

This week is **National Apprenticeship Week**, 6–12th February 2023.

The week brings together businesses and apprentices across the country to shine a light on the positive impact that apprenticeships make to individuals, businesses and the wider economy.

The theme for National Apprenticeship Week 2023 is 'Skills for Life'; reflecting on how apprenticeships can help individuals to develop the skills and knowledge required for a rewarding career, and businesses to develop a talented workforce that is equipped with future-ready skills.

You can keep up to date with National Apprenticeship Week 2023 updates on social media by following @Apprenticeships on Twitter. The hashtags #NAW2023 are being used on social media activity.

To find out more about apprenticeships, visit: <u>www.apprenticeships.gov.uk</u>



NAW 2023



This booklet contains useful information, such as:

- Careers Education at Lymm High, p.3
- How much do you know about apprenticeships, p.4
- Why be an apprentice?, p.5
- Tips on finding an Apprenticeship, p.6
- Finding the best apprenticeship for you, p.8
- Apprenticeship levels explained, p.11
- What is a Degree Apprenticeship?, p.12
- Higher & Degree Listing, p.14
- Tips on applying for an Apprenticeship, p.16
- Tips on finding a Traineeship, p.17
- Future opportunities, p.18

If students wish to extend their understanding further, we have attached the following resources to support them.

- What is an Apprenticeship?
- <u>Activity pack for students</u>
- <u>Step-by-step guide to applying for an apprenticeship</u>







We have tailored our Careers education to ensure that students are aware of apprenticeships as a potential option for their future. During form time this week, students have had sessions to educate them on what apprenticeships are, what types exist and where they can look to find them.

Students' Careers Education at Lymm High School is primarily delivered through the UniFrog online programme. Students can log-in by <u>clicking here</u>.



Students log-in using their school email address and password. In the event they have forgotten their password, this is easily reset using the reset option on the website.

Parents can also access this site by using the sign in code sent previously. Please contact <u>lhughes@lymmhigh.org.uk</u> if you have any issues with this.







How much do you know about apprenticeships?

Apprenticeships increasingly offer a brilliant alternative to a full university degree, however, they can be difficult to understand. National Apprenticeship Week offers students the opportunity to learn more about apprenticeships across the country. At school we will be talking to students about how to apply for apprenticeships (they can be advertised anytime throughout the year) as well as how to combine an apprenticeship with a university degree.

Test your knowledge with this fun quiz and learn a little more about what roles are available, when to apply, when companies advertise and what they might be looking for.

Can you get 10/10?

Take this quiz to find out:





WHY BE AN APPRENTICE?



aid employment while you train



rofessional qualifications available in some sectors

eal jobs and a real future

mployment prospects: 90% of apprentices stay in employment

o limits: from nursing to nuclear engineering

ransferable skills for life

mproved employability through real work experience

areer progression from intermediate up to degree

mployers you know: from Sky to British Airways to the BBC

Brought to you by National Apprenticeship Service

To find an apprenticeship visit GOV.UK and search for apprenticeships





Tips on finding an Apprenticeship

This <u>online vacancy search</u> can help you find an apprenticeship. You can search without creating an account.

You can find details of Higher and Degree Apprenticeship vacancies using this <u>UCAS</u> <u>search tool</u>. These include vacancies being advertised by a small group of employers well in advance of their September start date (or later), giving you plenty of time to consider all your options.

You might need to use these other ways too.

- Internet and local newspaper check your local newspaper for vacancies or try searching online for local providers and employers.
- **College or training provider websites** check the websites for local colleges and training providers as many advertise vacancies on their website. You can usually register your details with these and they will give you advice on how you can find an apprenticeship. Some colleges and training providers will also forward your CV to employers looking for apprentices.
- **Employer websites** employers sometimes advertise on their own website. Search their site to find vacancies and get a better idea of what they're looking for in their employees.
- Approach an employer you could directly approach an employer to ask if they would consider taking on an apprentice.
- Job vacancy sites Another place to look can be on the national job vacancy sites, which also include local search options. Have a look at:
 <u>www.indeed.co.uk</u>,
 <u>www.monster.co.uk</u>
 <u>www.totaljobs.com</u>
 <u>www.jobsite.co.uk</u>.



APPRENTICESHIPS IN MATHS

There are many apprenticeships linked to Maths.

- **Aerospace Engineer**
- **Assistant Accountant**
- **Civil Engineer**
- **Financial Service Professional**
- **Insurance** Practitioner
- **Professional Economist**

AND SO MANY MORE!

SCAN THE QR CODE TO FIND **OUT MORE ABOUT CAREERS** IN MATHS









FINDING THE BEST APPRENTICESHIP FOR YOU Top tips to help you know when and where to look

With thousands of different apprenticeships to chose from - it can sometimes feel daunting to know where and when you should be looking - and what you should be looking out for.

Follow these top tips for finding the best apprenticeship for you:

Know what interests you most

A great place to start is to spend some time thinking about what interests you and the subjects, activities and tasks that you enjoy the most. It can be really useful to try and think about what you don't like as much as what you do like!

Take the Which Apprenticeship Am I quiz to help you to research the variety of apprenticeships available.

Listen to real apprentice stories

The range of apprenticeships is really huge. One of the best ways to help you to decide what you're interested in is to hear from other apprentices.



Research different employers

Apprenticeships are offered by large companies and small companies, right throughout England. The full range of apprenticeship job roles and levels that a company offers may not always be obvious to you, especially if that company is well-known for a particular product or service, or if you've never heard of the organisation before. Take some time to research the types of employers that offer apprenticeships and think about the kind of company you see yourself working in.

To hear from real apprentices, explaining how they found their

SP R R



apprenticeship and what they love most about their job roles, scan the QR code with your phone or visit: amazingapprenticeships. com/apprentice-stories





FINDING THE BEST APPRENTICESHIP FOR YOU Top tips to help you know when and where to look

Be clear on what matters to you

The best apprenticeships are not necessarily the ones paying the highest salaries or the biggest global brand. There are many other factors you can consider when researching your options and the different programmes available. Being clear about what is most important to you can really help in your decision-making process. For example, you could consider:

- What does the company do?
- Do the company's values and ethos fit with your own?
- What level is the apprenticeship?
- What progression are they offering?
- Is the position fixed-term or permanent?
- How many apprentices do they employ?
- How long will the apprenticeship last?
- Do they support apprentices to join networks of other apprentices?
- How far away is the apprenticeship?
- What kind of tasks will you be doing day to day?

There are lots of ways you can search for apprenticeships, including:

- Find an apprenticeship website
- Company websites
- Social media.
- Through friends and family
- Local job sites

If you have a particular employer in mind, you can always send in your CV.

Understand the recruitment cycle

There is not one fixed application date for apprenticeships. Vacancies are advertised throughout the year and the employer will decide when they want to recruit. Some employers will advertise almost a year ahead of the planned start date (this is typical for large schemes) and other employers will advertise with a fairly short application window and closing date.

Never wait for the closing date before submitting your application. If an employer receives a lot of applications, they may decide to close earlier than expected and you don't

want to miss out!



APPRENTICESHIPS IN LANGUAGES

There are many apprenticeships linked to Languages.

- Intelligence Analyst
- International Freight Forward Specialist
- 🔵 Journalist
- Marine Pilot
- **Teacher**
- Transport Planner

AND SO MANY MORE!

SCAN THE QR CODE TO FIND OUT MORE ABOUT CAREERS IN LANGUAGES







APPRENTICESHIP LEVELS EXPLAINED Ranging from intermediate to degree level

Apprenticeship levels range from level 2 (intermediate) through to level 7 (master's level) in more than 1,500 different job roles.

There are four types of apprenticeship

- Intermediate (level 2)
- Advanced (level 3)
- Higher (levels 4 and above)
- Degree (levels 6 7)



Intermediate apprenticeships

Intermediate apprenticeships are typically considered to be the same level as five GCSE passes.

Intermediate apprenticeships are a fantastic way to get started with your career in an entry level role within an organisation.

Advanced apprenticeships

Advanced apprenticeships are considered to be the same level as two or three A level passes. Many individuals who have completed their A levels or other level 3 qualifications will undertake an advanced apprenticeship as it will enable them to gain experience in the workplace and undertake a variety of different tasks.

Higher apprenticeships

Higher apprenticeships include qualifications at levels 4 and above. They can be suitable for those looking to progress from level 3 qualifications, including advanced apprenticeships.

Degree apprenticeships

Degree apprenticeships are offered by universities and other higher education providers. They contain either a full degree or degree-level qualification and go up to master's level (which is postgraduate).

Which level is right for you?

The type of apprenticeship undertaken will depend on both the needs of the employer and the job role as well as the apprentice, their previous experience and qualifications held.

Your training provider will also be able to guide you as to the most appropriate level for you.





WHAT IS A DEGREE APPRENTICESHIP? Frequently Asked Questions

What is a degree apprenticeship?

Degree apprenticeships are exactly what they say - an apprenticeship programme that leads to a full degreelevel qualification. This could be a bachelor's or master's degree, or an equivalent professional qualification.

Who are they for?

Degree apprenticeships can be for new recruits into apprenticeships (for example, those leaving school) or they can be for an existing employee who is looking to upskill or retrain in their job role.

How long do they take to complete?

Degree apprenticeships will typically take between 2 - 6 years to complete, depending on the level and programme. The apprentice will split their time between working and studying with a training provider.

How much do they cost?

The apprentice will not be required to pay towards the cost of the training, this will be funded by the employer and/or government. The apprentice will earn a salary throughout their apprenticeship, which means they are being paid to learn and will not incur student fees.

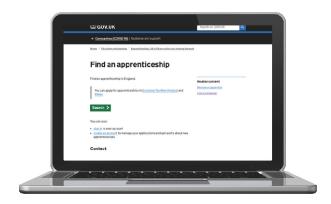
How do you find a degree apprenticeship?

Degree apprenticeships are still relatively new and the number of vacancies is expected to increase each year. Top places to look include:

Find an Apprenticeship

www.gov.uk/apply-apprenticeship_

This is the government website where you can set up an account to search, apply and receive alerts for different apprenticeship vacancies.



Higher & Degree Listing

https://amazingapprenticeships.com/hi <u>gher-degree-listing/</u>

Twice a year, a listing of higher and degree apprenticeship vacancies is published on the Amazing Apprenticeships website containing a wide selection of opportunities and links to apply. Look out for this in November and February.





WHAT IS A DEGREE APPRENTICESHIP? Frequently Asked Questions

UCAS Career Finder

careerfinder.ucas.com

The UCAS website also hosts some higher and degree apprenticeship vacancies.

What else happens if I don't finish the apprenticeship? Do I have to pay the fees back?

No, the apprentice will never be expected to pay back the apprenticeship training costs.

Do employers value degree apprentices as highly as they value a traditional degree?

Yes! Employers really value degree apprenticeships because you will be applying what you learn immediately in the workplace and helping to introduce and suggest new ideas and approaches.

Do apprentices get a social life?

Of course! You get the benefits of meeting new people at your workplace and through your training provider. There are also many networks you can join as an apprentice to meet others as well as applying for an NUS Apprentice Extra Card to access fantastic discounts and benefits.

Is a degree apprenticeship a real degree?

Yes - it is exactly the same degree that you would study full-time, except it will be studied in a different way and your apprenticeship may also include additional gualifications and/or professional accreditation.

Do I apply to the employer or the university?

Firstly, you will need to secure an apprenticeship with an employer, and they will decide which training provider is best suited to the needs of their business. Depending on which training provider they are using, there could be additional applications or assessments that you will need to undertake.





NAW 2023



NEW Higher & Degree Apprenticeships Vacancy Listing

The February 2023 edition of the Higher & Degree vacancy listing

has now launched, just in time for National Apprenticeship Week!

Explore 300+ Higher and Degree apprenticeship vacancies from 70 employers, including Balfour Beatty, Ofcom, Goldman Sachs, Government Economic Service (GES), MBDA, Ford Motor and Jaguar Land Rover!

Download the Higher & Degree listing using the button below.

DOWNLOAD HERE





Amazing Apprenticeships

THINK APPRENTICESINES

SCAN ME!



WATCH BEN'S STORY IN FULL BY VISITING WWW.AMAZINGAPPRENTICESHIPS.COM

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Tips on applying for an Apprenticeship

- **Research the apprenticeship thoroughly**. You'll need to know the role insideout for your application and any possible interviews. Check if there's a number you can call for an informal chat about the role – don't be afraid to ask questions if you're unsure about anything. Print out a copy of the vacancy so that you can refer to this when you are filling out your application.
- Make a list of your experiences, hobbies and interests. Print it off and keep it in front of you while you apply. You could also use your CV if you have one. If you get stuck, you can refer to it throughout your application. You need to compare and match your experience with what the employer and training provider are looking for in their job specification.
- Make sure you tailor your application to the job you're applying for. Tie in your experiences and hobbies with what you'll be doing in the apprenticeship.
 For example, if you're applying for an apprenticeship in engineering, talk about relevant projects you've worked on in science or maths.
- You'll need to be able to write about yourself. If you're stuck, ask teachers, friends and family to list your three top qualities to give you a starting point.
- **Talk about your skills and qualities**, not just your hobbies. For example, if you've been the captain of the school football team, this shows leadership and teamwork skills.
- The application form will be similar to a job application. You'll need to provide examples to prove what you're talking about. For example, if you say communication is a strength of yours, have evidence to back this up such as being on the school debating team.
- Don't just spellcheck your application.
 Get someone to read through it before you send it. Good spelling, punctuation and grammar are important.







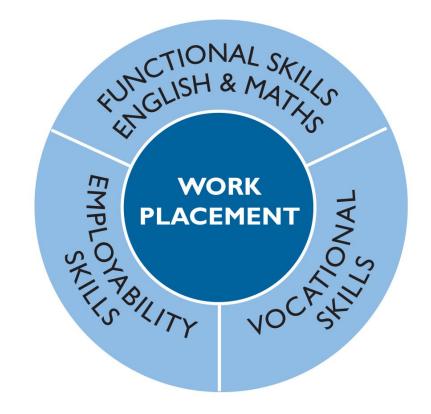
You may want to consider a Traineeship if you have been unable to secure an apprenticeship. The programme can last up to a maximum of 6 months with the content tailored to your individual career needs. A traineeship will usually include a work experience placement, work preparation training, and English and Maths if needed.

You could be suitable if you are:

- Motivated to work
- Unemployed, or work fewer than 16 hours per week and have little work experience
- Aged between 16–24 and qualified below Level 3

Traineeships are ideal if you are motivated to get a job but lack the skills and experience that employers are looking for.

To search for traineeship vacancies use this government website.





APPRENTICESHIPS





HSBC Apprenticeship opportunities

Throughout National Apprenticeship Week 2023, HSBC will be hosting Taster Events to promote apprenticeships, giving you the opportunity to discover and consider whether an apprenticeship could be the beginning of your career.

Virtual Student Taster Session

Wednesday 8th February 2023, 7-8.30pm

All parents and students of any ages are welcome to join this session to discover what apprenticeships are, what it is really like to be an apprentice, and to hear about all of the apprenticeship opportunities you can apply to at HSBC. If you have any questions about apprenticeships, then please bring them to this session.

To pre-register for this virtual session, <u>click here</u>.

Student Taster Events

We are opening up our offices for students to join us for Student Taster Events. During these Taster Events we will give you the opportunity to find out what an apprenticeship is, learn about life at HSBC, understand the early careers programmes that we offer and ask questions to some current HSBC apprentices.

Monday 6th February 2023, 10–12pm

1 Centenary Square, Birmingham B1 1HQ

Tuesday 7th February 2023, 12–2pm

40 Wakefield Road, Stourton, Leeds LS98 1FD

To register for an in-person Student Taster Event, please email your name, school, school year and event location to: apprenticeship.team@hsbc.com.

APPRENTICESHIPS



HSBC Apprenticeship opportunities



Recruitment Fairs

Come and speak to HSBC at one of the recruitment fairs during National Apprenticeship Week.

Leeds Apprenticeship Recruitment Fair

Monday 6th February 2023, 2–8pm Arena Way, Clay Pit Lane, Leeds LS2 8BY

Solihull Apprenticeship Show

Wednesday 8th February 2023, 4-8pm

North Solihull Sports Centre, Conway Road, Fordbridge B37 5LA

To find out more about apprenticeships, please email: apprenticeship.team@hsbc.com

For more in formation about current apprenticeship vacancies, <u>click here</u>.



APPRENTICESHIPS

Apprentice Building Services Technician



Closing date to apply: Tuesday 28th February 2023

Clancy Consulting is a specialist engineering consultancy delivering creative engineering designs. This role involves supporting engineers, surveyors and architects on construction projects. This a great opportunity for someone looking to start a career in engineering! Enthusiasm, ambition, commitment and a willingness to learn and develop in the field of engineering are the key traits at this stage. For those willing to put in the effort, a rewarding career is guaranteed.

Essential Duties and Responsibilities:

- Produce simple design calculations and CAD drawings.
- Produce drawings within REVIT as per project BIM requirements.
- Perform general sizing calculations in the MEP field.
- Help the team to manage the flow of information within agreed timescales.
- Be enthusiastic to learn and develop new skills and software use and actively apply in your daily work.
- Work as part of a larger team to deliver the project.
- Communicate effectively with team members, clients, and other construction professionals about projects.
- Check the progress of technical aspects of the construction work.
- Contribute to providing solutions to design problems.
- Ensure designs meet required standards following our Integrated Management System.

Upon completion of the Level 3 Apprenticeship, there may be an opportunity to progress onto a HNC or Degree Apprenticeship.

For further information, and to apply, please <u>click here</u>.





APPRENTICESHIPS

Apprenticeships at Jaguar Land Rover





Wednesday 8th February 2023, 6.30-7.15pm

The evolution of vehicles has never been more exciting.

As a Jaguar Land Rover Apprentice you'll be starting your journey to a fantastic career with a team of pioneers. You'll enjoy practical experience. You'll work towards nationally recognised qualifications and develop knowledge and skills to build the cars of tomorrow.

At this webinar, you can find out more about Jaguar Land Rover apprenticeship opportunities. Get hints and tips for your applications and hear from current apprentices about why they think Jaguar Land Rover is the perfect place to start your career.

- Introduction to Jaguar Land Rover apprenticeship opportunities
- Apprentice Panel Q&A (apprentices talking about what they do and why they applied)
- Application process and reasons to apply
- PLUS a Q&A session, where you'll be able to ask questions directly to their recruitment team

To book your place, <u>click here</u>.





APPRENTICESHIPS IN SCIENCE

There are many apprenticeships linked to Science.

Food Instrustry Technician Laboratory Scientist **Metrology Technician** Nuclear Scientist and Nuclear Engineer **Registered Nurse** 🔵 Vet Technician

AND SO MANY MORE!

SCAN THE QR CODE TO FIND **OUT MORE ABOUT CAREERS IN SCIENCE**







APPRENTICESHIPS

Warrington Apprenticeship and Jobs Fair



Wednesday 8th February 2023, 5–7.30pm

This free, local event is an excellent opportunity to widen knowledge of apprenticeships and will also provide information on available roles for application.

- 50 employers represented
- All with roles and apprenticeships available for application
- Wide range of sectors present, including STEM, Digital, Construction, Care, Hospitality, Logistics, Finance, Administration, Armed Forces
- All levels of apprenticeships available from entry level to degree
- Myth busting talks about apprenticeships
- Apprenticeship and T level courses

To sign up, <u>click here</u>.



APPRENTICESHIPS

Google Apprenticeships



Thursday 23rd February 2023, 6.30–7.30pm

Google is an American multinational technology company focusing on search engine technology, online advertising, cloud computing, computer software, quantum computing, e-commerce, artificial intelligence, and consumer electronics. This webinar will provide you with the opportunity to meet Google apprentices from different paths, and find out about their routes to doing an apprenticeship and working at Google. They will also share their tips and tricks for the recruitment process and answer any questions you may have.

Structure of the webinar:

- Introduction to Google
- Google apprenticeship opportunities overview
- Google apprentices career paths
- CV/recruitment process tips and tricks
- Q&A session, where you'll be able to ask questions directly to their recruitment team

To reserve a place, <u>click here</u>.



APPRENTICESHIPS

Zurich Insurance Apprenticeships



Tuesday 28th February 2023, 6.30-7.30pm

Insurance is so much more than you think! Zurich apprenticeships cover not only claims and underwriting but also opportunities such as Data Science, Operations & IT and Marketing, plus more. These range from Level 3 apprenticeships right up to Level 6-degree apprenticeships.

This free online webinar will include:

- Introduction to Zurich
- Zurich Programmes
- Exploring graduate opportunities
- Why choose an apprenticeship in IT & Ops, Data & Analytics, Marketing, General Insurance and Claims
- Application process
- Q&A session, where you'll be able to ask questions directly to their recruitment team.

To reserve a place, <u>click here</u>.





UK university & apprenticeship search fairs

Event Opens 9:30am

Event Closes 2:30pm

UK **UNIVERSITY** & APPRENTICESHIP SEARCH FAIR

LIVERPOOL SPRING

Friday 28th April Aintree Racecourse, Ormskirk Rd, Aintree, Liverpool, L9 5AS

Special Focus – UCAS Applications – Applying for Apprenticeships

APPRENTICESHIPS

National Audit Office Apprentice



Accountancy scheme

Applications close: Monday 27th March 2023 Locations: Newcastle upon Tyne and London

The National Audit Office (NAO) has a unique position, and its work is highly influential. Totally and distinctively independent, they scrutinise public spending for Parliament and investigate major government projects and programmes. That means they work for, and for the good of, everyone in the country. Their people have a great reputation among their clients, Parliament, other international audit institutions and the wider accountancy profession.

For interested students, this means challenging and varied work that makes a visible impact and has real value for the nation. A career here will equip you with the skills you need for an impactful and rewarding career.

Why you should apply.

- Achieve a fully funded ACA qualification, setting you up with the expertise and knowledge you need for a successful career
- Have a nationwide influence as you work on key financial audits that support the improvements to vital public services
- Earn while you learn no student debt! Enjoy a competitive salary and other brilliant benefits

To apply and register, <u>click here</u>. For further details on the scheme, <u>click here</u>.



APPRENTICESHIPS

Insight evening with Babcock International



Thursday 9th February, 5–6.30pm

Interested in a career within the engineering industry? Babcock International has lots of exciting school leaver opportunities to share with you.

This British aerospace, defence, and nuclear engineering services company specialises in managing complex assets and infrastructure. Founded in 1891, it operates in the UK, Australasia, Canada, France and South Africa, and employs around 28,000 employees.

If you're interested in gaining a further understanding of Babcock as a business and have the creativity, curiosity, and the passion to learn then look no further.

In return you'll hear everything about the company and the exciting opportunities they have on offer that are making a global impact.

To register, <u>click here</u>.



THURSDAY 9TH FEBRUARY | 17:00 - 18:30







THINK APPRENTICESHIPS

SCAN ME!



WATCH SORCHA'S STORY IN FULL BY VISITING WWW.AMAZINGAPPRENTICESHIPS.COM

APPRENTICESHIPS

Energy sector apprenticeships at EDF Energy



Tuesday 21st February 2023, 6.30–7.30pm



If you're passionate about tackling climate change, this Apprenticeship programme offers students the opportunity to develop an exciting career whilst helping progress the UK towards a Net Zero future.

As well as EDF Apprentices, Recruitment Specialists and Programme Leads will inform students about the type of Apprenticeships on offer and what the recruitment process involves. This is a fantastic opportunity to hear about the support EDF offers during training, as well as where an Apprenticeship could take your career. You'll also have a chance to ask lots of questions!

The structure of the webinar is:

- Insights about the company
- Introduction and overview of the recruitment process
- Life of an apprentice at EDF from current apprentices
- PLUS a Q&A session, where you'll be able to ask questions directly to their recruitment team

Apprenticeships #NAW2023

To book your place, <u>click here</u>.