



**LYMM**  
HIGH SCHOOL

**HANDBOOK**

“

This is a school where everyone is accepted for their individuality and uniqueness. It is a school that aims to ensure that inclusivity and scholastic ambition intertwine seamlessly.

Ofsted 2018

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# WELCOME FROM THE HEADTEACHER



Choosing a secondary school for your child is one of the most important decisions you make. We value your decision to choose our school and fully appreciate what a responsibility you have entrusted us with.

The aim of this handbook is to help provide a smooth start to your child's time at Lymm High School. Unfortunately, I am writing this in the midst of the Covid-19 pandemic, which means there are still a lot of question marks around what school will look like in September. I'm sure you will understand, therefore, that some of the information in this handbook can only be provisional and there may have to be some short-term changes. Where this is necessary, we will do our best to make sure we communicate everything in a timely manner; please just bear with us!

We are incredibly proud of our school and the achievements of our students, who are a continual source of admiration and joy. Similarly, we are very lucky to have a staff body who are dedicated to providing high quality education and support - not just in the classroom, but way beyond. The strong relationships we have throughout the school are securely founded on a basis of mutual respect, focusing on personalised care and support for every individual. I hope you will feel this from the very start.

As a school founded over 400 years ago, we greatly value the extended community and its support as we strive to ensure all of our pupils reach their full potential. We are fortunate to serve a community where students tend to take their studies seriously and are very well supported by their parents in doing so. This collaboration is always something we are keen to promote and it is therefore very important to us that, as a

parent, you feel properly informed about what is going on at school.

As such, you will receive regular reports on your child's progress and attitude to learning and we will invite you to parents' evenings where you can discuss progress and attainment with teachers. There are also regular newsletters and bulletins that contain plenty of information about all the various activities and initiatives that are taking place; I really encourage you to get in the habit of reading these. Above all, please do not hesitate to contact us should you have any other questions or concerns, however small they may be: we understand that anything connected to your children is extremely important.

Lymm High School has a great deal to offer and, by working together in partnership with you, we believe that anything and everything is possible. We are already looking forward to the year ahead and to doing all we can to provide an enriching and fulfilling experience for your child.

In doing so, I would like to finish by thanking you in anticipation of your support; it will be both invaluable and much appreciated.

Kind regards,

# OUR VALUES

**We are a high-performing comprehensive school with a proud tradition of service to our community for over 400 years.**

As set out in our School Charter, Lymm High School exists to enable every single student to:

Be successful and achieve their full potential

Enjoy learning and become independent lifelong learners

Become socially responsible citizens and members of the community

Become confident and capable individuals

**We aim to achieve this through a relentless focus on three simple priorities:**

An uncompromising focus on high academic standards and excellent teaching and learning

Encouraging participation in a wide-ranging programme of extra-curricular activities, including opportunities to develop leadership skills

Promoting the importance of being decent, socially responsible members of the community

## TERM DATES & SCHOOL DAY

### AUTUMN TERM 2020

Monday 7th September – Friday 23rd October 2020

#### Half term break

Monday 2nd November – Friday 18th December 2020

### SPRING TERM 2021

Tuesday 5th January – Friday 12th February 2021

#### Half term break

Monday 22nd February – Thursday 1st April 2021

#### Easter break

*(Easter weekend – Friday 2nd April to Monday 5th April 2021)*

### SUMMER TERM 2021

Monday 19th April – Friday 28th May 2021

#### Half term break

Monday 7th June – Friday 23rd July 2021

#### Summer break

*(May Day Bank Holiday – Monday 3rd May 2021)*

### INSET DAYS

Thursday 3rd September 2020

Friday 4th September 2020

Friday 9th October 2020

Monday 4th January 2021

Friday 25th June 2021 \*TBC

### EARLY CLOSURE

Thursday 8th October 2020

Friday 18th December 2020

Friday 23rd July 2021



## SCHOOL DAY

**Students should be on school site by 8.20am**

|                   |                       |
|-------------------|-----------------------|
| 8.25AM - 8.45AM   | REGISTRATION/ASSEMBLY |
| 8.45AM - 9.45AM   | PERIOD 1              |
| 9.45AM - 10.45AM  | PERIOD 2              |
| 10.45AM - 11.15AM | BREAK                 |
| 11.15AM - 12.15PM | PERIOD 3              |
| 12.15PM - 1.15PM  | PERIOD 4              |
| 1.15PM - 2.10PM   | LUNCH                 |
| 2.10PM - 3.10PM   | PERIOD 5              |

## TRANSPORT

Over 700 students travel to school on transport provided by Network Warrington.

The school is not the provider of the transport and enquiries should be made directly to the companies. However, we do work in close partnership with these suppliers regarding the conduct and behaviour of our students whilst in transit to and from school.







## COMMUNICATION AT LYMM

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Lymm High School is a supremely busy, ambitious and stimulating environment with a great deal going on. We are very proud of all the achievements of our students and we are also keen to ensure that parents are well informed about the very many events and activities happening at Lymm. We use a variety of channels to communicate with parents.

### THE SCHOOL WEBSITE

This is our main means of communication with parents. Our individual year group parent communication pages include details of forthcoming events and links to key information and letters. School policies can also be found here.

### TEXT MESSAGE

School will occasionally send alerts via text message to parents/carers. To ensure you are in receipt of all notifications and messages please inform us of any changes to your contact details. These will be sent to the first named contact.

### MONTHLY NEWSLETTER

Once a month the school publishes a newsletter full of useful information and news stories celebrating our students' successes and achievements. The LHS Newsletter is published on the school website, social media pages and a notification is sent to parents via text message.

### SCHOOL GATEWAY

This is a site which allows parents to log in and access their son/daughter's reports, rewards, timetable and other information.

Password and log in details will be included with your joining information.

### LHS PARENT BULLETIN

Every two weeks the school publishes a parent bulletin. This document is sent to parents directly via text message and includes a summary of all notices, event reminders and letters published on the school website over the previous two-week period.

We would encourage parents to read this for details on upcoming events and important notices.

### SPORTS FIXTURES & RESULTS

We use SOCS, an online school communication system for extra-curricular sport sessions, sport fixtures and results. If you want to see the full Sports Programme, with details of all the fixtures, results, match reports and more, you can visit <https://sport.lymmhigh.org.uk>. You can also access the LHS Sports Portal via the school website, and click the Fixtures & Results Page under the Enrichment menu tab.

### SOCIAL MEDIA

Lymm has an active Facebook page [facebook.com/LymmHighSchool](https://facebook.com/LymmHighSchool) and Twitter account @LymmHighSchool which all parents are warmly encouraged to follow. These are updated on a daily basis with current stories, events, pictures and films from Lymm High School.

### EMERGENCY CONTACT

There may be occasions when we need to contact you urgently. For safeguarding purposes, it is very important that parents/carers provide the school with emergency contact numbers on which we can call you at any time of the school day. It is parents' responsibility to ensure availability on this number at all times. It would be very helpful if you could provide a second contact number as well.

Increasingly, we are using email as a form of communication with parents. Please could you also provide the school with an email address.

Please notify us immediately of any changes of contact details.

# GOVERNANCE & STAFFING

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## THE GOVERNING BODY (as at 12th June 2020)

The governing body plays a vital role in the strategic management and leadership of the school. Our governors support the work of the headteacher and other staff and are actively involved in school life.

### Headteacher

Mr G Williams

### Clerk to the Governors

Mrs H Headon

### Chair of Governors

Mrs L Green

### Parent Governors

Mrs L Hacker

Mr D Hester

Mrs E Hutchison

Mrs E Jeffery

Mr G Neal

Mrs V Proctor

Mrs L Thomason

### Staff Governors

Mrs R Ball

Mr R Dobson

Mrs Y Poskitt

### Foundation Governors

Mrs K Buckley

Mrs L Green

Rev B Jameson

Mrs R Knowles

### Community Governors

Mr L Davies

Mr S French

Mr A Gare

Dr C McLean

### Academy Trust appointed governor

Dr K Walshe

## THE SENIOR LEADERSHIP TEAM

The Headteacher works with the Senior Leadership Team to run the school on a day-to-day basis.

### Headteacher

Mr G Williams

[hheadon@lymmhigh.org.uk](mailto:hheadon@lymmhigh.org.uk)

### Deputy Headteacher

Mr R Johnson

[rjohnson@lymmhigh.org.uk](mailto:rjohnson@lymmhigh.org.uk)

### Assistant Headteachers

Mrs H Jennings

[hjennings@lymmhigh.org.uk](mailto:hjennings@lymmhigh.org.uk)

Miss N Dixon

[ndixon@lymmhigh.org.uk](mailto:ndixon@lymmhigh.org.uk)

Ms J Brennan

[jbrennan@lymmhigh.org.uk](mailto:jbrennan@lymmhigh.org.uk)

Mr M Thompson

[mthompson@lymmhigh.org.uk](mailto:mthompson@lymmhigh.org.uk)

Mrs E Feast

[efeast@lymmhigh.org.uk](mailto:efeast@lymmhigh.org.uk)

### Associate SLT Member

Mrs R Ball

[rball@lymmhigh.org.uk](mailto:rball@lymmhigh.org.uk)

Mrs C McGahey

[cmcgahey@lymmhigh.org.uk](mailto:cmcgahey@lymmhigh.org.uk)

Dr F Dodds

[fdodds@lymmhigh.org.uk](mailto:fdodds@lymmhigh.org.uk)

## THE MIDDLE LEADERSHIP TEAM

### Heads of Year

Heads of Year are responsible for the attendance, punctuality, behaviour and pastoral care of all students in their year group. They work very closely with Heads of Faculty in monitoring progress and ensure that appropriate intervention and support enables all students to reach their potential. If parents have any concerns about the progress of their child or their welfare, the Heads of Year will be able to help.

Heads of Year are also responsible for their teams of form tutors and for ensuring that all students participate in the wider life of the school e.g. charity work, inter-hall competitions and extra-curricular activities.

Mrs C Worrall                      cworral@lymmhigh.org.uk  
 Year 7

Miss H Crowder                      hcrowder@lymmhigh.org.uk  
 Year 8

Mr T Scott                      tscott@lymmhigh.org.uk  
 Year 9

Mrs J Wagstaff                      jwagstaff@lymmhigh.org.uk  
 Year 10

Miss T Taylor                      ttaylor@lymmhigh.org.uk  
 Year 11

### Head of Sixth Form

Mrs H Jennings                      hjennings@lymmhigh.org.uk

### Deputy Head of Sixth Form

Mrs K Lowry-Johnson                      kjohnson@lymmhigh.org.uk

### Heads of Halls

Mr J Hayes                      jhayes@lymmhigh.org.uk

### Heads of Faculty

Subjects are grouped into faculties. The Head of Faculty has overall responsibility for the progress of students across the group of subjects and the development of staff within the faculty. Each faculty has a head of subject or head of key stage, who are responsible for the progress of students within their subject and the development of staff within their area. If parents have any concerns about the progress of their child in a particular subject, these staff will be able to help.

Miss H Turner                      hturner@lymmhigh.org.uk  
 English

Mrs C Ramsbottom                      cramsbottom@lymmhigh.org.uk  
 Maths

Dr F Dodds                      fdodds@lymmhigh.org.uk  
 Science

Mrs K Baldwin                      kbaldwin@lymmhigh.org.uk  
 MFL

Mrs C McGahey                      cmcgahey@lymmhigh.org.uk  
 Humanities

Mrs R Doherty                      rdoherty@lymmhigh.org.uk  
 Art & Technology

Mr J Hampton                      jhampton@lymmhigh.org.uk  
 PE & Sport

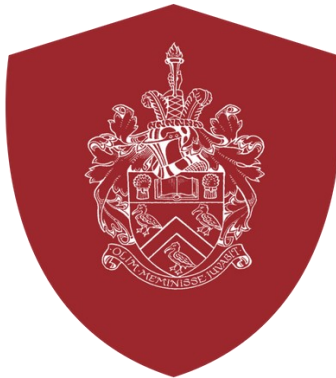
Mrs R Richards                      rrichards@lymmhigh.org.uk  
 Performing Arts

Mrs J Edge                      jedge@lymmhigh.org.uk  
 Social Sciences

## THE HALL SYSTEM

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All members of the school belong to one of five 'Halls', which are named after well-known Cheshire Halls: Arley, Dunham, Moreton, Tatton and Walton. The Hall system fosters a great sense of belonging and identity amongst the school community with students feeling a part of their hall 'family'. Hall assemblies, comprising all hall members from Years 7-13 are held regularly. The school organises inter-hall and inter-form competitions at various times of the year and there is a programme of charity work within each hall. There are lots of opportunities for student leadership in the halls; from hall captain in the Sixth Form to form captain and members of charity committees.



### ARLEY

HEAD OF HALL

MRS C WORRALL

Named after the Cheshire Grade II listed building, Arley Hall is situated 4 miles south of Lymm. It is home to the owner, Viscount Ashcroft, and his family.

The house is a Grade II listed building, as is its adjacent chapel. Formal gardens to the southwest of the hall are also listed as Grade II on the National Register of Parks and Gardens.

Arley Hall's mascot is Aragon the Dragon and students can be identified by the bright red stripe in their tie. The hall is a supporter of the Meningitis Trust Charity.



### DUNHAM

HEAD OF HALL

MISS T TAYLOR

Dunham Hall sits within Dunham Massey Park. It is a Georgian Mansion built in 1616.

The Hall has been owned by the National Trust since 1976 which looks after the 45 listed buildings on the land.

All of Dunham's work is supported by their mascot, 'Dirk' the Dunham Deer. Dunham Hall students can be identified by the light blue stripe in their tie and the hall actively raises money for the Help For Heroes Charity.



## MORETON

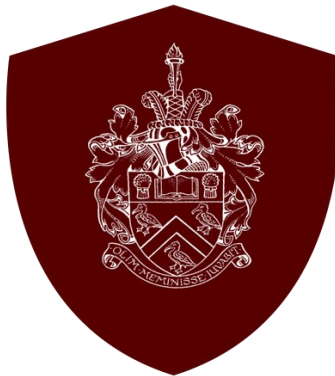
HEAD OF HALL

MR T SCOTT

Little Moreton Hall is situated near Congleton. It was built in the Tudor period for William Moreton and his family, who were wealthy landowners.

The earliest part of the house was built around 1504, with the rest finished by 1610. It now belongs to the National Trust and is a Grade 1 listed building.

The hall's mascot is Moreton Bear and their chosen charity is The Christie. Moreton students can be identified by the green stripe in their tie.



## TATTON

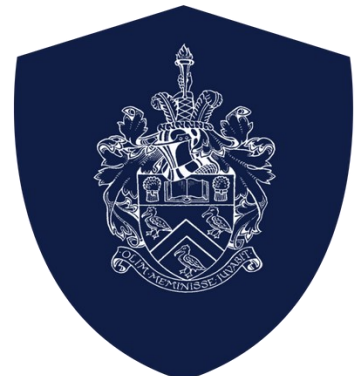
HEAD OF HALL

MRS J WAGSTAFF

Tatton Hall is a Georgian mansion and Grade 1 listed building built in 1807-1816 for Samuel Egerton.

During World War II, Tatton Park served as a training ground for the Allied RAF Parachute regiment and now belongs to the National Trust.

The Tatton Tiger is the hall's faithful companion and mascot, and students can be identified by the burgundy stripe in their tie. Tatton Hall is very proud of its charity work and has supported the local children's respite centre, Claire House, for a number of years.



## WALTON

HEAD OF HALL

MISS H CROWDER

Walton Hall was built between 1836 and 1838 for Sir Gilbert Greenall, MP.

The hall is owned by the Greenall family and is a Grade II listed building on the National Heritage list for England.

Walton Hall have been enthusiastic supporters of the local charity, St Roccas, and Wolfie is the loyal Walton mascot. Walton students can be identified by the navy blue stripe in their tie.

HEAD OF HALLS - Mr J Hayes



# PASTORAL CARE

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Pastoral care at Lymm is central to the school's ethos. We understand that each child is unique, with individual needs, potential, limitations, circumstances, feelings, opportunities and expectations. Our policy is to be concerned for every child as an individual and to develop to a maximum the all-round potential that is inherent in every one of them.

## FORM GROUPS & MORNING REGISTRATION

Your child will spend twenty minutes before lessons each morning in their form group. Morning registration is an essential part of school; it sets the tone for the day ahead. Form Tutors build strong relationships with their forms and individuals, with students often staying with their Form Tutor throughout their time at school. It is a time when students can discuss school issues as a form and it enables students to feel a sense of belonging with their peers.

### **Over the course of the school week, during morning registration students will:**

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Meet with their Form Tutor and morning registration will be taken

Have daily checks e.g. uniform, equipment and Knowledge Organiser folders

Work on the Pastoral Curriculum through reading, discussion and collaboration.

Attend assembly with their Form Tutor once a week

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We maintain a flexible approach to form groups. We reserve the right, if it is considered in the best interest of students, to facilitate movement between the different groups and occasionally between halls.

## YEAR GROUPS

Each year group is led by a Head of Year who has overall responsibility for the progress of students in their year group. They are supported by a Pastoral Manager from the Student Services team. Any pastoral issues such as behaviour, attendance, punctuality or welfare concerns will be dealt with by your child's Form Tutor or Pastoral Manager in the first instance.

## ASSEMBLIES

School assembly is a formal occasion which all students attend once a week at the start of the school day. Assemblies are led by senior staff and students alternate between hall and year assemblies. We have a themed approach to assemblies and these themes are followed up with reflection and discussion during morning registration.

## THE STUDENT SERVICES TEAM

### MRS R BALL

DESIGNATED SAFEGUARDING LEAD  
HEAD OF STUDENT SERVICES  
[rball@lymmhigh.org.uk](mailto:rball@lymmhigh.org.uk)

### MR M GALLAGHER

PASTORAL MANAGER  
[mgallagher@lymmhigh.org.uk](mailto:mgallagher@lymmhigh.org.uk)

### MRS A MOGEY

STUDENT SERVICES ADMINISTRATOR  
[amogey@lymmhigh.org.uk](mailto:amogey@lymmhigh.org.uk)

### MISS A CLARK

DEPUTY DESIGNATED SAFEGUARDING LEAD  
SENIOR LEAD PASTORAL MANAGER  
[aclark@lymmhigh.org.uk](mailto:aclark@lymmhigh.org.uk)

### MRS R HUNTER

DESIGNATED LEAD FOR MENTAL HEALTH  
PASTORAL MANAGER  
[rhunter@lymmhigh.org.uk](mailto:rhunter@lymmhigh.org.uk)

### MRS K GRIMSHAW

ATTENDANCE OFFICER  
[kgrimshaw@lymmhigh.org.uk](mailto:kgrimshaw@lymmhigh.org.uk)

### MR L GUATELLA

PASTORAL MANAGER  
[lguatella@lymmhigh.org.uk](mailto:lguatella@lymmhigh.org.uk)

### MISS N BROWN

PASTORAL MANAGER  
[nbrown@lymmhigh.org.uk](mailto:nbrown@lymmhigh.org.uk)

### MRS C LAMBERT

FIRST AIDER  
[clambert@lymmhigh.org.uk](mailto:clambert@lymmhigh.org.uk)

## STUDENT SERVICES

Student Services play a key role in safeguarding and protecting the welfare of all pupils at Lymm High School.

Mrs Ruth Ball leads a team of Pastoral Managers for Years 7 to 11.

Student Services is centrally located and is available to pupils, parents and staff throughout the school day. The Student Services team are often the first port of call for parents and can quickly provide information, resolve queries efficiently and respond to a wide variety of needs.

The Student Services team work closely alongside the Heads of Year, SENCO and Form Tutors to deliver effective intervention programmes across Key Stages. Pastoral Managers take on the role of key worker and mentor for vulnerable students or students who may benefit from extra pastoral support.

The Student Services team enjoy excellent relationships with pupils, parents, staff and external support agencies. We encourage parents and carers to contact the team with any issues, no matter how small.

## SAFEGUARDING

The safety of your child is our first and foremost priority at Lymm High School. We are proud of our very strong pastoral care provision which enables us to ensure that pupils can enjoy school knowing they are safe and well cared for by experienced staff. We continually ensure we maintain an environment where our young people feel secure and are encouraged to talk and be listened to. We provide opportunities in our Life Programme curriculum for pupils to develop the skills they need to recognise and stay safe from abuse.

All staff undertake regular training in child protection and our key pastoral staff (Student Services and Heads of Year) are trained to an advanced level.

A child is any young person up to the age of 18 years old. If we feel there are concerns about a child's welfare or if any allegations are made that we feel may place a child at risk of harm, we have a duty to report the matter to Social Care, in line with Warrington's Child Protection Policy. We are aware that it may be very difficult for some students to share their experiences with an adult in school but our trained staff know how to deal with this in a sensitive way. We cannot promise confidentiality to pupils but we do provide an outstanding level of support, which may include intervention from outside agencies.

## FIRST AID

If your son/daughter feels unwell during the school day, there is a medical room based in Student Services. This facility is for emergency first aid only. If your child becomes unwell or injured in school then First Aid is their first port of call. We respectfully request that a child does not contact home as this contact will be made by the First Aider after initial assessment has been made. We do not have a qualified doctor or nurse on site so we cannot diagnose any illnesses or medical problems that a student may have. If your child is unwell then please contact your local GP in the first instance.

We can administer First Aid, but we do not have, nor can we give out, any medication to students unless it has been prescribed by their GP and the student has been instructed to take it during the school day. Parents must then fill out the appropriate medical forms available from the First Aider or downloaded from the website. All medication must be in the original labelled packaging with the pupil's name on it and full prescription details as dispensed by the pharmacist. No loose medication will be accepted.

Please direct any enquiries to our First Aider via the school's telephone number 01925 755458 on extension 123 or email the school's First Aider [clambert@lymmhigh.org.uk](mailto:clambert@lymmhigh.org.uk)

# ATTENDANCE

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We are very proud of our students' excellent attendance and punctuality to school. We have high standards and expectations from students because we believe that outstanding attendance and punctuality enables your child to maximise their learning opportunities. We currently reward outstanding attendance during Achievement Assemblies, where students are awarded with Bronze, Silver, Gold and Platinum awards for attendance.

## WHAT IS GOOD ATTENDANCE?

We expect all students to attend school on a regular basis. It is the responsibility of parents to ensure their child's regular attendance to school (Section 444, Education Act 1994). Above 96% attendance is seen as a good level of attendance and the Department for Education sets a minimum expectation of 94% attendance for all students.

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Our attendance intervention:

Less than 92% becomes a concern and students will be closely monitored by the school's Attendance Officer. You may be invited in for a formal meeting with the school.

Less than 90% will result in referral to the Local Authority Attendance Officer, which could lead to prosecution.

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## STUDENT ABSENCE

Parents must inform the school by telephone on the day of absence. If we do not receive a reason, you will be sent a text message on the morning of the first day of absence requesting you to contact school. You can contact school by sending a message via the school gateway app, sending a letter to your child's Form Tutor or by emailing [info@lymmhigh.org.uk](mailto:info@lymmhigh.org.uk) stating the reason for absence. Failure to provide a reason for absence will incur an unauthorised mark.

## REQUESTS FOR ABSENCE

The school does not authorise holidays during term time. For any other requests, for example: family funerals, weddings, or hospital appointments, parents must collect a Request for Absence Form from Student Services and return with at least two weeks' notice.

## LEAVING SCHOOL DURING THE SCHOOL DAY

In the exceptional circumstance that students must leave school during the day, parents should notify the school beforehand or students must bring a letter and report to Student Services. No student will be allowed to leave the premises unless met in Student Services by their parent or carer in order that school transfer the child back into the care of a responsible adult.

## PUNCTUALITY

We maintain very high standards of punctuality and expect every student to arrive at school by 8.20am for an 8.25am start in registration or assembly.







# CURRICULUM

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We are proud to provide a rich and varied curriculum for all pupils at Lymm High School. Our curriculum is exciting and provides challenge and support for students of all ages and abilities.

## THE TIMETABLE

All students in the school follow a two-week timetable: in essence this means they will have different lessons from week A to week B. Each lesson lasts for 60 minutes. It is always useful if a copy of the timetable is kept in a suitable place at home to help in organisation and preparation. It would be helpful if you could check that your child has the correct books and equipment packed for the correct week.

### KS3

Students follow a broad and balanced curriculum in Key Stage 3:

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All students study English, Mathematics and Science

Students study French in Year 7

All students study technology subjects (Design Technology and Food Technology) on a rotational basis so they can experience each subject within the faculty during the year

In Year 7 students study PE 4 times a fortnight

Students also receive lessons in Performing Arts (Music, Drama, Dance), ICT, Art and Humanities (Geography, History, Religion, Philosophy and Ethics)

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## REPORTING PROGRESS

We assess students' progress on a regular basis, and set aspirational targets for achievement for the end of each year and Key Stage. Throughout the year we will report home on your child's progress in the subjects they are studying. Both effort and attainment are assessed so that you can see a full picture of your child's progress during the year.

## HOMEWORK

Homework is an important part of school life at Lymm High School and all students are expected to do it regularly. At the start of the year, students are issued with log in details for Show My Homework, a homework recording system which has improved communication and organisation within school. This should help your child and you to keep a check on homework. We ask that parents check that homework is completed each time.

Homework clubs are run every day and are supervised by our Teaching Assistants:

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8.00– 8.20am in the ILC

1.15–2.10pm in E206

3.10–4.00pm in the ILC

(Tuesday– Friday)

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## LEARNING SUPPORT

At Lymm High School we recognise our responsibility for ensuring all students with special needs (including all forms of disability) achieve their full potential.

We have a very inclusive ethos and expect all pupils to participate in the full curriculum. We seek to develop effective ways of overcoming barriers to learning and sustaining effective teaching through the analysis and assessment of children's needs.

We monitor the quality of teaching and standards of students' achievements and set appropriate targets for improvement. The specialist team of professionals within the faculty of Learning Development has day-to-day responsibility for the operation of the Special Educational Needs (SEN) policy which is led by Mrs Bellers. They coordinate the provision made for individual students with SEN or disabilities by working closely with staff, parents, carers and other agencies. Our SEN offer is available on the school website.

## PARENTS' EVENINGS

In addition to the reports you will receive regarding your child's progress, we also hold parents' evenings once a year when you will have an opportunity to discuss your child's progress in more depth with subject teachers.

An appointment system allows you to choose suitable times between 4.30pm and 7.30pm to see teachers. A letter is sent out well in advance informing you of dates and times.

## GIFTED & TALENTED

At Lymm High School we work hard to meet the needs of students of all abilities. One aspect of this is the work undertaken to stretch and challenge the most able students in our care. We use KS2 SAT results alongside assessments in January of Year 7 to nominate students for our Scholars Programme. The programme is coordinated by Mr P Fitzgibbons, and more information is available on the school website.

Our curriculum provides all students with stretch and challenge within their subjects on a daily basis. Students can also take part in the many enrichment opportunities on offer through inter-hall events and extra-curricular activities. In addition to this, students can also take advantage of the excellent facilities offered by our Independent Learning Centre where students can access the latest books, magazines and research journals, with dedicated staff to guide students with their own wider research.

## THE LIFE PROGRAMME

The Life Programme gives students the knowledge, skills and understanding to play an effective role in society at local, national and international levels. The topics covered help them to become informed, thoughtful and responsible citizens who are aware of their duties and rights. It promotes their spiritual, moral, social and cultural development, making them more self-confident and responsible both in and beyond the classroom. The Life Programme is delivered using a whole school approach, which includes a combination of discrete lessons with separate curriculum time delivered by teachers. We also use assemblies and form time to reinforce learning. PSHE is an integral part of the curriculum and is included in programmes of study at every level in each subject.









## EXTRA-CURRICULAR PROGRAMME

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We really encourage our students to continue with activities they might already undertake, as well as to try something completely new and different from our extra-curricular programme.

### ACTIVITIES ON OFFER

We offer an extensive range of extra-curricular activities that take place at lunchtime, after-school, weekends and during school holidays. This is an inclusive approach which endeavours to encourage not only physical development but also well-being. Students will be given the opportunity to represent the school in a range of district, county and national competitions. Fixtures and results are updated regularly on the Lymm High School SOCS website.

Some of the activities on offer include:

Art Club, Athletics, Badminton, Basketball, Big Band, Junior Brass, Cheerleading, Choir, Cricket, Cross Country, Duke of Edinburgh Award, Football, Handball, Hockey, ICT Club, Netball, Rounders, Rowing, Rugby, Sailing, Strings Group, Swimming, Tennis, Trampolining.

More details about the full range of extra-curricular activities on offer at school can be obtained from each faculty or on our website.

### SPORTS

As part of Lymm High School's approach to education, we take seriously our responsibility to provide all of our pupils with opportunities to engage in a wide variety of physical activities both to keep them fit and also to promote a healthy lifestyle. Our vision is therefore to achieve and sustain participation and excellence at all levels in all sporting and recreational activities.

There are a wide variety of sports on offer and we hold a number of competitive sporting fixtures, regional and national each week. Fixtures and results are updated regularly and can be found on the Lymm High School website.

# THE SCHOOL SHOP

The school shop caters for almost everything a student will require whilst he/she is at Lymm.

## GIRLS

| COMPULSORY ITEMS         | PRICES | RECOMMENDED ITEMS                       | PRICES |
|--------------------------|--------|-----------------------------------------|--------|
| TIE*                     | £6.00  | WHITE BLOUSES (MUST BUTTON AT THE NECK) | £9.00  |
| BLAZER*                  | £36.00 | SHIN PADS                               | £10.00 |
| KILT*                    | £30.00 | GUM SHIELD                              | £8.50  |
| PE SHIRT*                | £17.00 | NAVY / BLACK SWIM COSTUME               | £15.00 |
| PE SHORTS*               | £12.00 | SWIM CAP (ANY COLOUR)                   | £5.00  |
| SPORT SOCKS*             | £6.50  | SCIENTIFIC CALCULATOR                   | £12.00 |
| ART PAD *                | £2.00  | YEAR 7 STATIONERY PACK INC ART PAD      | £10.00 |
| FOOD TECH APRON – WHITE  | £7.00  | LAUNDRY PEN                             | £3.00  |
| DT APRON - BLUE          | £7.00  | KIT BAG                                 | £6.00  |
| ** FULL ZIP TRACK TOP ** | £25.00 |                                         |        |
| ** PE SKORT **           | £21.00 |                                         |        |
| ** LEGGINGS **           | £20.00 |                                         |        |
| ** JUMPER **             | £17.50 |                                         |        |

## BOYS

| COMPULSORY ITEMS        | PRICES | RECOMMENDED ITEMS                                        | PRICES |
|-------------------------|--------|----------------------------------------------------------|--------|
| TIE*                    | £6.00  | SHIRTS (PACK OF TWO) L/S & S/S (MUST BUTTON AT THE NECK) | £14.00 |
| BLAZER*                 | £36.00 | BLACK / NAVY SWIM SHORTS                                 | £12.00 |
| NEW RUGBY SHORTS *      | £15.50 | SWIM CAP (ANY COLOUR)                                    | £5.00  |
| NEW RUGBY SHIRT *       | £23.00 | KIT BAG                                                  | £6.00  |
| PE WHITE TSHIRT *       | £17.00 | SCIENTIFIC CALCULATOR                                    | £12.00 |
| FOOTBALL SHORTS *       | £12.00 | YEAR 7 STATIONERY PACK INC ART PAD                       | £10.50 |
| SPORTS SOCKS *          | £6.50  | SHIN PADS                                                | £10.00 |
| ART PAD *               | £2.00  | LAUNDRY PEN                                              | £3.00  |
| FOOD TECH APRON – WHITE | £7.00  | GUM SHIELD                                               | £8.50  |
| DT APRON - BLUE         | £7.00  |                                                          |        |
| ** TRAINING TOP **      | £25.00 |                                                          |        |
| ** TRAINING PANTS **    | £25.00 |                                                          |        |
| ** JUMPER **            | £17.50 |                                                          |        |

\* These items must be purchased from the School Shop.





**PAYMENT CAN BE MADE IN THREE WAYS:**

- i) CASH
- ii) CHEQUE
- iii) DEBIT/CREDIT CARD



# DETAILED LIST OF REQUIREMENTS FOR GIRLS

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We take great pride in our uniform and appearance and expect all students to wear their full uniform correctly at all times.

## EITHER

Black, white and red checked kilt (no shorter than 2" above the knee and not to be rolled up)

## OR

Black regulation school trousers worn with black ankle socks

White shirt (long or short sleeve) with top button and collar

Clip-on Hall tie

Official school blazer - black with red trim and school crest

Black regulation school jumper with red trim (optional). Jumpers are to be worn untucked

Plain black opaque tights no less than 40 denier. Black, knee length socks in half-term 6 only as an alternative.

Plain black polished shoes with no logos (no extremes including size of heel)

School bag large enough for outdoor coat

Plain, dark coloured outdoor coat

## SPORTS CLOTHING/ EQUIPMENT

### The Essentials

Navy shorts or skort with white piping (KS3 only)

White shirt with navy piping

Navy blue hockey/football socks

White ankle socks for summer

Navy blue or black swimming costume (Y7 & Y8 only)

Swimming cap (Y7 & Y8 only)

Shin pads

Running trainers, for indoor/outdoor use

Football boots, compatible with 3G playing surface. \*Firm ground (sole plates feature moulded studs which are evenly dispersed across the foot to offer enhanced traction and comfort)

### Please note

Flat sole trainers cannot be used on the 3G pitch. Astro trainers are permitted but only in dry weather conditions; therefore, all students require a pair of firm ground boots.

If you expect your child to play sport in regular football fixtures it is highly advisable for them to use a pair of soft ground football boots for when playing on grass pitches.

### Optional

Girls training top (full zip)

Unisex navy blue tracksuit bottoms

Girls navy leggings

Gum shield (highly recommended – please see p.25 for further information)

School kit must be worn for extra-curricular clubs and fixtures



## WATER BOTTLES

Please ensure that your child takes responsibility for bringing their own water bottle. We strongly recommend that, along with all PE kit, these are clearly labelled with their name.

## SWIMMING

If your child needs to wear goggles, please provide a letter stating that you, as parent/carer, take full responsibility for their safety concerning the wearing of goggles during lessons. Any student who needs to be excused from swimming must always bring normal PE kit.

### Please note

It is expected that all students will be involved in PE and staff can make necessary reasonable adjustments. However, on the rare occasion your child may need to be excused from PE, please provide a letter which states the reason why they are not taking part in the activity. It must also include a contact telephone number, the date and a parent/carer's signature. Letters will be monitored.

Excused students must still wear Lymm High School PE kit and will undertake other roles where possible e.g. leader or official.

## ART & TECHNOLOGY EQUIPMENT

### Art

A4 sketch book, available from the school shop.

Set of artist pencils (HB & 2B at the very least)

Artist rubber

Ruler

Coloured pencils

Fine liner

Watercolour set

Graphite stick

Set of oil pastels

### Food Technology

White apron

### Design Technology

Blue apron

Pen

Pencil

Ruler (30cm ideally)

Rubber

Pencil sharpener

Set of pencil crayons

Black fine liner

# DETAILED LIST OF REQUIREMENTS FOR BOYS

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We take great pride in our uniform and appearance and expect all students to wear their full uniform correctly at all times.

## UNIFORM

- Black regulation school trousers
- White shirt (long or short sleeve) with top button and collar
- Clip-on Hall tie
- Official school blazer - black with red trim and school crest
- Black regulation school jumper with red trim (optional). Jumpers are to be worn untucked
- Plain black socks
- Plain black polished shoes with no logos
- School bag large enough for outdoor coat
- Plain, dark coloured outdoor coat

## SPORTS CLOTHING/ EQUIPMENT

### The Essentials

- Navy blue rugby shirt
- Navy blue rugby shorts
- Navy blue football shorts
- Navy blue rugby/football socks
- White ankle socks for summer
- Navy blue or black swimming shorts
- White round-neck T-shirt with navy blue piping
- Shin pads
- Running trainers, for indoor/outdoor use
- Football boots, compatible with 3G playing surface. \*Firm ground (sole plates feature moulded studs which are evenly dispersed across the foot to offer enhanced traction and comfort)

### Please note

Flat sole trainers cannot be used on the 3G pitch. Astro trainers are permitted but only in dry weather conditions therefore all students require a pair of firm ground boots.

If you expect your child to play sport in regular football and rugby fixtures it is highly advisable for them to use a pair of soft ground football boots for when playing on grass pitches.

### Optional

- Boys training top (quarter zip)
- Unisex navy blue tracksuit bottoms
- Gum shield (highly recommended – please see p.25 for further information).





## MOUTH GUARDS

Regardless of the degree of care and planning that we put into safeguarding our students, it is impossible to remove all risk of injury when young people are taking part in physical activity. This is why we highly recommend that children wear gum shields when participating in contact sports.

Well-fitting mouth guards can buffer damage to the teeth from the types of physical contact that invariably arise during sports like hockey and rugby. Mouth guards can also act as a barrier between teeth/braces and the cheeks, and between the lips and tongue, thereby minimising the risk of soft tissue damage.

If your child does not have a mouth guard, we highly recommend that you purchase one. We do sell one type of mouth guard at the school shop, and there are a wide selection available online and at all good sports retailers. It is vital that your child's mouth guard fits well and is reasonably comfortable; most retailers will offer advice on size, style and fit. You may prefer to consult other professionals; if, for example, your child is under the care of an orthodontist, it may be pertinent to seek their advice before purchase.

We highly recommend that mouth guards are worn for all contact sports. This is also the case for sports played during Interhall, extracurricular clubs, and all fixtures.

## WATER BOTTLES

Please ensure that your child takes responsibility for bringing their own water bottle. We strongly recommend that, along with all PE kit, these are clearly labelled with their name.

## SWIMMING

If your child needs to wear goggles, please provide a letter stating that you, as parent/carer, take full responsibility for their safety concerning the wearing of goggles during lessons. Any student who needs to be excused from swimming must always bring normal PE kit.

### Please note

It is expected that all students will be involved in PE and staff can make necessary reasonable adjustments. However, on the rare occasion your child may need to be excused from PE, please provide a letter which states the reason why they are not taking part in the activity. It must also include a contact telephone number, the date and a parent/carer's signature. Letters will be monitored.

Excused students must still wear Lymm High School PE kit and will undertake other roles where possible e.g. leader or official.

## ART & TECHNOLOGY EQUIPMENT

### Art

A4 sketch book, available from the school shop.  
Set of artist pencils (HB & 2B at the very least)  
Artist rubber  
Ruler  
Coloured pencils  
Fine liner  
Watercolour set  
Graphite stick  
Set of oil pastels

### Food Technology

White apron

### Design Technology

Blue apron  
Pen  
Pencil  
Ruler (30cm ideally)  
Rubber  
Pencil sharpener  
Set of pencil crayons  
Black fine liner

# STANDARDS & EXPECTATIONS

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## UNIFORM

Please note the following items are not permitted:

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any fashion trousers including drainpipes/ leggings/ canvas/ chino/ jean style or denim

fashion shirts or t-shirts showing above the collar or visible through shirt

cardigans

patterned tights, footless tights, ankle socks worn over tights

hooded tops or sweatshirts

sports or denim jackets

trainers or shoes with sports logos, canvas shoes, pumps or boots of any kind

fashion belts & buckles (plain black only)

gloves, scarves or hats worn inside the building

coloured hair accessories (plain and dark only are permitted)

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*\*A judgement about what is or is not ultimately acceptable as regards to uniform is left to the discretion of the headteacher (who may delegate the power to a member of the Senior Leadership team). If a student is in incorrect uniform, they will be provided with a replacement item that meets the uniform requirements to wear during that day. Students who refuse to conform to the school's uniform and appearance policy will be sanctioned in accordance with our behaviour policy.*

## PERSONAL

### Jewellery

Students may not wear jewellery, the only exception being a plain wrist watch whilst in school. Students will be required to remove any piercings or items of jewellery.

### Hair

All students are required to be well groomed and to keep their hair tidy. Girls are required to wear plain, and dark coloured hair accessories only. No unnatural hair colour and/or extreme hairstyles. Boys are permitted no less than a number two haircut.

### Make up

Make-up must be discreet: for example, light and natural looking concealer make up may be worn. Nails must be short and unadorned. No gel, extensions or jewels. Clear nail varnish only may be used. Eyebrows should look natural.

*\*A judgement about what is or is not ultimately acceptable as regards appearance, make-up or haircuts is left to the discretion of the headteacher (who may delegate the power to a member of the Senior Leadership team). Students who refuse to conform to the school's appearance policy will be sanctioned in accordance with our behaviour policy.*

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## ESSENTIAL EQUIPMENT

All students should carry their equipment in an appropriate school bag. The minimum expectation is that all students come properly equipped to school with the following:

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Pencil case or tin

Blue or black pen

Pencil

Ruler

Eraser

Calculator

English Dictionary

French Dictionary

A suitable book of their choice for reading

Knowledge Organiser Folder (these are provided)

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From time to time subject teachers may advise on additional texts or equipment. Parents will be notified in advance.

## ELECTRICAL EQUIPMENT & VALUABLES

### Mobile phones

From September 2020, we are changing our policy around mobile phones and smart watches. The only times phones or other electronic devices (including tablets and wireless earphones) are allowed would be when a member of staff has given explicit permission for their use, under supervision and for a specific learning need (e.g. the use of an app for GCSE revision). At all other times, devices would need to be turned off and kept in bags from the moment students arrive on site in the morning until they leave the buildings at the end of the day. There is a complete ban on smart watches. Parents needing to get messages to students would be able to do this by contacting Student Services, who will pass messages on. Likewise, students needing to contact home during the day are always able to do so via Student Services. If there is a particular reason why your child needs to have access to their mobile phone during the school day (e.g. an app to track diabetes), please contact school to discuss. Should you need to contact your child in an emergency, please contact Student Services on 01925 750711.

### Confiscation of items

If an item is confiscated e.g. jewellery or a non-regulation uniform item, it will be held in Student Services until collected by a parent or carer between 3.30pm and 4.00pm, Monday-Friday. Items may not be collected before or after these times. Alternatively, students may collect confiscated items at 3.10pm on the last day of half term.

Please note: Fizzy Drinks, Energy Drinks and all cans are not permitted in school and will be confiscated.

### Important: Insurance notice

We will do our best to assist your child in safeguarding their property. However, the school does not take any responsibility for the loss or damage to any personal possessions brought onto site. We recommend that parents/carers make their own arrangements for insurance of bags, clothing, watches, bicycles etc (usually by extension of your home insurance). Large amounts of money or items of value should not be brought into school.



# TECHNOLOGY

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As part of your child's curriculum and the development of ICT skills, Lymm High School provides supervised access to the internet.

We believe that the effective use of the World Wide Web and email is worthwhile and is an essential skill for children as they grow up in the modern world.

Please read the rules for responsible internet use on the right. You will be asked to sign and return a consent form so that your child may use the Internet at school.

## RULES FOR STUDENTS & STAFF

The computer system is owned by the school. The school Online Safety Policy helps to protect students, staff and the school by clearly stating what use of the computer resources is acceptable and what is not.

Irresponsible use may result in the loss of network access.

Network access must be made via the user's authorised account and password, which must not be given to any other person.

School computer and Internet use must be appropriate to the student's education or to staff professional activity.

Copyright and intellectual property rights must be respected.

Email should be written carefully and politely, particularly as messages may be forwarded or printed and be seen by unexpected readers.

Users are responsible for emails they send and for contacts made. Anonymous messages and chain letters are not permitted.

The use of unauthorised chat rooms is not allowed.

The school ICT systems may not be used for private purposes, unless the Headteacher has given permission.

Use for personal financial gain, gambling, political purposes or advertising is not permitted.

ICT system security must be respected; it is a criminal offence to use a computer for a purpose not permitted by the system owner.

## ONLINE SAFETY

If you wish to see a copy of the school's 'Online Safety Policy,' (which includes acceptable use) this is available on the school website.

Although there are concerns about pupils potentially having access to undesirable materials, we have taken positive steps to reduce this risk in school.

Our school operates a filtering system that restricts access to inappropriate materials. Whilst every endeavour is made to ensure that suitable restrictions are placed on the ability of children to access inappropriate materials, the school cannot be held responsible for the nature or content of materials accessed through the Internet.

The school will not be liable for any damages arising from your child's use of the Internet facilities. For further information and guidance on e-safety please consult the Child Exploitation and Online Protection Centre ([www.ceop.police.uk](http://www.ceop.police.uk)).

The school may exercise its right to monitor the use of the school's computer systems, including access to websites, the interception of email and the deletion of inappropriate materials where it believes unauthorised use of the school's computer system is or may be taking place; or the system is or may be being used for criminal purposes or for storing unauthorised or unlawful text, imagery or sound.

# BEHAVIOUR

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The school can only function successfully in an atmosphere of trust, mutual understanding and good order. We create a positive and supportive environment where expectations are high and boundaries are clear. We expect the highest standards from our students and encourage them to be self-disciplined at all times. Our high standards apply not only in school, but whilst travelling to and from school. We expect all students to behave positively, so as to allow their peers to learn, and teachers to deliver engaging, suitably challenging and creative lessons. Our consistent approach to student behaviour promotes an environment that is conducive to outstanding teaching and learning for both students and staff.

## REWARDS

Staff endeavour to be consistent in the application of our behaviour policies and this enables us to build mutually respectful relationships with the students. By being preventative, rather than reactive, staff work hard to develop positive relationships with pupils. The culture of recognising positive behaviour and achievements is also vitally important to achieving our goal of offering a world class education. We like to recognise students' achievements throughout the year, both formally and informally.

We have a range of rewards, such as:

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Praise Postcards  
The Rewards Pyramid  
Hall Points  
Headteacher's award  
Rewards trips  
Annual subject and contribution to faculty awards

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Halls compete to win the Hall Trophy at the end of the year by gaining the most hall points for their Hall.

## CHOICES & CONSEQUENCES

As part of growing up, there can be times when students make wrong choices about their behaviour. We have a simple and clear sanction system which may apply in such cases, which includes detentions or isolation, among other strategies.

We will always provide 24 hours' notice if the detention is after school. It must be noted that under education law, the school is not required to gain parents' permission to keep a child in detention. At times, it is necessary to issue a fixed term exclusion from school. This is at the discretion of the headteacher. At such times parents will be fully informed as to the process for exclusion and reintegration to school. There may be the very rare occasion when the school decides that the only option is to permanently exclude a student.

## ANTI-BULLYING

The school operates a 'Zero Tolerance' policy towards bullying of any kind, and as such, we experience very little bullying. We take a very firm stance on the matter. However, on the few occasions when it does happen, bullying will be dealt with promptly and very seriously by senior members of staff.

Parents are informed within 24 hours and careful steps are taken to ensure the matter does not recur. We encourage students to tell an adult, especially their Form Tutor, if they feel they are the subject of bullying or if they wish to report bullying of others. Parents will be contacted promptly and are kept informed at every step.

# THE LHS COMMUNITY

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We are delighted to welcome you and your children to Lymm High School (LHS) and to the wider Lymm High School community. We believe passionately that the secret to a successful school is the strength of its partnership between students, parents and alumni which in turn creates a vibrant and supportive school community. The role of the LHS community team is to provide a meaningful programme of cultural, social, business, careers and educational events for everyone in the community.

## WHAT DOES THE LHS COMMUNITY DO?

### Our Vision

Our vision is to harness the talents and expertise of the members of the LHS community. Through a wide range of social and professional activities, we aim to nurture mutually beneficial life-long relationships with the school, with its Sixth Form and with its members.

### Aims

- To facilitate social, career and business opportunities for all members of the LHS community by delivering a vibrant events and communications programme.
- To provide life-long guidance and support for all Lymmians and opportunities for parents and LHS Alumni to engage in career mentoring and work experience.
- To encourage financial support for the school through an integrated development programme.

## WHO ARE THE MEMBERS OF THE LHS COMMUNITY?

- Current students
- Former students – Old Lymmians
- Parents
- Grandparents
- Staff and former staff

In order to develop and deliver the LHS community programme, we rely on a number of volunteers who support the Lymm High Alumni, and a group of parent volunteers who help run events and support the school through the Lymm Parent Teacher Association (LHSPTA)

## PHILANTHROPY

The LHS Community objectives are to provide charitable support to the Lymm High School Development Plan. There are a number of measurable benefits felt by our community, thanks to philanthropy.

We are currently focusing on the improvement of sporting facilities and in the next year, we will begin another campaign.

It is our aim to continue with capital investment. A large part of this is due to donations small and large. The fund relies upon the generosity and commitment of current and former students, parents, staff, governors, and other friends of Lymm High School.



# HOME

## SCHOOL AGREEMENT

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At Lymm High School we aim to provide every opportunity for students to achieve their academic potential and develop skills, which will enable them to succeed in further education and/or the world of work. We believe that this can only be achieved in a safe and caring environment where students, staff and parents/carers are valued and respected.

### THE SCHOOL HAS A RESPONSIBILITY TO:

Provide a safe and stimulating environment for students.

Provide a challenging and motivating curriculum.

Assess progress and report to parents regularly.

Set and mark homework regularly.

Expect and maintain high standards of uniform and appearance.

Promote a code of conduct that creates a safe, well-ordered and caring environment.

Inform parents of any concerns and successes that arise.

### PARENTS AND CARERS:

Ensure their child attends regularly and on time.

Inform school immediately of any absence.

Ensure their child wears the correct uniform and is correctly equipped for school.

Support the school's policies and behaviour policy.

Inform school of any concerns regarding their child's progress or welfare issues the school may need to know.

Support their child with homework.

Make every effort to attend Parents' Evening and other school events involving their child.

### THE STUDENT HAS A RESPONSIBILITY TO:

Attend school regularly and on time.

Wear full uniform correctly at all times and be smart in appearance.

Bring correct equipment in a suitable school bag.

Work to the best of their ability and aim to achieve their targets.

Show respect to all staff and pupils.

Follow the school Code of Conduct.

Hand homework in on time.

Treat the school environment with care and respect.

Take part in extra-curricular activities.

NAME OF STUDENT:

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FORM:

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SIGNED (PARENT/CARER):

---

SIGNED:

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Lymm High School, Oughtrington Lane, Lymm, Cheshire, WA13 0RB

01925 755458 | [info@lymmhigh.org.uk](mailto:info@lymmhigh.org.uk)

[www.lymmhigh.org.uk](http://www.lymmhigh.org.uk)