

22 May 2018

Dear Parent/Carer

It is with great pleasure that I write to inform you that I have now returned from maternity leave to the role of Head of Sixth Form. I wish to thank Mr Scott for all he has done in my absence during this academic year. He has ensured that students are well settled and are working hard; they really have impressed me. The last half term is important for students as they have their mock exams, work experience and they will continue to make the very best use of their time to complete their studies. I hope this letter clarifies these arrangements for you.

All students following A' level courses will sit mock exams which will start on Thursday 14 June and continue until Friday 22 June. These exams will be very high profile as they are used as a guide to determine progression into Year 13, and as such should be taken seriously. Students will receive their mock examination timetables this week and this should allow them adequate preparation time. The vast majority of these exams fall during the week commencing 18 June and therefore students are allowed to take study leave during this week only, meaning that they need only attend school to sit their mock exams. All students are of course welcome to use our study spaces and attend school as normal. Students following BTEC courses must continue to attend all lessons during this time in preparation for any external exams/coursework submission dates. For those students who study a mixture of BTECs and A' levels, they will be expected to attend all BTEC lessons as usual, except where they have a mock exam which will take priority. It has been explained to students that the grades received from these mock exams, in conjunction with teacher feedback, will be used to determine whether students are suitable to progress onto the second year of study. Please rest assured that where there are such concerns, we will discuss this with you and your son/daughter directly.

Time goes very quickly at this time of year, and therefore I must stress how important it is for students to attend all lessons and supervised study periods right up until the end of term; we will not authorise any holidays. All students will be expected to attend from 8:25am until 1:15pm daily, only being allowed to sign out at lunch time if they do not have a timetabled lesson/supervised study period during P5. We will use form time until the end of the year to complete UCAS and other relevant applications. I stress that these sessions are compulsory and we welcome your support in ensuring they are well attended.

Students are also reminded that they must attend school each day in full business dress, which includes wearing their jacket. Whilst we do not want to send students home for dressing incorrectly, we seek to maintain our high standards and will inevitably do so. Please can I ask that girls wearing skirts to school check that these are an appropriate length, as some of these are becoming too short and may need replacing; girls can of course wear trousers instead.

I look forward to working with you and your son/daughter during the remainder of their time in the sixth form. Please do not hesitate to contact either myself or any member of the sixth form team if you have concerns of any kind.

Yours faithfully



H JENNINGS (Mrs), Assistant Headteacher, Head of Sixth Form

PTO for important dates for your diary

Headteacher: Mr Gwyn Williams

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- Saturday 9 June 12- 5pm - Summer Fair
- Monday 18 June – Friday 22 June – Year 12 Mock Exams – A' level students on study leave
- Monday 25 June – Friday 29 June – Year 12 Work Experience
- Monday 2 July – Year 12 students return to school
- Tuesday 3 July – Year 12 University trip to Edge Hill
- Thursday 5 July – Year 12 mock results released to students
- Thursday 19 July – Last day of term – early finish