

**LYMM HIGH SCHOOL SIXTH FORM**  
 16-19 Bursary Fund Application 2023–24

Please read our [16-19 Bursary Fund Policy 2023-2024](#) before completing this form. Please send the completed form along with evidence to [lhughes@lymmhigh.org.uk](mailto:lhughes@lymmhigh.org.uk)

**STUDENT DETAILS**

Surname	.....
Forenames	.....
Address	..... ..... .....
Postcode	.....
Email Address	.....
Home Telephone	.....
Mobile	.....
Date of Birth	.....
I am in receipt of Free School Meals (please tick if applies) <input type="checkbox"/>	

**You must be aged 16, 17 or 18 on 31<sup>st</sup> August 2022 to apply**

**LEVEL REQUIRED**

Please tick which level of payment you are applying for. You can only apply for one level and therefore must decide which is applicable to your current circumstances.

**VULNERABLE BURSARY** – Please tick which criteria of vulnerable bursary you are applying for. Your application will be assessed, and evidence of need will be requested. Please note that there is a possibility of no award, or a limited award being granted.

I am a young person in care	<input type="checkbox"/>
I am a care leaver	<input type="checkbox"/>
I am in receipt of Income Support or Universal Credit in my own right	<input type="checkbox"/>
I am in receipt of Disability Living Allowance (DLA) or Personal Independence Payments (PIP) in my own right as well as Employment and Support Allowance (ESA) or UC in my own right	<input type="checkbox"/>

**DISCRETIONARY BURSARY** – Please tick which level of discretionary bursary you are applying for.

**LEVEL ONE** - Students will receive a contribution to school food (a top up if already in receipt of Free School Meals), a contribution to travel costs where a student lives more than 1 mile away from school, up to a £110 uniform allowance and have access to additional funding for resources and course set up costs

My total household income in less than £17,500	<input type="checkbox"/>
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**LEVEL TWO** - Students will receive a contribution to school food (a top up if already in receipt of Free School Meals), a contribution to travel costs where a student lives more than 1 mile away from school, up to a £110 uniform allowance and have access to additional funding for resources and course set up costs

My total household income in more than £17,500 less than £25,000	<input type="checkbox"/>
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**LEVEL THREE** - Students will receive a contribution to school food (a top up if already in receipt of Free School Meals), up to a £60 uniform allowance, daily lunches and have access to additional funding for resources and course set up costs

My total household income in more than £25,000 less than £30,000	<input type="checkbox"/>
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### VULNERABLE BURSARY EVIDENCE

Please **include the required original supporting documentation with this form**. Scanned or photographed copies sent via email will be accepted. Please do not send any original documentation in the post. The students should bring this directly to Mrs Hughes at Sixth Form Student Services who will photocopy and return as soon as possible.

Please tick the supporting documentation provided:

For young person in care or a care leaver - written confirmation of their current or previous looked-after status from the relevant local authority – this is the local authority that looks after them or provides their leaving care services. The evidence could be a letter or an email but must be clearly from the local authority	
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For students in receipt of UC or IS, a copy of their UC or IS award notice. This must clearly state that the claim is in the student's name/confirm they are entitled to the benefits in their own right. The evidence must not state any conditions that prevent them from participating in further education or training. For students in receipt of UC, you must also see a document such as a tenancy agreement in the student's name, a child benefit receipt, children's birth certificates, utility bills and so on	
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For students receiving UC/ESA and DLA and PIP, a copy of their UC claim from DWP. Evidence of receipt of DLA or PIP must also be provided	
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### DISCRETIONARY BURSARY EVIDENCE

**HOUSEHOLD INCOME** *(Required for Level One, Two and Three applications)* Please **include the required original supporting documentation with this form**. Scanned or photographed copies sent via email will be accepted. Please do not send any original documentation in the post. The students should bring this directly to Mrs Hughes at Sixth Form Student Services who will photocopy and return as soon as possible.

Please tick the supporting documentation provided:

Receipt of benefit	
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P60 (tax year 2022-2023)	
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Tax Credit Award / Universal Credit Assessment (tax year 2022-2023)	
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Evidence of self-employment income (tax year 2022-2023)	
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### DECLARATION

Please read the declaration below carefully before signing:

- I have read the school's 16-19 Bursary Fund Policy and Guidance for the academic year 2023-24 document and accept all of the conditions it specifies.
- I declare that the statements made on this form are true and to the best of my knowledge and belief are correct in every respect. I undertake to supply any additional information that may be required to verify the particulars given. I understand that if I refuse to provide any information relevant to my claim, the application will not be accepted. I also undertake to inform the school of any alteration to any of the particulars in writing. I agree to repay the school in full and immediately any sums advanced to me if the information I have given is shown to be false or deliberately misleading.
- I understand that payment of the bursary is dependent on attendance and that absences may impact the amount received.
- I am aware that the funding covers only this school year and that I must re-apply next year; there is no guarantee that I will receive funding for future years even if I am eligible for the current year.

**Signed**

(Learner):

Date:

**Signed**

(Parent/Carer):

Date:

SIXTH FORM OFFICE USE ONLY

Date application received

Date application reviewed

Supporting documentation provided, photocopied and returned

Level of Bursary agreed