



8<sup>th</sup> December 2016

Dear [PARENT NAME],

## **DUKE OF EDINBURGH – Enrolment and eDofE**

Thank you for enrolling [STUDENT FORENAME] on the Bronze Duke of Edinburgh (DofE) programme. I am sure [STUDENT FORENAME] will enjoy participating in all aspects of the award and the challenges each section poses.

There are 4 sections to the DofE Award: Physical, Skills, Volunteering and Expedition. Ideally by the time [STUDENT FORENAME] completes [HIS/HER] final qualifying expedition, [HE/SHE] should have completed and had signed off the 3 other sections.

Student packs have now arrived following our registration of all students with DofE. Nicky Young, our Regional Rep at DofE is in the process of creating students' eDofE accounts for us. EDofE is the section of the DofE website ([www.edofe.org](http://www.edofe.org)) where students log in to their accounts and create evidence which is then submitted to us to sign off when a section is completed. Once all 4 sections are complete and students have met all criteria, we can sign off their award and present their certificate and badge; this will be done at the end of the academic year.

Next week students will receive their packs at a **meeting in B202 on Tuesday 13th December**.

Due to the large numbers, students will be required to attend at the following times on the above date:

- 11:15am: Silver students (only surnames A - J)
- 11:45am: Silver students (only surnames K – Z)
- 12:15pm: Bronze students (only surnames A - G)
- 12:45pm: Bronze students (only surnames H – Z)

There will be a **Parent Information Evening on Tuesday 10<sup>th</sup> January at 6pm in the Main Hall**, which we hope you are able to attend. This will include a great deal of additional information about the Duke of Edinburgh award and is for parents of all current DofE participants. Please could you return the reply slip to Student Services before the Christmas holidays to indicate whether you are able to attend.

We would like to create an email group for all Bronze and Silver DofE participants to be able to communicate quickly and efficiently with you. Please could you provide an up-to-date email address for this purpose on the reply slip below. All DofE participants need to check the DofE noticeboard on a

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regular basis which is located on the Hall corridor which will provide them with various useful information and notices.

Yours faithfully,



N. Dixon

Assistant Headteacher, Raising Standards

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## **DUKE OF EDINBURGH 2016-17: PARENT INFORMATION EVENING**

STUDENT NAME:

FORM:

**[PLEASE DELETE AS APPROPRIATE]**

I am able/unable to attend the DofE Parent Information Evening on Tuesday 10<sup>th</sup> January at 6pm in the Main Hall.

SIGNED:

PARENT/CARER NAME:

PARENT EMAIL ADDRESS: