

4 June 2018

Dear Parent/Carer

It is with great pleasure that I write to inform you that I have now returned from maternity leave to the role of Head of Sixth Form. I will take over the transition into sixth form from Mr Scott and handle all queries from now on.

### **Induction day – postponed**

During the application process students were informed that we initially intended to run an induction day on Tuesday 26 June. We have now decided to postpone this event and instead build a more extensive induction when they start in September. Students will, by this point, have received their GCSE results and will be able to make more informed decisions about their subject choices. If any student is concerned about these choices, they can contact any member of the sixth form team at any time.

### **Enrolment details**

Sixth Form enrolment will take place on GCSE results day, Thursday 23 August 2018 from 9.00am. The enrolment process happens straight after students receive their GCSE results and shouldn't take too long. During this process, it is really important for the student to attend themselves so we are able to check course eligibility and confirm final subject choices. We therefore respectfully request that holidays are arranged around this date. If you are unable to attend, please contact the examinations office to arrange collection of your results and myself Mrs Jennings to arrange enrolment.

If you are an external student, please collect your results from your current school and make your way to us to process your enrolment and secure your place. Staff will be available on this day only, if you are unable to attend then please email me ([hjennings@lymmhigh.org.uk](mailto:hjennings@lymmhigh.org.uk)) to arrange a separate appointment.

### **Bursary information**

The 16-19 Bursary Fund provides financial support to help students overcome specific barriers to participation so they can remain in education. The amount of funding available for each school to distribute has been determined by the government and there is a finite amount of funds to be distributed. Lymm High School is therefore committed to distributing the bursary fund to those students with the greatest need. Please check the bursary policy here [Bursary Policy](#) if you feel you may be eligible, and then complete the application form ([Bursary Application Form](#)). You are also very welcome to direct any questions to Mrs M Thomas at [mthomas@lymmhigh.org.uk](mailto:mthomas@lymmhigh.org.uk)

We look forward to your son/daughter starting the Sixth Form in September and we wish them the very best of luck in their GCSE exams. Please do not hesitate to contact me should you require any further clarification regarding the enrolment process.

Yours faithfully



**H JENNINGS (Mrs)**, Assistant Headteacher, Head of Sixth Form

Headteacher: Mr Gwyn Williams

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