travel-mainstream_pupils) or alternatively you can contact the Admissions Team on 01925 446226 and they will send you a copy.

### **Sustainable school travel**

As part of the initiative to make access to education sites easier and to reduce traffic and parking congestion around schools, the Local Authority is working with schools on the School Travel Plan programme. All schools are required to have effective travel plans in place to ensure that students wishing to walk or cycle are able to do so safely. If your chosen school is implementing its plan it will be supporting walking and cycling to school by promoting it as a healthy option and highlighting safer routes to the school. The Local Authority's School Travel Adviser can help plan routes and give advice on road awareness and safety as well as park & stride schemes and walking buses. Details are available through the school or by contacting the Transport Planning team on 01925 443414 .

# General school information

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## School meals

Currently school meals are available in all schools. In secondary schools there is a cash cafeteria service. Facilities are provided in all schools for pupils to eat snack meals brought from home.

## Free school meals

If you are receiving:

- Income Support or
- Income based Jobseekers Allowance or
- Child Tax Credit (but only those who are not entitled to Working Tax Credit and whose annual income (as assessed by the Inland Revenue) does not exceed £16,190 (subject to annual review) or Working Tax Credit 'run on' – the payment someone may receive for a further four weeks after they stop qualifying for Working Tax Credit or
- Support under Part VI of the Immigration and Asylum Act 1999, or
- The Guarantee Element of State Pension Credit or
- Income related Employment and Support Allowance or
- Universal Credit

you will be entitled to free school meals for children who are attending school.

To download a printable application form, please visit the council website at [http://www.warrington.gov.uk/home/children\\_and\\_young\\_people/schools/Free\\_school\\_meals/](http://www.warrington.gov.uk/home/children_and_young_people/schools/Free_school_meals/). Alternatively, please telephone 01925 446226 and ask for a free school meals application form.

## Clothing and uniform

Headteachers/Principals, in consultation with school Governors, decide whether or not there should be a school uniform. Details of uniform, where appropriate, are given in each school's prospectus, which can be obtained from the school.

The Local Authority does not help parents with the cost of school uniform or physical education kit. All pupils are expected to conform to a reasonable standard of clothing and personal appearance. Parents are asked to try to ensure that pupils attend school suitably dressed.

## The school curriculum

All state funded schools must offer a curriculum which covers the National Curriculum Key Stage 3 and Key Stage 4. They must also provide the Key Stage 3 and 4 assessment arrangement for pupils.

The curriculum includes at Key Stage 3 the core and foundation subjects and religious education. At Key Stage 4 there is a set of core subjects that must be offered alongside a number of curriculum entitlement areas from which students will be able to choose options. Schools with sixth forms are free to choose the range of A-Level and Vocational courses on offer. If you need detailed information about the curriculum please ask your child's school.

Sex education must be provided by all secondary schools. Teachers are aware of the need to treat sex education sensitively and in appropriate groupings of pupils. The school should keep a written statement of the policy they adopt on sex education and consult parents about their sex education programme. Parents have the right to withdraw their children from all or any part of sex education except where this is provided as part of the National Curriculum.

All secondary schools must also provide religious education (RE) and collective worship but parents do have the right to withdraw their children from RE and/or collective worship if they so wish.

In aided schools religious education is given in accordance with the school's Trust Deed. In community schools the locally agreed syllabus is followed.

There is a procedure for considering complaints from parents about the curriculum, religious education, collective worship and related matters. Please refer, in the first instance, any complaint to the school and then it's Governing Body.

## **Public examinations**

At Key Stage 4, the GCSE is the main way of assessing pupils but there are also a growing number of vocational qualifications being offered at 14-16. Post 16 there is also a range of GCE AS/A2 examinations, BTEC and OCR examinations and other vocational qualifications on offer. An on-line prospectus for Cheshire and Warrington [www.wayahead-warrington.uk.com](http://www.wayahead-warrington.uk.com) now includes descriptions of all courses currently offered in Warrington in schools and colleges for 14-19 year olds.

All pupils are entered, without charge, for prescribed public examinations (e.g. GCSE or GCE A levels) for which they have been prepared by the school, unless the Headteacher decides on educational grounds not to enter the pupil, or the parents request that the pupil is not entered. Where pupils, without good reason, fail to attend public examinations for reasons other than illness, or fail to complete course work necessary to meet examination requirements, parents will be required to refund the cost of entry/subject fees charged by the Examination Board. In cases of absence through illness a medical certificate must be provided.

## **Discipline and exclusions**

Schools are aware that they share with parents responsibility for the behaviour of children in their care. All school Governing Bodies maintain a written statement of general principles for their school's behaviour and discipline policy. Details are available from each school.

Warrington schools promote positive behaviour and offer a nurturing environment in which children and young people are encouraged to reach their potential, within a safe environment where clear boundaries exist.

Parents requiring further information should seek advice from their child's school, the Inclusion Services Team (Tel No 01925 442915) or SENDIAS (Special Educational Needs, Disability Information and Advisory Service) (Tel No 01925 442978).

## **Charges for school activities and remission of charges**

The law prohibits charges for most activities that take place in school time. Local Authorities and school Governing Bodies wishing to charge for any activities where this is permitted must have a policy on charging and on remission, and must draw up and maintain a written statement of policy which must be available to parents on request.



## **Children with special educational needs**

Most children with special educational needs will attend an appropriate mainstream school where the Governing Body will be responsible for ensuring their needs are met. A small number of children who have special educational needs which cannot be met from within the resources normally available to children of a similar age will be assessed by the Local Authority in accordance with the procedure laid down in the Children and Families Act 2014 and in accordance with the Code of Practice 2014. Assessments are carried out after consultation with parents or guardians who are given full details of the results of assessments.

For children where an Education Health and Care needs assessment has been carried out and an Education Health and Care Plan is issued, dependent on the outcome of the assessment, these children can have their needs provided for in either mainstream schools, designated provisions attached to mainstream schools, or special schools. Any appeal with regard to the school named in the statement would be to the special educational needs and disability tribunal (SEND).

A leaflet entitled 'Special Needs Provision in Warrington' is available from the SENDIAS (Special Educational Needs, Disability Information and Advisory Service) on 01925 442978.

## **Parental access to pupils' records**

Parents may inspect all parts of their child's school record. If you wish to look at your child's record you should apply direct to the school.

## **Parent governors**

All school Governing Bodies include parent governors who are normally elected by parents of registered pupils at the school. Further information can be obtained from the school.

## **Personal property**

The Local Authority does not accept responsibility for loss or damage to personal property whilst on or left on the school premises.

## **Warrington schools with post 16 provision**

Further information on sixth form provision within the Warrington area is available on our website [www.warrington.gov.uk/admissions](http://www.warrington.gov.uk/admissions) or by contacting the Admissions Team on 01925 446226.

# Other Local Authority contact details

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Contact numbers and addresses for local authorities neighbouring the Warrington authority are listed below:

## **Cheshire West & Chester Authority**

School Admissions Team  
Ground Floor  
Wyvern House  
The Drummer  
Winsford  
CW7 1AH  
Tel: 0300 123 7039  
Email: [admissions@cheshirewestandchester.gov.uk](mailto:admissions@cheshirewestandchester.gov.uk)

## **Cheshire East Local Authority**

School Admissions  
Floor 7, Municipal Buildings  
Earle Street  
Crewe  
CW1 2BJ  
Tel: 0300 123 5012  
Fax: 01270 686491  
Email: [admissions@cheshireeast.gov.uk](mailto:admissions@cheshireeast.gov.uk)

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## **Halton Borough Council**

Education, Inclusion and Provision Department  
Children and Economy Directorate  
Rutland House  
Runcorn  
WA7 2GW  
Tel: 0151 511 7271/7338/7296  
Email: [schooladmissions@halton.gov.uk](mailto:schooladmissions@halton.gov.uk)

## **St Helens Council**

Children and Young People Services  
Atlas House  
Corporation Street  
St Helens  
WA9 1LD  
Tel: 01744 671030  
Email: [schooladmissions@sthelens.gov.uk](mailto:schooladmissions@sthelens.gov.uk)

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## **Salford City Council**

Children's Services Directorate  
2nd Floor Unity House  
Salford Civic Centre  
Chorley Road  
Swinton  
M27 5AW  
Tel: 0161 778 0415  
Email: [schooladmissions@salford.gov.uk](mailto:schooladmissions@salford.gov.uk)

## **Trafford Council**

School Admissions  
Waterside House  
Sale  
M33 7ZF  
Tel 0161 912 5007  
Email: [school.admissions@trafford.gov.uk](mailto:school.admissions@trafford.gov.uk)

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## **Wigan Council**

School Organisation Team  
People Directorate  
Wigan Council  
Civic Centre  
2nd Floor Millgate  
Wigan  
WN1 1AZ  
  
Tel: 01942 489013  
Email: [schoolplaces@wigan.gov.uk](mailto:schoolplaces@wigan.gov.uk)

# General school holiday dates 2017/18

	Date of opening	Date of closing
Autumn First Half Term	Monday 4 September 2017	Friday 20 October 2017
Autumn Second Half Term	Monday 30 October 2017	Friday 22 December 2017
Spring First Half Term	Wednesday 3 January 2018	Friday 16 February 2018
Spring Second Half Term	Monday 26 February 2018	Friday 6 April 2018
Easter Weekend: Friday 30 March and Monday 2 April 2018 falls outside the April holiday period		
Summer First Half Term	Monday 23 April 2018	Friday 25 May 2018
May Day Holiday - Monday 7 May 2018		
Summer Second Half Term	Monday 4 June 2018	Friday 20 July 2018

**Please note these are general holiday dates for guidance and information only. Dates should be confirmed with individual schools before family holidays are booked. Parents are reminded that holidays should not be taken during term time.**

**Note: The information contained in this booklet was accurate at the time of printing. However it is possible that some arrangements and policies could be changed before or during the 2017/2018 school year and in subsequent years.**





# Response sheet

We would be glad to know whether you found this booklet helpful and return it to the address below via your child's school or by post.

Please circle as appropriate

<b>Did you find the booklet:</b>	<b>Very good</b>					<b>Poor</b>
• clearly written?	1	2	3	4	5	
• easy to understand, without too much jargon?	1	2	3	4	5	
• contained the information you wanted?	1	2	3	4	5	
• well laid out, so that you could find the sections you wanted?	1	2	3	4	5	
• gave you a better understanding of the admission procedures?	1	2	3	4	5	
• Overall did you find the booklet helpful?	1	2	3	4	5	

Are there any issues not covered in the booklet which you think should be included in the future?

.....

.....

Do you have any other suggestions for improving the booklet?

.....

Are you responding as a parent/governor/WBC employee/other? - please specify

.....

Did you make your application by paper form or on-line? .....

If you did not use the on-line facility were there any reasons why you did not wish to use this facility? .....

.....

## Thank you for your help.

Please return to:

The Admissions Team, Families and Wellbeing Directorate, New Town House,  
Buttermarket Street, Warrington, WA1 2NH







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The Admissions Team,  
Families and Wellbeing Directorate,  
New Town House,  
Buttermarket Street,  
Warrington, WA1 2NH