

7 October 2022

Dear Parents/Carers,

Lymm High School – Year 9 Take My Child to Work Day

To support the Careers Education we have in school, we would like to offer our Year 9 pupils the opportunity to experience the world of work on Friday 9th December 2022. The aim of the experience is to inspire pupils' exploration of different careers, expand their networks and open their eyes to the exciting opportunities available to them. The Gatsby Foundation 'Good Career Guidance' Report states that good career guidance is critical if young people are to raise their aspirations and capitalise on the opportunities available to them. Gatsby Benchmark 5 states "Every pupil should have multiple opportunities to learn from employers about work, employment and the skills that are valued in the workplace. This can be through a range of enrichment activities including visiting speakers, mentoring and enterprise schemes." The aim of our 'Take your child to work day,' is to provide students with the opportunity to engage with employers in a meaningful way and experience the world of work first hand.

We would like all of our Year 9 pupils to accompany a family member or close family friend/relation to their place of work for the day as we know the benefits of work experience can include -

- gaining an insight into the skills required for a particular job
- increasing their awareness of their own skills and strengths
- increasing their motivation to do well in school
- gaining useful experience for their CV
- appreciate the skills needed to succeed in a job

During their placement, students will be asked to complete a booklet containing a number of activities. These will include finding out what the business does, how many people the company employs, what happens if someone has an accident at work, what the perks are for working for that company and the skills and qualifications needed. We also ask they are given the opportunity to 'quiz the boss,' and there will be a section for both the employer and you (if you are not the employer) to complete too. This will help make the day as meaningful as possible and give them a meaningful insight into the world of work.

To safeguard our students appropriately we must insist that they accompany a parent, or very close family friend, with whom you would trust to supervise your child for the duration of the day. Students are also only able to 'work' during the daytime, not before 7am or after 7pm, they must have a break of 30 mins for any shift lasting more than 4.5 hours and they must not work for more than 8 hours per day. Any placements should not be 'high risk' (no factories, industrial sites, serve alcoholic, jobs that involve lots of driving or have age restrictions) and we do require a copy of the company's insurance number to secure a placement.

If pupils are unable to secure a placement, they will be required to remain in school attending normal lessons for the duration of the day. Please complete the following [link](#) no later than Sunday 6th November 2022. If you do not return the work experience form, your child will need to be in school.

Headteacher: Mr Gwyn Williams

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Frequently Asked Questions

Can we help secure a placement?

Unfortunately, we are unable to assist on this occasion, as the placements are to be secured through family members or relations.

What uniform/work clothes are required?

Work outfits are dependent upon the placement, so it is important to obtain this information prior to the placement commencing. For example, if the placement is a nursery, your child may be asked to wear comfortable leggings and a certain coloured top. If it is a restaurant, the work uniform may be black trousers/skirt and a white shirt.

Does the placement need to just be with a family member?

No, placements can also be with close family friends or relatives. As their parent, by agreeing for your child to take part in this, you take full responsibility for the safeguarding of your child during this day. Where a child is attending a placement which is not with a parent, you must be satisfied that they will be safeguarded appropriately.

Are the hours of work the same as school?

The hours of work will be determined by the placement; however, they must comply with the guidelines stated in this letter.

What if the placement can't provide insurance details?

Students are only able to attend placements which can provide their Employer's Liability insurance number. If this cannot be provided, they must secure another placement, or your child should come to school.

We hope you will agree this is fantastic opportunity for your child and we look forward to hearing all about the experiences of the students after their placement day. If you have any questions regarding this, please contact lhughes@lymmhigh.org.uk

Yours sincerely



H JENNINGS (Mrs)
Head of Sixth Form
Assistant Headteacher

Yours sincerely



T TAYLOR (Miss)
Head of Year 9
Associate Assistant Headteacher