

2 December 2019

Dear Parent/Carer

## YEAR 12 WORK EXPERIENCE

I am pleased to confirm initial details of Year 12 Work Experience this year. All Year 12 students will have the opportunity to participate in this valuable part of their education from **Monday 22 June to Friday 26 June 2020**.

Previous students have found most benefit from self-placements as a result of increased choice in areas of work they are most interested in pursuing as a future career; therefore it is the responsibility of the students to find their own placements. A placement form, which needs to be completed by the student, parent/carer and employer, has been attached to this letter. A medical consent form has also been attached to this letter and must be completed by the student and parent/carer. There is a requirement of the employer/placement provider to sign the completed medical consent form to show that they are aware of any medical/health conditions of the student. The medical consent form and self-placement forms must be completed and returned to the student's form tutor no later than **Friday 27 March 2020**.

All Year 12 students have received the essential information required to begin to allocate themselves a work experience placement. I hope your child has discussed this information with you, but if you require further information, the presentation is available to view on our school website in the parent communication area along with the relevant paperwork. We hope by offering a Year 12 work experience this will make the process relevant and specific to his/her career goals and we encourage students to seek an experience that will enhance their employability in their chosen field.

For students that are having difficulties with finding a self-placement, the school can provide careers guidance by making an appointment at Student Services. If you have any enquiries regarding work experience or would like to offer a work experience placement to one of our students, please contact Mr Brown on 01925 755458 ext 259 or at [nicholasbrown@lymmhigh.org.uk](mailto:nicholasbrown@lymmhigh.org.uk).

Yours sincerely



**H JENNINGS (Mrs)**

Head of Sixth Form, Assistant Headteacher

Headteacher: Mr Gwyn Williams

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