

Remarks Process

If you are unhappy with the outcome of a specific grade, seek advice from the Exams Team.

On A Level results day Exam staff will be located in the Lower Hex, on GCSE results day the Sports Hall, alternatively you can email exams@lymmhigh.org.uk

Check grade boundaries.

We advise that only grades within 3 marks of the next grade boundary should be considered but this is the students decision. Remember, grade protection does not apply to any post results services that include a remark. This means that students' marks and subject grades may be lowered, confirmed or raised as a result.

Download Exam papers (ATS)

Students will need to decide which exam paper to have remarked.

Viewing your marked exam paper can help you make this decision.

E.g: GCSE English Language is made up of 2 papers and therefore the student must decide which paper to send for the remark; 1, 2 or both. Remark fees are charged per paper, **not** per subject.

Some teachers may be available to support you in making a decision however, Teachers cannot make the decision for you, they can only offer their opinion. Due to the number of remark requests we receive we also cannot guarantee that teachers will have the capacity to review all exam paper

Continue with a remark?

Once students have viewed their exam papers they can then pursue a remark or accept their grade.

Accept the grade/marking

No further action or cost.

Complete a remark form

Students who want to proceed with a remark will need to complete a remark form, these can be obtained from the school website or the MIS Office (formerly the school shop).

Make Payment

Return the completed remark form with payment to the MIS Office (formerly the school shop).

A remark cannot be processed without payment. Please see overleaf for payment deadlines.

Outcome

The outcome of a remark will be emailed to the Students School email address. Please retain all log in details until after you have received your outcome. Any issues accessing your account please contact ithelpdesk@lymmhigh.org.uk