

PGCE Enquiry Based Research Project

Information for Parents/Guardians

Dear Parent/Guardians,

I am a PGCE student teacher with The University of Manchester currently on placement here at Lymm High School.

As part of my studies for the Postgraduate Certificate in Education (PGCE) I am required to complete a small scale enquiry into an aspect of teaching / learning in connection with my classroom practice. The theme of my enquiry and the questions I plan to use have been discussed with and approved by my tutor in the Institute of Education at the University of Manchester. This enquiry requires me to collect responses to a number of questions from or complete activities with children, teachers, or others who are associated with my classroom practice. The purpose of this letter is to inform you that your son or daughter may be in a group of students involved in these activities.

The enquiry activities will be explained to your son/daughter and they will be asked if they are willing to take part before they begin. If they choose not to participate, for whatever reason they have, they will be excluded without consequence. The activities for my enquiry have been scheduled and discussed with teachers in the school so as not to interfere with your child's lessons and their learning. Any responses I collect will be treated confidentially at all stages of my work and your son/daughter's name will remain anonymous when I write up my work. I should specify that my data collection activities will not involve any form of photographic or video recording with your son/daughter at any point.

If your child explains to you the activities they have been involved in for my enquiry and you have any questions about this then please contact me at the school at wzulfiqar@lymmhigh.org.uk. Should you wish your son/daughter to be excluded from these activities then please complete the return slip below and I will withdraw any responses your child has provided in connection with these activities.

Yours sincerely,

Waleed Zulfiqar

PGCE Student Teacher

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After speaking with my son/daughter about the above project and the data collection activities involved, I wish to **WITHDRAW** my son/daughter's responses from your study.

Son/daughter's name: _____ Form/Class: _____

Signed: _____ Date: _____
(parent / guardian)