



## TIMETABLE NOTES

1. Read the timetable carefully. Refer to your Individual Candidate Timetable and make sure you know what examinations you are taking and when. **ALL EXAMINATION START TIMES ARE AS PER THIS TIMETABLE** (which may not necessarily be the same time as that shown on your Individual Candidate Timetable).
2. All candidates to arrive 15 minutes before the start of the exam. **MAKE SURE YOU KNOW WHERE YOU ARE MEANT TO BE FOR EACH OF YOUR EXAMINATIONS.**
3. **IF YOU ARE UNAVOIDABLY DELAYED ON YOUR JOURNEY TO SCHOOL AND WILL BE LATE FOR THE PUBLISHED START TIME YOU MUST RING SCHOOL IMMEDIATELY TO TELL THE EXAMS OFFICE WHO YOU ARE, WHICH EXAM YOU ARE LATE FOR AND THE TIME YOU EXPECT TO ARRIVE. YOU WILL THEN BE INFORMED OF PROCEDURES FOR LATE ARRIVAL FOR AN EXAM. IF YOU DO ARRIVE LATE AND HAVE NO ACCEPTABLE REASON, YOU WILL BE REPORTED TO THE RELEVANT AWARDING BODY AND YOU MAY LOSE YOUR MARK FOR THAT EXAM.**
4. **Clash candidates** requiring supervision between the morning and afternoon sessions will **NOT** be allowed access to any area of the school, including the dining room. Candidates should bring a packed lunch and refreshments.
5. Absences – you must telephone the Examinations Officer first thing in the morning advising of the absence. You must provide the Examinations Officer with written evidence covering the period of the missed examination.
6. **Read the attached Exam Board Notices and make sure you understand and comply with these regulations.**
7. Make sure that if your examination requires a calculator you have checked that it is working and that you know how to operate it. This is especially the case if you have bought a new one for the examinations. **NO HELP CAN BE GIVEN TO CANDIDATES DURING AN EXAMINATION and this includes instruction on how to set up or operate your calculator.**
8. **DO NOT BRING YOUR MOBILE PHONES, IPODS, MP3 PLAYERS, ANY OTHER PRODUCTS WITH AN ELECTRONIC COMMUNICATIONS/STORAGE DEVICE OR DIGITAL FACILITY, OR OTHER UNAUTHORISED MATERIALS, INTO THE EXAMINATION ROOM. MAKE SURE ALL UNAUTHORISED MATERIALS ARE LEFT IN YOUR BAG AND THAT PHONES AND OTHER ELECTRONIC DEVICES ARE SWITCHED OFF. IF YOU WEAR A WATCH, YOU WILL BE ASKED BY THE INVIGILATOR TO REMOVE IT AND PLACE IT ON YOUR DESK.**
9. Do not bring any valuables to school. Bring only what you need for your examinations. **You must only write in BLACK ink or ballpoint. You are responsible for ensuring you have everything you need for your examination.**
10. **Full and correct school uniform must be worn for all examinations.**
11. See the Examinations Officer in MIS immediately if you have any questions with this timetable.
12. Results will be available on 16 August for AS, A2, KS5 and BTEC (7:00am Year 12) 23 August at 9:00am for GCSE, KS4 and BTEC

## SUMMER 2018 EXAMINATION TIMETABLE

DATE	TIME	AB	LEVEL	UNIT	TITLE	DURATION
Mon 26th & Tue 27th March	8.45am	AQA	GCSE	8206	Photography (11A)	All Day
Wed 28th & Thu 29th March	8.45am	AQA	GCSE	8206	Photography (11C)	All Day
Wed 28th March	Evening	EDEXCEL	A2	9DR0/02	Drama	Evening
Wed 28th March	8.45am	EDEXCEL	GCSE	1PE0/03	PE (Practical)	All Day
Tue 3rd & Thu 5th April	8.45am	AQA	GCSE	8202	Art	All Day
Tue 3rd & Thu 5th April	8.45am	AQA	GCSE	8204	Fashion & Textiles	All Day
Wed 4th April	8.45am	EDEXCEL	BTEC	7237	Dance	Period 1-4
Fri 6th April	8.45am	EDEXCEL	BTEC	7237	Dance	Period 1-4
Tue 24th April	8.45am	EDEXCEL	BTEC	7237	Dance (Written)	2hr
Tue 24th April	8.45am	AQA	GCSE	8658/S	French Speaking	All Day
Wed 25th April	8.45am	AQA	A2	7202/C	Fine Art	All Day
Wed 25 <sup>th</sup> April	8.45am	AQA	GCSE	8658/S	French Speaking	All Day
Thu 26th April	8.45am	AQA	A2	7202/C	Fine Art	All Day
Thu 26 <sup>th</sup> April	8.45am	AQA	GCSE	8658/S	French Speaking	All Day
Thu 26th & 27th April	8.45am	AQA	A2	7692/3T	Spanish Speaking	All Day
Fri 27th April	8.45am	AQA	A2	7202/C	Fine Art	All Day
Fri 27th April	8.45am	AQA	GCSE	8261/C	Drama (Practical)	All Day
Mon 30th April	8.45am	AQA	GCSE	8698/S	Spanish Speaking	All Day
Mon 30th April & 1st May	8.45am	AQA	A2	7652/3T	French Speaking	All Day
Tue 1 <sup>st</sup> May	8.45am	AQA	GCSE	8698/S	Spanish Speaking	All Day
Wed 2 <sup>nd</sup> May	8.45am	AQA	GCSE	8668/S	German Speaking	All Day
Thu 3 <sup>rd</sup> May	8.45am	AQA	GCSE	8668/S	German Speaking	All Day
Fri 4 <sup>th</sup> May	8.45am	AQA	GCSE	8668/S	German Speaking	All Day
Wed 9th May	8.45am	AQA	A2	7662/3T	German Speaking (Alsager High school)	All Day
Fri 11th May	8.45am	EDEXCEL	CIDA	DA201	CIDA Unit 1: Developing Web Products	2hr 30
Fri 11th May	8.45am	AQA	GCSE	7582/C	PE (Practical)	All Day
Mon 14th May	8.45am	EDEXCEL	BTEC	20544E/01	Human Lifespan Development	1hr
Mon 14th May	8.45am	WJEC	GCSE	4331	ICT Unit 1 (Written paper)	1hr 30
Mon 14th May	8.45am	OCR	GCSE	J276/1	Computer Science	1hr 30
Mon 14th May	8.45am	OCR	National	RO12/01	Information Technologies	1hr 45
Mon 14th May	1pm	AQA	AS	PROD1	D&T Product Design Unit 1	2hr
Mon 14th May	1pm	OCR	AS	4755/01	Further Concepts for Advanced Mathematics	1hr 30
Mon 14th May	1pm	EDEXCEL	GCSE	1RB01	Religious Studies Paper 1	1hr 45
Tue 15th May	8.45am	AQA	GCSE	8658/LF	French Unit 1 Listening Foundation	35min
Tue 15th May	9.25am	AQA	GCSE	8658/RF	French Unit 3 Reading Foundation	45min
Tue 15th May	8.45am	AQA	GCSE	8658/LH	French Unit 1 Listening Higher	45min
Tue 15th May	9.25am	AQA	GCSE	8658/RH	French Unit 3 Reading Higher	1hr
Tue 15th May	8.45am	AQA	GCSE	8658/LH	French Unit 1 Listening Higher	45min
Tue 15th May	9.25am	AQA	GCSE	8658/RH	French Unit 3 Reading Higher	1hr
Tue 15th May	8.45am	AQA	GCSE	8658/LH	French Unit 1 Listening Higher	45min
Tue 15th May	9.25am	AQA	GCSE	8658/RH	French Unit 3 Reading Higher	1hr
Tue 15th May	8.45am	AQA	GCSE	8658/LH	French Unit 1 Listening Higher	45min
Tue 15th May	9.25am	AQA	GCSE	8658/RH	French Unit 3 Reading Higher	1hr
Tue 15th May	8.45am	AQA	GCSE	8658/LH	French Unit 1 Listening Higher	45min
Tue 15th May	9.50am	AQA	GCSE	8658/RH	French Unit 3 Reading Higher	1hr
Tue 15th May	1pm	AQA	GCSE	8464/B/1F	Combined Science: Biology Paper 1 Foundation	1hr 15
Tue 15th May	1pm	AQA	GCSE	8464/B/1H	Combined Science: Biology Paper 1 Higher	1hr 15
Tue 15th May	1pm	AQA	GCSE	8461/1F	Biology Unit 1 Foundation	1hr 45
Tue 15th May	1pm	AQA	GCSE	8461/1H	Biology Unit 1 Higher	1hr 45
Wed 16th May	8.45am	OCR	AS	4751/01	Maths - Intro to Advanced Mathematics (MEI)	1hr 30
Wed 16th May	8.45am	OCR	A2	4762/01	Maths - Mechanics 2	1hr 30
Wed 16th May	8.45am	EDEXCEL	GCSE	1PE001	PE Paper 1	1hr 45
Wed 16th May	8.45am	OCR	A2	4762/01	Maths - Mechanics 2	1hr 30
Wed 16th May	8.45am	OCR	AS	4751/01	Maths - Intro to Advanced Mathematics (MEI)	1hr 30
Wed 16th May	8.45am	EDEXCEL	GCSE	1PE001	PE Paper 1	1hr 45
Wed 16th May	8.45am	EDEXCEL	BTEC	31490H/01	Human Lifespan & Development	1hr 30
Wed 16th May	1pm	EDEXCEL	GCSE	1RB02	Religious Studies Paper 2	1hr 45
Thu 17th May	8.45am	AQA	GCSE	8464/C/1F	Combined Science: Chemistry Paper 1 Foundation	1hr 15
Thu 17th May	8.45am	AQA	GCSE	8464/C/1H	Combined Science: Chemistry Paper 1 Higher	1hr 15
Thu 17th May	8.45am	AQA	GCSE	8462/1F	Chemistry Unit 1 Foundation	1hr 45
Thu 17th May	8.45am	AQA	GCSE	8462/1H	Chemistry Unit 1 Higher	1hr 45
Thu 17th May	8.45am	EDEXCEL	GCSE	43330001	ICT - Unit 3 Written Paper	1hr 30
Thu 17th May	1pm	OCR	GCSE	J276/2	Computer thinking, algorithms and programming	1hr 30

Fri 18th May	8.45am	AQA	GCSE	8658/WF	French Writing Foundation	1hr
Fri 18th May	8.45am	AQA	GCSE	8658/WH	French Writing Higher	1hr 15
Fri 18th May	8.45am	AQA	GCSE	8261/W	Drama - Understanding Drama CLASH	1hr 45
Fri 18th May	8.45am	AQA	GCSE	8658/WH	French Writing Higher	1hr 15
Fri 18th May	1pm	AQA	GCSE	8261/W	Drama - Understanding Drama	1hr 45
Fri 18th May	1pm	EDEXCEL	GCSE	1PEO02	PE Paper 2	1hr 15
Fri 18th May	1pm	AQA	GCSE	8261/W	Drama - Understanding Drama	1hr 45
Fri 18th May	1pm	EDEXCEL	GCSE	1PEO02	PE Paper 2	1hr 15
Tue 22nd May	8.45am	AQA	GCSE	8702/1	English Literature Paper 1	1hr 45
Tue 22nd May	1pm	AQA	GCSE	8035/1	Geography Unit 1	1hr 30
Wed 23rd May	8.45am	AQA	GCSE	41801	Psychology Unit 1	1hr 30
Wed 23rd May	8.45am	OCR	AS	4766/01	Maths - Statistics 1	1hr 30
Wed 23rd May	8.45am	WJEC	AS	12910001	Media Studies MS1	2hr 30
Wed 23rd May	8.45am	EDEXCEL	GCSE	5BS01	Business Unit 1	45min
Wed 23rd May	8.45am	EDEXCEL	BTEC	31491H01	Health and Social Care	1hr 30
Wed 23rd May	1pm	AQA	GCSE	8464/P/1F	Combined Science: Physics Paper 1 Foundation	1hr 15
Wed 23rd May	1pm	AQA	GCSE	8464/P/1H	Combined Science: Physics Paper 1 Higher	1hr 15
Wed 23rd May	1pm	AQA	GCSE	8463/1F	Physics Unit 1 Foundation	1hr 45
Wed 23rd May	1pm	AQA	GCSE	8463/1H	Physics Unit 1 Higher	1hr 45
Thu 24th May	8.45am	AQA	GCSE	8300/1F	Mathematics A Paper 1 Foundation (non calc)	1hr 30
Thu 24th May	8.45am	AQA	GCSE	8300/1H	Mathematics A Paper 1 Higher (non calc)	1hr 30
Fri 25th May	8.45am	AQA	GCSE	8702/2	English Literature Paper 2	2hr 15
Mon 4th June	8.45am	WJEC	A2	1294/01	Media Studies MS4	2hr 30
Mon 4th June	8.45am	Edexcel	GCSE	1HI010	History Paper 1: Thematic Study and historic environment	1hr 15
Mon 4th June	8.45am	AQA	A2	7037/1	Geography A Paper 1	2hr 30
Mon 4th June	1pm	AQA	A2	7182/1	Psychology	2hr
Mon 4th June	1pm	AQA	GCSE	41802	Psychology Unit 2	1hr 30
Mon 4th June	1pm	OCR	A2	H556/01	Physics A Paper 1	2hr 15
Mon 4th June	1pm	WJEC	GCSE	4391/01	Media Studies Unit 1	2hr 15
Tue 5th June	8.45am	AQA	A2	7662/1	German Listening, reading and writing (new)	2hr 30
Tue 5th June	8.45am	AQA	GCSE	8700/1	English Language 1	1hr 45
Tue 5th June	8.45am	EDEXCEL	A2	9RS001	Religious Studies Unit 1	2hr
Tue 5th June	1pm	AQA	A2	7136/1	Economics Paper 1	2hr
Tue 5th June	1pm	AQA	A2	7192/1	Sociology Paper 1	2hr
Tue 5th June	1pm	AQA	A2	7405/1	Chemistry Paper 1	2hr
Tue 5th June	1pm	AQA	GCSE	8035/2	Geography A Unit 2	1hr 30
Wed 6th June	8.45am	AQA	A2	7702/1	English Language	2hr 30
Wed 6th June	8.45am	AQA	GCSE	8698/LF	Spanish Unit 1 Listening Foundation	35min
Wed 6th June	8.45am	AQA	GCSE	8698/RF	Spanish Unit 3 Reading Foundation	45min
Wed 6th June	8.45am	AQA	GCSE	8698/LH	Spanish Unit 1 Listening Higher	45min
Wed 6th June	8.45am	AQA	GCSE	8698/RH	Spanish Unit 3 Reading Higher	1hr
Wed 6th June	8.45am	OCR	AS	4752/01	Concepts for Adv Mathematics	1hr 30
Wed 6th June	1pm	EDEXCEL	A2	9H101F	History Usa C1917-96	2hr 15
Wed 6th June	1pm	EDEXCEL	GCSE	1MU0 03	Music listening & appraising	1hr 45
Wed 6th June	1pm	EDEXCEL	GCSE	5BS03	Business Unit 3	1hr 30
Thu 7th June	8.45am	AQA	A2	7402/1	Biology Paper 1	2hr
Thu 7th June	8.45am	AQA	GCSE	8300/2F	Mathematics A Paper 2 Foundation (calc)	1hr 30
Thu 7th June	8.45am	AQA	GCSE	8300/2H	Mathematics A Paper 2 Higher (calc)	1hr 30
Thu 7th June	1pm	AQA	A2	7712/1	Eng Literature Paper 1	3hr
Thu 7th June	1pm	EDEXCEL	A2	9BS0 01	Business Paper1	2hr
Fri 8th June	8.45am	AQA	A2	7662/2	German Writing (new)	2hr
Fri 8th June	8.45am	AQA	A2	7182/2	Psychology 2	2hr
Fri 8th June	8.45am	AQA	A2	PROD3	D&T Product Design Unit 3	2hr
Fri 8th June	8.45am	AQA	GCSE	8700/2	English Language Paper 2	1hr 45
Fri 8th June	8.45am	OCR	A2	H556/2	Physics A Paper 2	2hr 15
Fri 8th June	1pm	AQA	A2	7702/2	English Language Paper 2	2hr 30
Fri 8th June	1pm	Edexcel	GCSE	1HI027	History Paper 2: Period Study and British depth Study	1hr 45
Fri 8th June	1pm	AQA	A2	7037/2	Geography ADV Paper 2	2hr 30
Mon 11th June	8.45am	AQA	A2	7692/1	Spanish Listening, Reading and Writing (new)	2hr 30
Mon 11th June	8.45am	AQA	GCSE	8464/B/2F	Combined Science: Biology Paper 2 Foundation	1hr 15
Mon 11th June	8.45am	AQA	GCSE	8464/B/2H	Combined Science: Biology Paper 2 Higher	1hr 15
Mon 11th June	8.45am	AQA	GCSE	8461/2F	Biology Unit 2 Foundation	1hr 45
Mon 11th June	8.45am	AQA	GCSE	8461/2H	Biology Unit 2 Higher	1hr 45
Mon 11th June	8.45am	AQA	A2	7582/1	Physical Education - unit 1	2hr
Mon 11th June	8.45am	EDEXCEL	A2	9RS002	Religious Studies Unit 2	2hr
Mon 11th June	8.45am	EDEXCEL	A2	6DR0401	Drama Unit 4 Theatre Text in Context	2hr 30

Mon 11th June	8.45am	EDEXCEL	BTEC	31760H	Information Technology Systems	2hr
Mon 11th June	1pm	AQA	A2	7402/2	Biology Paper 2	2hr
Mon 11th June	1pm	EDEXCEL	A2	9BS0 02	Business Paper 2	2hr
Mon 11th June	1pm	AQA	GCSE	8035/3	Geography A Unit 3	1hr 15
Tue 12th June	8.45am	AQA	GCSE	8300/3F	Maths Paper 3 Foundation (calc)	1hr 30
Tue 12th June	8.45am	AQA	GCSE	8300/3H	Maths Paper 3 Higher (calc)	1hr 30
Tue 12th June	8.45am	AQA	A2	7237/W	Dance ADV Written	2hr 30
Tue 12th June	1pm	AQA	A2	7136/2	Economics Paper 2	2hr
Tue 12th June	1pm	AQA	A2	7405/2	Chemistry Paper 2	2hr
Tue 12th June	1pm	AQA	A2	7712/2A	English Literature Paper 2	2hr 30
Tue 12th June	1pm	Edexcel	GCSE	1HI031	History Paper 3: Modern depth study	1hr 20
Wed 13th June	8.45am	AQA	A2	7192/2	Sociology Paper 2	2hr
Wed 13th June	8.45am	AQA	GCSE	8462/2F	Chemistry Unit 2 Foundation	1hr 45
Wed 13th June	8.45am	AQA	GCSE	8462/2H	Chemistry Unit 2 Higher	1hr 45
Wed 13th June	8.45am	OCR	A2	4767	Maths - Statistics 2	1hr 30
Wed 13th June	8.45am	AQA	GCSE	8464/C/2F	Combined Science: Chemistry Paper 2 Foundation	1hr 15
Wed 13th June	8.45am	AQA	GCSE	8464/C/2H	Combined Science: Chemistry Paper 2 Higher	1hr 15
Wed 13th June	1pm	EDEXCEL	A2	9H10 2F	History India & South Africa	1hr 30
Thu 14th June	8.45am	AQA	A2	7692/2	Spanish Writing (new)	2hr
Thu 14th June	8.45am	AQA	A2	7182/3	Psychology 3	2hr
Thu 14th June	8.45am	AQA	GCSE	8698/WF	Spanish Writing Foundation (new)	1hr
Thu 14th June	8.45am	AQA	GCSE	8698/WH	Spanish Writing Higher (new)	1hr 15
Thu 14th June	8.45am	OCR	A2	H556/3	Physics A Paper 3	1hr 30
Thu 14th June	1pm	WJEC	GCSE	C560UA0-1	Food Prep & Nutrition COMP1	1hr 45
Fri 15th June	8.45am	AQA	A2	7136/3	Economics 3	2hr
Fri 15th June	8.45am	AQA	GCSE	8464/P/2F	Combined Science: Physics Paper 2 Foundation	1hr 15
Fri 15th June	8.45am	AQA	GCSE	8464/P/2H	Combined Science: Physics Paper 2 Higher	1hr 15
Fri 15th June	8.45am	AQA	GCSE	8463/2F	Physics Unit 2 Foundation	1hr 45
Fri 15th June	8.45am	AQA	GCSE	8463/2H	Physics Unit 2 Higher	1hr 45
Fri 15th June	8.45am	AQA	A2	7582/2	Physical Education - Unit 2	2hr
Fri 15th June	1pm	AQA	A2	7192/3	Sociology 3	2hr
Fri 15th June	1pm	OCR	A2	4758/A	Differential Equations paper 1	1hr 30
Fri 15th June	1pm	OCR	AS	4761	Mechanics 1	1hr 30
Mon 18th June	8.45am	AQA	A2	7652/1	French Listening, Reading and writing (new)	2hr 30
Mon 18th June	8.45am	AQA	A2	7402/3	Biology Paper 3	2hr
Mon 18th June	8.45am	AQA	GCSE	8668/LF	German Unit 1 Listening Foundation	35min
Mon 18th June	8.45am	AQA	GCSE	8668/RF	German Unit 3 Reading Foundation	45min
Mon 18th June	8.45am	AQA	GCSE	8668/LH	German Unit 1 Listening Higher	45min
Mon 18th June	8.45am	AQA	GCSE	8668/RH	German Unit 3 Reading Higher	1hr
Mon 18th June	8.45am	EDEXCEL	A2	9BS0 03	Business Paper 3	2hr
Mon 18th June	8.45am	EDEXCEL	A2	9MU0 03	Music Appraising	2hr
Tue 19th June	8.45am	AQA	GCSE	45501	D&T Graphic Products	2hr
Tue 19th June	8.45am	AQA	GCSE	8360/1	Further Maths Paper 1 (non calculator)	1hr 30
Tue 19th June	8.45am	EDEXCEL	A2	9H10 34	History Change & State in Britain	2hr 15
Tue 19th June	8.45am	WJEC	GCSE	5569UB0-01	Hosp & Catering Unit 1	1hr 30
Tue 19th June	1pm	OCR	A2	4753/01	Methods for Advanced Mathematics	1hr 30
Tue 19th June	1pm	OCR	A2	4776	Numerical Methods	1hr 30
Wed 20th June	8.45am	AQA	A2	7652/2	French Writing (new)	2hr
Wed 20th June	8.45am	AQA	A2	7405/3	Chemistry Paper 3	2hr
Wed 20th June	8.45am	EDEXCEL	A2	9RS04B	Religious Studies	2hr
Thu 21st June	8.45am	AQA	GCSE	8668/WF	German Writing Foundation (new)	1hr
Thu 21st June	8.45am	AQA	GCSE	8668/WH	German Writing Higher (new)	1hr 15
Thu 21st June	1pm	AQA	GCSE	8360/2	Further maths Paper 2 (calculator)	2hr
Fri 22nd June	8.45am	AQA	GCSE	45551	D&T Product Design	2hr
Fri 22nd June	8.45am	OCR	A2	4754	Applications of Advanced Mathematics	2hr 30
Mon 25th June	8.45am	OCR	A2	4756	Further Methods	1hr 30

UPDATED 20.03.2018



AQA	City & Guilds	CCEA	OCR	Pearson	WJEC
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## Warning to Candidates

1. You **must** be on time for all your examinations.
2. You **must not** become involved in any unfair or dishonest practice in any part of the examination.
3. You **must not**:
  - sit an examination in the name of another candidate;
  - have in your possession any unauthorised material or equipment which might give you an unfair advantage.
4. **Possession of a mobile phone** or other unauthorised material **is breaking the rules**, even if you do not intend to use it, and you will be subject to penalty and possible disqualification.
5. You **must not** talk to, attempt to communicate with or disturb other candidates once you have entered the examination room.
6. You **must** follow the instructions of the invigilator.
7. If you are in any doubt speak to the invigilator.

The *Warning to Candidates* must be displayed in a prominent place outside each examination room. This may be a hard copy A3 paper version or an image of the poster projected onto a wall or screen for all candidates to see.

Effective from 1 September 2014



AQA

City & Guilds

CCEA

OCR

Pearson

WJEC



**NO IPODS, MOBILE PHONES  
MP3/4 PLAYERS  
SMARTWATCHES**

**NO POTENTIAL  
TECHNOLOGICAL/WEB ENABLED  
SOURCES OF INFORMATION**

**Possession of unauthorised items, such as a mobile  
phone, is a serious offence and could result in**

**DISQUALIFICATION**

**from your examination and your overall qualification.**

This poster must be displayed in a prominent place outside each examination room.





AQA City & Guilds CCEA OCR Pearson WJEC

### Information for candidates For written examinations - effective from 1 September 2017

This document has been written to help you. Read it carefully and follow the instructions.  
If there is anything you do not understand, especially which calculator you may use, ask your teacher.

<b>A Regulations – Make sure you understand the rules</b>	
1	Be on time for all your exams. If you are late, your work might not be accepted.
2	Do not become involved in any unfair or dishonest practice during the exam.
3	If you try to cheat, or break the rules in any way, you could be disqualified from all your subjects.
4	You <b>must not</b> take into the exam room: <ul style="list-style-type: none"> <li>• notes;</li> <li>• potential technological/web enabled sources of information such as an iPod, a mobile phone, a MP3/4 player, a smartwatch or a wrist watch which has a data storage device.</li> </ul> <b>Any pencil cases taken into the exam room must be see-through.</b> <b>Remember:</b> possession of unauthorised material is breaking the rules, even if you do not intend to use it, and you will be subject to penalty and possible disqualification.
5	<b>If you wear a wrist watch the invigilator will ask you to remove it and place it on your desk.</b>
6	Do not use correcting pens, fluid or tape, erasable pens, highlighters or gel pens in your answers.
7	Do not talk to or try to communicate with, or disturb other candidates once the exam has started.
8	You <b>must not</b> write inappropriate, obscene or offensive material.
9	If you leave the exam room unaccompanied by an invigilator before the exam has finished, you will not be allowed to return.
10	Do not borrow anything from another candidate during the exam.
<b>B Information – Make sure you attend your exams and bring what you need</b>	
1	Know the dates and times of all your exams. Arrive at least ten minutes before the start of each exam.
2	If you arrive late for an exam, report to the invigilator running the exam.
3	If you arrive more than one hour after the published starting time for the exam, you may not be allowed to take it.
4	Only take into the exam room the pens, pencils, erasers and any other equipment which you need for the exam.
5	You <b>must</b> write clearly and in black ink. Coloured pencils or inks may only be used for diagrams, maps, charts, etc. unless the instructions printed on the front of the question paper state otherwise.
<b>C Calculators, Dictionaries and Computer Spell-checkers</b>	
1	You may use a calculator unless you are told otherwise.
2	If you use a calculator: <ul style="list-style-type: none"> <li>• make sure it works properly; check that the batteries are working properly;</li> <li>• clear anything stored in it;</li> <li>• remove any parts such as cases, lids or covers which have printed instructions or formulas;</li> <li>• do not bring into the exam room any operating instructions or prepared programs.</li> </ul>
3	Do not use a dictionary or computer spell checker unless you are told otherwise.
<b>D Instructions during the exam</b>	
1	Always listen to the invigilator. Follow their instructions at all times.
2	Tell the invigilator at once if: <ul style="list-style-type: none"> <li>• you think you have not been given the right question paper or all of the materials listed on the front of the paper;</li> <li>• the question paper is incomplete or badly printed.</li> </ul>
3	Read carefully and follow the instructions printed on the question paper and/or on the answer booklet.
4	Fill in all the details required on the front of the question paper and/or the answer booklet <b>before</b> you start the exam. Make sure you fill these details in on any additional answer sheets that you use.
5	Remember to write your answers within the designated sections of the answer booklet.
6	Do your rough work on the proper exam stationery. Cross it through and hand it in with your answers. Make sure you add your candidate details to any additional answer sheets that you use.
<b>E Advice and assistance</b>	
1	If on the day of the exam you feel that your work may be affected by ill health or any other reason, tell the invigilator.
2	Put up your hand during the exam if: <ul style="list-style-type: none"> <li>• you have a problem and are in doubt about what you should do;</li> <li>• you do not feel well;</li> <li>• you need more paper.</li> </ul>
3	You must not ask for, and will not be given, any explanation of the questions.
<b>F At the end of the exam</b>	
1	If you have used more than one answer booklet and/or any supplementary answer sheets, place them in the correct order. Place any loose additional answer sheets inside your answer booklet. Make sure you add your candidate details to any additional answer sheets that you use.
2	Do not leave the exam room until told to do so by the invigilator.
3	Do not take from the exam room any stationery. This includes the question paper, answer booklets used or unused, rough work or any other materials provided for the exam.
<b>This information must be made available to all candidates in advance of their examination(s) for each series. It may be provided electronically to candidates or in hard copy paper format.</b>	



AQA City & Guilds CCEA OCR Pearson WJEC

**Information for candidates**  
**For on-screen tests – effective from 1 September 2017**

**This document has been written to help you. Read it carefully and follow the instructions.**  
**If there is anything you do not understand, ask your teacher.**

<b>A Regulations – Make sure you understand the rules</b>	
1	Be on time for your on-screen test(s). If you are late, your work might not be accepted.
2	Do not become involved in any unfair or dishonest practice during the on-screen test.
3	If you try to cheat, or break the rules in any way, you could be disqualified from all your subjects.
4	Only take into the exam room the materials and equipment which are allowed.
5	<p>You <b>must not</b> take into the exam room:</p> <ul style="list-style-type: none"> <li>• notes;</li> <li>• potential technological/web enabled sources of information such as an iPod, a mobile phone, a MP3/4 player, a smartwatch or a wrist watch which has a data storage device.</li> </ul> <p>Unless you are told otherwise, you <b>must not</b> have access to:</p> <ul style="list-style-type: none"> <li>• the Internet, e-mail, data stored on the hard drive, or portable storage media such as floppy disks, CDs and memory sticks;</li> <li>• pre-prepared templates.</li> </ul> <p><b>Remember: possession of unauthorised material is breaking the rules, even if you do not intend to use it, and you will be subject to penalty and possible disqualification.</b></p>
6	<b>If you wear a wrist watch the invigilator will ask you to remove it and place it on your desk.</b>
7	Do not talk to or try to communicate with or disturb other candidates once the on-screen test has started.
8	If you leave the exam room unaccompanied by an invigilator before the on-screen test has finished, you will not be allowed to return.
9	Do not borrow anything from another candidate during the on-screen test.
<b>B Information – Make sure you attend your on-screen test and bring what you need</b>	
1	Know the date and time of your on-screen test(s). Arrive at least ten minutes before the start of your on-screen test.
2	If you arrive late for an on-screen test, report to the invigilator running the test.
3	If you arrive more than one hour after the published starting time for the on-screen test, you may not be allowed to take it.
4	Your centre will inform you of any equipment which you may need for the on-screen test.
<b>C Calculators, Dictionaries and Computer Spell-checkers</b>	
1	You may use a calculator unless you are told otherwise.
2	<p>If you use a calculator:</p> <ul style="list-style-type: none"> <li>• make sure it works properly; check that the batteries are working properly;</li> <li>• clear anything stored in it;</li> <li>• remove any parts such as cases, lids or covers which have printed instructions or formulas;</li> <li>• do not bring into the examination room any operating instructions or prepared programs.</li> </ul>
3	Do not use a dictionary or computer spell checker unless you are told otherwise.
<b>D Instructions during the on-screen test</b>	
1	Always listen to the invigilator. Follow their instructions at all times.
2	<p>Tell the invigilator at once if:</p> <ul style="list-style-type: none"> <li>• you have been entered for the wrong on-screen test;</li> <li>• the on-screen test is in another candidate's name;</li> <li>• you experience system delays or any other IT irregularities.</li> </ul>
3	You may be given a question paper or the instructions may be on-screen. In either case, read carefully and follow the instructions.
<b>E Advice and assistance</b>	
1	If on the day of the on-screen test you feel that your work may be affected by ill health or any other reason, tell the invigilator.
2	<p>Put up your hand during the on-screen test if:</p> <ul style="list-style-type: none"> <li>• you have a problem with your computer and are in doubt about what you should do;</li> <li>• you do not feel well.</li> </ul>
3	You must not ask for, and will not be given, any explanation of the questions.
<b>F At the end of the on-screen test</b>	
1	Ensure that the software closes at the end of the on-screen test.
2	If you are required to print off work outside the time allowed for the on-screen test, ensure that you collect your own work. You must not share your work with other candidates. Make sure that another candidate does not collect your printout(s).
3	Do not leave the exam room until told to do so by the invigilator.
4	Do not take from the exam room any stationery. This includes rough work, printouts or any other materials provided for the on-screen test.
<p><b>This information must be made available to all candidates in advance of their on-screen test(s) for each series.</b>  <b>It may be provided electronically to candidates or in hard copy paper format.</b></p>	