



18th March 2016

Dear Parents / Carers,

I am pleased to confirm that your child has obtained a place on the History trip to Poland in July 2016.

Please see below for a confirmation of the schedule of payments for the trip. You can of course pay earlier if you wish. However, the final dates for payments are as follows:

- **Non-refundable deposit of £150 should be paid no later than Wednesday 23rd March**
- **Second payment of £250 should be paid no later than Tuesday 26th April**
- **Final payment of £250 should be paid no later than Tuesday 24th May**

All payments must be paid via parent pay. Please note that the airline by which we are travelling requires full payment at the time of booking. Therefore, should you decide to cancel your place on the trip, you will be liable for the full amount of the flight ticket in addition to any costs outlined in the Lymm High School trip cancellation policy.

Please could you complete the enclosed medical form and provide a photocopy of your child's passport by Tuesday 29th March. Your child will also need to have a valid European Health Insurance Card for the trip so please ensure one has been applied for and received prior to the trip.

If you require any additional information, please do not hesitate to contact me on the school number below or via cmcgahey@lymmhigh.org.uk

Yours faithfully,

Mrs C. McGahey
Head of Humanities

Headteacher: Mr Gwyn Williams

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